

# Licensing & Regulatory Committee

Minutes of the meeting held on Tuesday 30 May 2017, at the Town Hall, Royal Leamington Spa at 4.00 pm.

**Present:** Councillors Ashford, Mrs Cain, Gallagher, Gifford, Gill, Miss Grainger, Heath, Mrs Hill, Illingworth, Mrs Knight, Quinney, Mrs Redford and Mrs Stevens.

## 1. Apologies and Substitutes

- (a) Apologies for absence were received from Councillor Davies; and
- (b) There were no substitutes.

## 2. Appointment of Chairman

The Committee

**Resolved** that Councillor Illingworth be appointed Chairman for the ensuing municipal year.

## 3. Appointment of Vice-Chairman

The Committee

**Resolved** that Councillor Ashford be appointed Vice-Chairman for the ensuing municipal year.

## 4. Declarations of Interest

There were no declarations of interest.

## 5. Minutes

The minutes of the meeting held on 20 February 2017 were agreed and signed by the Chairman as a correct record.

The Chairman welcomed everyone, in particular the new members of the Committee Councillors Mrs Hill, Heath and Mrs Knight.

In light of the new appointments, Councillor Illingworth explained that training would be provided for new members and may well be incorporated in a refresher session for the whole Committee. He stated that he would speak to the Regulatory Manager and try to organise something for the next meeting in August 2017.

## 6. Appointment of Sub-Committees

The Committee considered the membership of the Licensing & Regulatory sub-committees and

**Resolved** that the membership of the sub-committees be as follows:

<b>Panel A</b>	Councillor Mrs Cain	Councillor Gifford	Councillor Quinney
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<b>Panel B</b>	Councillor Ashford	Councillor Mrs Gallagher	Councillor Gill
<b>Panel C</b>	Councillor Illingworth	Councillor Mrs Knight	Councillor Mrs Stevens
<b>Panel D</b>	Councillor Davies	Councillor Heath	Councillor Mrs Redford
<b>Panel E</b>	Councillor Miss Grainger	Councillor Mrs Hill	1 x vacancy (Conservative)

The Senior Committee Services Officer advised that a list of future meeting dates would be circulated in due course and Members were reminded that if they needed to find a substitute for a panel hearing, they could email the full committee for volunteers.

(The meeting ended at 4.20 pm)

Signature redacted

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7 August 2017