

## **Safe Security & Events Ltd**

### **St Anne's and St Peter's Ball – SECURITY Risk Assessment**

<b><u>Hazard :</u></b>	the potential for something to cause harm				
<b><u>Risk :</u></b>	is the likelihood that harm will be done				
<b><u>Worst case severity :</u></b>	Fatal	Major	Minor	No injury	Damage
<b><u>Group affected :</u></b>	A = Employee	B = Contractor	C = Public	D = Client	E = Visitor
<b><u>Likelihood without control :</u></b>	Frequent	Probable	Possible	Remote	Improbable
<b><u>Control measures :</u></b>	measures taken to eradicate or minimise the risk				
<b><u>Likelihood with controls :</u></b>	Frequent	Probable	Possible	Remote	Improbable

Hazard / Risk	Worst Case Severity	Groups Affected	Likelihood without Controls	Control Measures	Likelihood After Controls
Queues – crowd disturbance, violence, crushing, falls, crowd surge, heat exhaustion.	Fatal, Major, Minor, Damage	A B C D E	Possible	1. Queue management as agreed in Event Management Plan 2. Directional stewards in queue area 3. Use of crowd control barriers 4. Security and Stewards in uniform and with radio comms. 5. Constant monitoring by staff	Improbable
Searching in Queue – congestion, violence, injury from sharps	Major, Minor	A B C D E	Possible	1. Vetting of guests on entry 2. Random bag search on entry 3. Ingress monitored to avoid congestion	Improbable
Queue barrier collapse – crushing, fall, trapped, panic	Fatal, Major, Minor, Damage	A B C D E	Possible	1. Barrier layout plan as agreed in Event Management Plan 2. Constant monitoring by staff 3. Reputable barrier supplier 4. Approved medical contractor 5. Use of megaphones by staff	Improbable
Moving vehicles – impact injuries	Fatal, Major,	A B C D E	Remote	1. No plant movement on site after gates open 2. Crossing point managed by stewards and security staff	Improbable

The Hub, 125 London Rd, Headington, Oxford, OX3 9HZ. Tel: 01865 – 759963  
Reg. in England No. 5032415

Established 1990

e-mail: [info@safesecurityltd.com](mailto:info@safesecurityltd.com) © Copyright Safe Security 2016

	Minor, Damage			3. Staff to wear hi-vis on crossing point 4. Vehicles escorted by staff in hi-vis	
Uninvited guests – violence/confrontation, delay on ingress, delay on emergency evac	Major, Minor	A B C D E	Remote	1. Security to prevent entry to event 2. Ejection policy to be implemented 3. Event not publicised locally	Improbable
Adverse Weather Conditions – heat stress, dehydration, faint	Major, Minor	A B C D E	Possible	1. Staff wear PPE, sun cream, jackets, umbrellas, ponchos 2. Approved medical contractor 3. Open doors on time	Improbable
Lighting conditions – slips, trips and falls	Major, Minor	A B C D E	Possible	1. Adequate site lighting 2. Secondary power back up 3. Torches for security staff	Improbable
Thrown Objects – impact injuries, violence	Major, Minor	A B C D E	Possible	1. Search on entry for any potential projectiles 2. Signage to this effect 3. Removed bottle tops 4. No glass on site 5. Approved medical contractor	Improbable
Delays – restless crowd, unplanned mass exit, crushing, falls, crowd surge	Fatal, Major, Minor, Damage	A B C D E	Remote	1. Announcement from PA 2. Security and Stewards to control crowd	Improbable
Violence / Disruptive behaviour – injuries, crush, crowd surge, falls	Fatal, Major, Minor, Damage	A B C D E	Possible	1. Security to monitor crowd at all times 2. Ejection policy to be implemented 3. Response teams with SIA staff 4. Guests vetted before entry 5. Approved medical contractor	Improbable
Alcohol, Drugs – slips, trips, falls, violence, collapse	Fatal, Major, Minor, Damage	A B C D E	Possible	1. Conditions of entry 2. Security to monitor crowd at all times 3. Ejection policy to be implemented 4. Response teams with SIA staff	Improbable

The Hub, 125 London Rd, Headington, Oxford, OX3 9HZ. Tel: 01865 – 759963

Reg. in England No. 5032415

Established 1990

e-mail: [info@safesecurityltd.com](mailto:info@safesecurityltd.com) © Copyright Safe Security 2016

