

Audit and Resources Overview and Scrutiny Committee

Wednesday 15 December 2004

Monday 6 December 2004

A meeting of the above Committee will be held in the Court House, Warwick, on Wednesday 15 December 2004 at 6.00 p.m.

Membership:

Councillor L Caborn (Chairman)

Councillor M Ashford

Councillor B Kirton

Councillor C C L Davis

Councillor Mrs J M Knight

Councillor Ms De-Lara-Bond

Councillor N H Pratt

Councillor J R Holland

Councillor Mrs C A Sawdon

Also attending

Councillor R Crowther (Portfolio Holder for Corporate and Strategic Leadership)

Emergency Procedure

At the commencement of the meeting the Chairman will announce the emergency procedure for the Town Hall.

Declarations of Interest

Declarations should be entered on the form to be circulated with the attendance sheet and declared at item 2 below. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained from Standards Committee. **If members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.**

Agenda

1. Substitutes

To receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

2 **Declarations of Interest**

Members to declare the existence and nature of personal and prejudicial interests in items on the agenda in accordance with the adopted Code of Conduct.

*3. **Minutes**

To confirm the minutes of the meeting held on 20 October 2004.

(Previously circulated)

*4 **Performance Management – Half Year Results 2004/2005**

To consider a report from the Corporate and Strategic Leadership Portfolio Holder.

(Page 1)(Enclosure)

*5 **Internal Audit Progress Report 2004/2005 – Quarter 2**

To consider a report from the Asset Management Steering Group

(Page 10) (Enclosure)

*6 **Implementing Electronic Government Programme Progress Report**

To consider a report from Customer Information and Advice (Page 58)(Enclosure)

*7 **Procedure for the Sale of Small Parcels of Land**

To consider a report from Property Services

(Page 78)(Enclosure)

*8. **Executive Meeting – Monday 25 October 2004**

To receive the minutes of the meeting of the Executive held on Monday 25 October 2004 which come within the remit of this Committee.

(Page 81) (Enclosure)

*9. **Executive Agenda (Non Confidential Items and Reports)**

To consider items 3, 5, 6, 7, 8, 9, 10, 11 and 19 on the agenda of the Executive meeting to be held on Monday 20 December 2004 which comes within the remit of this Committee. **You are requested to bring your copy of that agenda to this meeting.**

(Circulated Separately)

*10. **Public and Press**

To consider resolving that under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following items, by reason of the likely disclosure of exempt information within paragraphs 1, 8 & 9 of Schedule 12A of the Local Government Act 1972.

***11. Executive Agenda (Confidential Items and Reports)**

To consider item 25, 26 and 29 on the agenda of the Executive meeting to be held on Monday 20 December 2004 which comes within the remit of this Committee.

You are requested to bring your copy of that agenda to this meeting.

(Circulated Separately)

(*Denotes those items upon which decisions will be made under delegated powers, as previously granted by the Council).

General Enquiries: Please contact Lydia Turpin - Members' Services, Warwick District Council, Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ.

**Telephone: 01926 456103
Switchboard: 01926 450000
Facsimile: 01926 456121**

E-Mail: committee@warwickdc.gov.uk

Enquiries about specific reports: Please contact the officers named in the reports.

**You can e-mail the members of the this Committee at
audit&reosurceso&scommittee@warwickdc.gov.uk**

**Details of all the Council's committees, councillors and agenda papers are available
via our website www.warwickdc.gov.uk.**

**THE AGENDA IS AVAILABLE IN LARGE PRINT ON
REQUEST, PRIOR TO THE MEETING. BY
TELEPHONING LYDIA TURPIN ON (01926) 456103**