

 Overview and Scrutiny Committee – 16 April 2013		Agenda Item No. 7
Title	Review of the Work Programme	
For further information about this report please contact	Lesley Dury, Committee Services Officer, 01926 456114 or committee@warwickdc.gov.uk	
Service Area	Civic and Committee Services	
Wards of the District directly affected	N/A	
Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006	No	
Date and meeting when issue was last considered and relevant minute number		
Background Papers		

Contrary to the policy framework:	No
Contrary to the budgetary framework:	No
Key Decision?	No
Included within the Forward Plan? (If yes include reference number)	No

Officer/Councillor Approval		
With regard to officer approval all reports <i>must</i> be approved by the report authors relevant director, Finance, Legal Services and the relevant Portfolio Holder(s).		
Officer Approval	Date	Name
Relevant Director		
Chief Executive		
CMT		
Section 151 Officer		
Legal		
Finance		
Portfolio Holders		
Consultation Undertaken		
n/a		
Final Decision?	Yes	
Suggested next steps (if not final decision please set out below)		

1. **SUMMARY**

- 1.1 This report informs the Committee of their work programme for 2013, appendix 1.

2. **RECOMMENDATIONS**

- 2.1 The report be noted; and
- 2.2 Any amendments suggested at the meeting, be made accordingly.
- 2.3 The Committee agree to the approach for the initial setup work for Health Scrutiny as set out in Appendix 2 to the report.

3. **REASONS FOR THE RECOMMENDATION**

- 3.1 The work programme needed to be updated at each meeting to reflect the work load of the Committee.
- 3.2 At the meeting of the Committee in March guidance was requested on the best approach the development of Health Scrutiny at WDC.

4. **ALTERNATIVE OPTIONS CONSIDERED**

- 4.1 There are no alternative options.

5. **BUDGETARY FRAMEWORK**

- 5.1 All work for the Committee has to be carried out within existing resources.

6. **POLICY FRAMEWORK**

- 6.1 The work carried out by the Committee helps the Council to improve in line with its priority to manage services openly efficiently and effectively.

7. **BACKGROUND**

- 7.1 At each meeting, the Committee will consider their work programme and make amendments where necessary, and also make comments on specific Executive items, where notice has been given by 9am on the day of the Overview and Scrutiny Committee meeting. The Committee will also receive a report detailing the response from the Executive, on the comments the Committee made on the Executive agenda in the previous cycle.
- 7.2 The Forward Plan is considered at each meeting and allows the Committee to look at future items and become involved in those Executive decisions to be taken, if members so wish.

OVERVIEW AND SCRUTINY COMMITTEE
Work Programme 2012
16 April 2013

Title	Where did item originate from	Format	Lead Officer	Membership of Task & Finish	Next report date if applicable	Completion date
Task & Finish Group – Staff Volunteering – to approve the scope document & membership of the T & F Group	O & S Committee November 2012	Written Report	Peter Dixon	TBA	May 2013	
Safeguarding Children Action Plan – monitoring of action plan		Report	Jameel Malik			
Health Scrutiny – to advise on requirements stated at O & S 12 March and to appoint a sub-committee		Appendix to Work Programme Report	Graham Leach			
“One Council” – Talk to be given by the Leader of the Council, Councillor Doody	O & S February 2013	Talk	Councillor Doody			

Plus standards items: Work programme, Executive Comments, Consideration of specific Executive items; and Forward Plan

