

Employment Committee

Monday 26 June 2006

Friday 16 June 2006

A special meeting of the above Committee will be held in the Town Hall, Royal Leamington Spa, on Monday 26 June 2006 at **4.30 p.m.**

Membership:

Councillor A Boad
Councillor B Crowther
Councillor B Gill
Councillor J Hatfield
Councillor D Kundi

Councillor Mrs F Bunker
Councillor B Gifford
Councillor J Hammon
Councillor B Kirton

Emergency Procedure

At the commencement of the meeting the Chair will announce the emergency procedure for the Town Hall.

Declarations of Interests

Declarations should be entered on the form to be circulated with the attendance sheet and declared at item 3 below. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained from Standards Committee. **If members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.**

Agenda

1. **Substitute Members**

To receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

2. **Appointment of Chair**

To appoint a Chair for the ensuing year.

3. **Declarations of Interests**

Members to declare the existence and nature of personal and prejudicial interests in items on the agenda in accordance with the adopted Code of Conduct.

*4. **Minutes**

To confirm the minutes of the meetings held on 14 March 2006.

(Previously circulated)

5. **Benefits Service Staffing**

To consider a report from the Customer Information and Advice Directorate

(Page 1) Enclosure

*6. **Elected Member Development Charter**

To consider are report from Corporate Personnel Services and Members' Services

(Page 4) Enclosure

*7. **Personnel Establishment**

To consider a report from Corporate Personnel Services

(Page 26) Enclosure

*8. **Review of the People Strategy**

To consider a report from Corporate Personnel Services

(Page 28) Enclosure

*9. **Public and Press**

To consider resolving that under Section 100A of the Local Government Act 1972 the public and press be excluded from the meeting for the following items by reason of the likely disclosure of exempt information within the paragraphs of Schedule 12A of the Local Government Act 1972 as set out below.

Item Nos.	Para Nos.	Reason
10, 11, 12 & 13	1 & 2	Information relating to any individual; and/or Information which is likely to reveal the identity of any individual.

*10. **Redundancy – Overpayments and Administration Officer**

To consider a report from the Customer Information and Advice Directorate.

(Page 37) (Enclosure)
(Not for Publication)

***11. Structure of Committee and Licensing Services**

To consider a report from the Members' Services

(Page 40) (Enclosure)
(Not for Publication)

***12. Early Retirement of Staff Affected by the Administration Review**

To consider a report from the Chief Executive

(Page 43) Enclosure
(Not for Publication)

***13. Early Retirement of Senior Building Surveyor**

To consider a report from the Chief Executive

(Page 45) Enclosure
(Not for publication)

(*Denotes those items upon which decisions will be made under delegated powers, as previously granted by the Council).

**General Enquiries: Please contact Warwick District Council, Riverside House,
Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ.**

Telephone: 01926 456005

Facsimile: 01926 456121

E-Mail: committee@warwickdc.gov.uk

For enquiries about specific reports: Please contact the officers named in the reports.

Details of all the Council's committees, councillors and agenda papers are available via our website www.warwickdc.gov.uk.

Please note that the majority of the meetings are held on the first floor of the Town Hall. If you feel that this may restrict you attending this meeting, please telephone (01926) 456005 prior to the meeting, so that we can assist you and make any necessary arrangements to help you to attend the meeting.

THE AGENDA IS AVAILABLE IN LARGE PRINT ON REQUEST, PRIOR TO THE MEETING.