

Finance and Audit Scrutiny Committee

WORK PROGRAMME 2013/14 & 2014/15

7 MAY 2014

SCRUTINY ITEMS

1	End of Term Report	Report	Chairman / Peter Dixon	Executive 11.01.12 minute 115 F&A 09.07.13 minute 30
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No scheduled audit items

10 JUNE 2014

AUDIT ITEMS

1	Annual Governance Statement	Report	Mike Snow	Annual report
2	Treasury Management Activity Report 2013/14	Report	Roger Wyton	2 nd Half Year Biannual report
3	Internal Audit Annual Report 2013/14	Report	Richard Barr	Annual report
4	Internal Audit Quarterly Report – Quarter 4 2013/14	Report	Richard Barr	Quarterly report
5	Review of Effectiveness of Internal Audit	Report	Richard Barr	Annual report

SCRUTINY ITEMS

6	Housing Business Plan Performance Management	Report	Abigail Hay	Biannual report
7	Progress report on Enterprise Projects	Report	Joe Baconnet	Annual report

1 JULY 2014

AUDIT ITEMS

1	Anti-Fraud and Corruption Progress Report	Report	John King	Annual report
2	Draft Statement of Accounts 2013/14	Report	Mike Snow	Annual report

SCRUTINY ITEMS

3	Service Risk Register Presentation – Democratic Services	Report	Richard Barr	Executive approved 11.01.12 minute 115
4	Procurement Biannual Report	Report	Susan Simmonds	Biannual report

29 JULY 2014

AUDIT ITEMS

1	Treasury Management 2013/14 Annual Report	Report	Roger Wyton	Annual report
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No scheduled scrutiny items

2 SEPTEMBER 2014

AUDIT ITEMS

1	Internal Audit Quarterly Report Quarter 1 2014/15	Report	Richard Barr	Quarterly report
2	Housing Benefit Fraud Investigation - Performance	Report	Andrea Wyatt	Annual report
3	Risk Management Annual Report	Report	Richard Barr	Annual report

No scheduled scrutiny items

23 SEPTEMBER 2014 (ACCOUNTS)

AUDIT ITEMS

1	Audit Findings Report from External Auditor	Report	Mike Snow / EA	Annual report
2	Statement of Accounts 2013/14	Report	Mike Snow	Annual report

30 SEPTEMBER 2014

AUDIT ITEMS

1	National Fraud Initiative Update	Report	Ian Wilson	Annual report
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SCRUTINY ITEMS

2	Service Risk Register Presentation – Neighbourhood Services	Report	Richard Barr	Approved Executive 11.01.12 minute 115
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4 NOVEMBER 2014

AUDIT ITEMS

1	Annual Audit Letter	Report	Mike Snow	Annual report
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No scheduled scrutiny items

2 DECEMBER 2014

AUDIT ITEMS

1	Treasury Management Activity Report 2014/15	Report	Roger Wyton	1 st Half Year Biannual report
2	Internal Audit Quarterly Report – Quarter 2 2014/15	Report	Richard Barr	Quarterly report

SCRUTINY ITEMS

3	Housing Business Plan Performance Management	Report	Abigail Hay	Biannual report
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13 JANUARY 2015

AUDIT ITEMS

1	2014/15 Audit Opinion Plan	Report	Mike Snow / EA	Annual report
2	External Audit Certification of Claims and Returns	Report	Mike Snow	External Audit Annual report

SCRUTINY ITEMS

3	Service Risk Register Presentation – Corporate & Community Services	Report	Richard Barr	Approved by Executive 11.01.12 – minute 115
4	Procurement Biannual Report	Report	Susan Simmonds	Biannual report

10 FEBRUARY 2015

No scheduled items

10 MARCH 2015

AUDIT ITEMS

1	Internal Audit Strategy & Plan 2015/16 – 2017/18	Report	Richard Barr	Annual report
2	Internal Audit Quarterly Report Quarter 3 2014/15	Report	Richard Barr	Quarterly report
3	Auditing Standards	Report	Mike Snow	Annual report

No scheduled scrutiny items

8 APRIL 2015

SCRUTINY ITEMS

1	Service Risk Register Presentation – Housing & Property Services	Report	Richard Barr	Executive 11.01.12 minute 115 F&A 09.07.13 minute 30
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SCRUTINY ITEMS

2	End of Term Report	Report	Peter Dixon / Chair	Annual report
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DATES TO BE ARRANGED

Contract registers reviews – agreed 25 March 2014 (minute 174)

Presentation on Disabled Adaptations – agreed 11 December 2012 (minute 97, Executive item 5)

FUTURE SERVICE RISK REGISTER PRESENTATIONS

July 2015 – Cultural Services

October 2015 – Development Services