				5. Guests vetted before entry 6. Approved medical contractor	
Bomb Threat – explosion, evacuation, panic	Fatal, Major, Minor, Damage	A B C D E	Remote	1. Plan for bomb threat as per Event Management Plan	Improbable
Fire – burns, smoke injuries, damage to property, panic	Fatal, Major, Minor, Damage	A B C D E	Remote	1. Fire safety briefing to all staff 2. Designated smoking areas 3. Fire points with appropriate extinguishers 4. Fire instruction notices 5. Emergency vehicle lane to be kept clear	Improbable
Flood – slips, falls, electric power failure, delay or cancellation	Fatal, Major, Minor, Damage	A B C D E	Remote	1. Electrical engineer on site 2. Security and Stewards to cordon area and control	Improbable
Medical Emergency – injuries, illness, shock, fainting, intoxication, stress/dehydration	Fatal, Major, Minor, Damage	A B C D E	Possible	1. Approved medical contractor 2. Security and stewards to assist where necessary 3. Emergency vehicle lane to be kept clear	Improbable
Excessive noise – hearing loss, failure to hear safety messages	Major, Minor, Damage	A B C D E	Possible	1. Noise levels monitored by qualified sound engineer 2. PPE for front of stage teams	Improbable
Gatecrashing – overcrowding, theft, disruptive behaviour, destruction of property	Major, Minor, Damage	A B C D E	Possible	1. Adequate Security staff guarding perimeter fencing 2. Appropriate ticket/wristband/pass system 3. Use of radio comms. 4. Inform Police if necessary	Improbable
Crush on barriers during event – crush, fainting, injury	Major, Minor, Damage	A B C D E	Possible	1. Adequate exit capacity 2. Use of pit trained staff only 3. Effective crowd monitoring 4. Water provided 5. Approved medical contractor	Improbable

The Hub, 125 London Rd, Headington, Oxford, OX3 9HZ. Tel: 01865 – 759963  
 Reg. in England No. 5032415

Established 1990

e-mail: [info@safesecurityltd.com](mailto:info@safesecurityltd.com) © Copyright Safe Security 2016

Crowd surf/sway/mosh pit – falls, crush, fainting, volatile audience, injury	Major, Minor, Damage	A B C D E	Possible	<ol style="list-style-type: none"> <li>1. Effective security/public ratio</li> <li>2. High level spotters</li> <li>3. Ejection policy for disruptive audience members</li> <li>4. Radio comms. With “cans” for Pit crew</li> </ol>	Improbable
Smoke Effect – obstruction, falls	Major, Minor, Damage	A B C D E	Remote	<ol style="list-style-type: none"> <li>1. Controlled smoke amounts to ensure no excessive build up</li> <li>2. Installed and operated by approved contractor</li> </ol>	Improbable
Strobe effect – fits, falls, injuries	Major, Minor, Damage	A B C D E	Remote	<ol style="list-style-type: none"> <li>1. Warning notices displayed prominently</li> <li>2. Short bursts only</li> <li>3. Approved medical contractor</li> </ol>	Improbable
Crowd control on egress – falls, crush, impact injuries with vehicles off-site	Fatal, Major, Minor, Damage	A B C D E	Possible	<ol style="list-style-type: none"> <li>1. Exit procedure to be implemented</li> <li>2. Security to control egress using barriers and megaphones</li> <li>3. Barriers at crossing point to funnel and hold crowd</li> <li>4. Staff in hi-vis to manage loading of buses</li> </ol>	Improbable

## RISK ASSESSMENT AUTHORISATION

\* Assessment prepared by (print name): JAMES KNOX

Signature:

\* Date of assessment: 7<sup>th</sup> April, 2017

\* Assessment authorised – (print name): FRANCES BALL

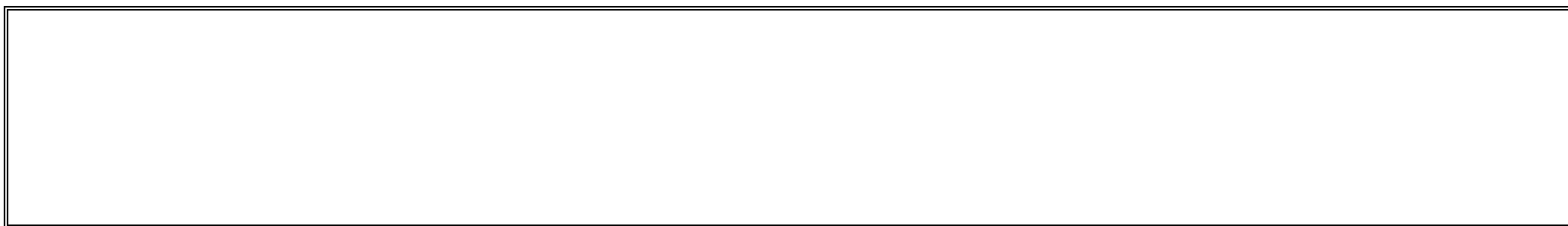
Signature:

Date:

The Hub, 125 London Rd, Headington, Oxford, OX3 9HZ. Tel: 01865 – 759963  
Reg. in England No. 5032415

Established 1990

e-mail: [info@safesecurityltd.com](mailto:info@safesecurityltd.com) © Copyright Safe Security 2016



The Hub, 125 London Rd, Headington, Oxford, OX3 9HZ. Tel: 01865 – 759963  
Reg. in England No. 5032415

Established 1990

e-mail: [info@safesecurityltd.com](mailto:info@safesecurityltd.com) © Copyright Safe Security 2016