8 May 2013

Title	Where did item originate from	Format	Lead Officer	Membership of Task & Finish	Next report date if applicable	Completion date
Annual review of the work programme from May 2012 to April 2013	Standard annual item.	Report	Lesley Dury / Councillor Gifford		April/May 2014	
Enforcement of on and off-street regulations.	O & S Feb 2013 & discussions between Cllrs Gifford and Shilton	Written report	Ian Coker			
Task & Finish Group Dog Control Orders – Draft Report	November 2011	Written Report	Councillor Mrs Blacklock	Councillors Mrs Blacklock, Mrs Bromley, Mrs Falp, Weber and Williams	June 2013	
Governance of the Coventry & Warwickshire Local Enterprise Partnership	A complaint from a member of public	TBA with an invitation to be sent to the complainant to speak to the Committee	Graham Leach			
Task & Finish Group – SEVs – update report	Full Council October 2012	Verbal report from Councillor Brookes	Councillor Rhead	Councillors Brookes, Davies, Mrs Knight, Pittarello, Rhead, weed & Wreford-Bush	18 June 2013	

Plus standards items: Work programme, Executive Comments, Consideration of specific Executive items; and Forward Plan

18 June 2013

Title	Where did item originate from	Format	Lead Officer	Membership of Task & Finish	Next report date if applicable	Completion date
Task & Finish Group SEVs – Recommendation Report	Full Council October 2012	Written Report	Councillor Rhead	Councillors Brookes, Davies, Mrs Knight, Pittarello, Rhead, weed & Wreford-Bush		
Task & Finish Group Dog Control Orders – Final Report	November 2011	Written Report	Councillor Mrs Blacklock	Councillors Mrs Blacklock, Mrs Bromley, Mrs Falp, Weber and Williams		

Plus standards items: Work programme, Executive Comments, Consideration of specific Executive items; and Forward Plan

Future Items:
November 2013

The Volunteering Policy be reviewed in 12 months, by three members of the Committee in liaison with Warwickshire Community and Voluntary Action (WCAVA), to assess the impact it has made. (O & S Resolution Nov 2012)

Health Scrutiny

The new legislative requirements for Health Scrutiny came into force from 1 April 2013. In December 2012 Warwick District Council agreed to a protocol across Warwickshire for the undertaking of Health Scrutiny.

At the time it was agreed that the Overview & Scrutiny Committee should take on the responsibility for Health Scrutiny because of the overarching nature of health, how it should be considered as part of all decisions and how this sat well with O&S looking matters at from a service delivery approach. These details were set out in the Executive report in December 2012, including the reasons for having a sub-Committee of the O&S Committee.

The approach set out in the report to the Executive was endorsed by the O&S Committee.

At the March meeting of the Committee they decided that they wanted to ensure the work on Health Scrutiny was cross party, which would include members from outside the main O&S Committee) and that O&S Committee retained the decision making power. These options are not possible by the establishment of a Sub-Committee.

It is not considered reasonable to use a Task & Finish group for this approach at this stage because the initial phase is very much for bringing forward ideas on development of the role. Therefore it is considered that if members now do not want a Sub-Committee, so that Councillors from across the Council can be involved, that a Working Party would be the best approach. This would also mean that members of the Executive could form part of this, where as they would be excluded form a Task & Finish Group.

Therefore it is proposed that a Working Party is established from across the Council of five Councillors to provide guidance to the Overview & Scrutiny Committee on the following:

- A training/briefing on the requirements of the protocol, public health and we are with this (perhaps Ann Mawdsley at WCC might provide this with support from Richard Hall?) (Should this be outside a normal scheduled meeting of the O&S Committee?)
- Understanding of how WDC considers health implications within its decision making at present and any changes which may need to be made;
- Understanding of lead health role that WDC provides in specific areas (I would assume as outlined in the Health & Wellbeing Delivery Plan);
- Understanding of current WDC lead health projects currently in operation; and
- Define a working relationship with the O&S Committee about what its role is expected to be e.g. is it a sounding board (like and a Task & Finish Group) where they produce recommendations for O&S to consider and adopt) or should they be taking the final decision.
- Organising a presentation from the Quality Care Council to all Councillors and considering how this would fit into the overall considerations of health by the Council?
- how we appoint to and who we appoint to (a) the Health O&S Committee at WCC and (b) our health advocate
- How the Council rep at the County Council would link into the this Council's Health Scrutiny