



## **FORWARD PLAN**

### **Forward Plan February 2016 to May 2016**

**COUNCILLOR ANDREW MOBBS**  
**LEADER OF THE EXECUTIVE**

The Forward Plan is a list of all the Key Decisions which will be taken by the Executive or its Committees in the next four months. The Warwick District Council definition of a key decision is: - a decision which has a significant impact or effect on two or more wards and/or a budgetary effect of £50,000 or more.

Whilst the majority of the Executive's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that part of the Executive meeting listed in this Forward Plan will be held in private. This is because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those items which are proposed to be considered in private are marked as such along with the reason for the exclusion in the list below.

If you would like to make representations or comments on any of the topics listed below, including the confidentiality of any document, you can write to the contact officer, as shown below, at Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ. Alternatively you can phone the contact officer on (01926) 353362. If your comments are to be referred to in the report to the Executive or Committee they will need to be with the officer 7 working days before the publication of the agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally at the meeting. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

**(758)**

## Section 1 – The Forward Plan December 2015 to March 2016

Topic and Reference	Purpose of report	If requested by Executive –date, decision & minute no.	Date of Executive, Committee or Council meeting	Publication Date of Agendas	Contact Officer & Portfolio Holder	External Consultees/ Consultation Method/ Background Papers
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### 10 February 2016

HRA Rent Setting (Ref 749)	To report on the proposed level of Housing Rents for the following year and the proposed budget		Executive 10/2/2016  Council 24/2/2016	1/2/2016	Andy Thompson Cllr Phillips	
General Fund 2016/17 Budgets & Council Tax (Ref 754)	To update member on the overall financial position of the Council, consider the General Fund Revenue and Capital Budgets for the following financial Year		Executive 10/2/2016  Council 24/2/2016	1/2/2016	Mike Snow Cllr Whiting	
Heating, Lighting and Water Charges 2016/17 – Council Tenants (Ref 755)	To propose the level of recharges to council housing tenants to recover the costs of communal heating, lighting and water supply.		Executive 10/2/2016  Council 24/2/2016	1/2/2016	Andy Thompson Cllr Phillips	
Treasury Management Strategy (Ref 756)	To seek member approval of the Treasury Management Strategy and Investment Strategy for the following year		Executive 10/2/2016  Council 24/2/2016	1/2/2016	Roger Wyton Cllr Whiting	

Future Delivery of Housing Aids and Adaptations Services – HEART (Ref 734)	To propose a revised approach to the delivery of aids and adaptations for residents of social and private housing.		Executive 30/09/15 02/12/15 13/1/16 Reason 4&5 10/2/2016	1/2/2016	Andy Thompson Cllr Phillips	
Waste container charging (Ref 731)	To consider whether to bring in a charge for wheeled bins, recycling boxes and bags.		Executive 04/11/2015 02/12/2015 13/1/16 Reason 1 10/2/2016	1/2/2016	Becky Davies Cllr Shilton	
Multi-storey car park update (Ref 728)	To consider a report on the structural repairs and refurbishment requirements of our multi-storey car parks		Executive 02/12/15 13/1/16	1/2/2016	Gary Charlton Cllr Shilton	
Design Guidance for the South of Royal Leamington Spa and Warwick (Ref 757)	To endorse the design guidance		Executive 10/2/2016	1/2/2016	Chris Sharp Cllr Cross	
Rural Urban Community Initiative Scheme applications (Ref 758)	Consider applications for Rural and Urban Initiative Grants		Executive 10/2/2016	1/2/2016	Jon Dawson Cllr Whiting	

<b>9 March 2016</b>						
The Rental Exchange (Ref 747)	To seek approval for the Council to pilot 'The Rental Exchange' in order to improve tenants financial capability		Executive 9/3/2016	1/3/2016	John Gallagher Cllr Philips	
Guy Road Housing Development (Ref 750)	A project to develop new homes in Kenilworth		Executive 9/3/2016	1/3/2016	Matt Jones Cllr Phillips	
Council Development Company (Ref 727)	To consider a report on establishing a Council Development Company		Executive 9/3/2016	1/3/2016	Andy Thompson Cllr Phillips	
HRA Business Plan Review (Ref 736)	To set out the outcome of the annual review of the HRA Business Plan		Executive <del>13/1/16</del> Reason 1 Executive 9/3/2016	1/3/2016	Andy Thompson Cllr Phillips	
Customer Contact Review (Ref 752)	To consider a report regarding the future of this role. This report will be private and confidential because it contains information about an individual.		Executive <del>13/1/16</del> Reason 4 Executive 9/3/2016	1/3/2016	Tracy Dolphin Cllr Mobbs	
Rural Urban Community Initiative Scheme applications (ref 759)	Consider applications for Rural and Urban Initiative Grants		Executive 9/3/2016	1/3/2016	Jon Dawson Cllr Whiting	
HQ Relocation (Ref 742)	Part A and B reports regarding the future location of the Council's HQ.		Executive <del>13/1/16</del> Reason 3 9/3/2016	1/3/2016	Duncan Elliott Cllr Mobbs	Executive papers – 30/09/2015
<b>6 April 2016</b>						

New Rent Arrears Policy (Ref 748)	To seek approval of new rent arrears policy for WDC Council Tenants		Executive 6/4/2016	29.3.2016	Jacky Oughton Cllr Phillips	
Whitnash Community Hub (Ref 741)	To receive information following the feasibility study of a Whitnash Community Hub		Executive 13/1/16 <del>Reason 5</del> 10/2/2016 Reason 4 Executive 6/4/2016	29.3.2016	Andrew Jones Cllr Mrs Grainger	
Rural Urban Community Initiative Scheme applications (ref 760)	Consider applications for Rural and Urban Initiative Grants		Executive 6/4/2016	29.3.2016	Jon Dawson Cllr Whiting	

**May 2016 – No Meeting of the Executive**

Section 2 Key decisions which are anticipated to be considered by the Council between June 2016 and September 2016						
Topic and Reference	Purpose of report	If requested by Executive –date, decision & minute no.	Date of Executive, Committee or Council meeting	Publication Date of Agendas	Contact Officer & Portfolio Holder	External Consultees/ Consultation Method/ Background Papers
<b>June 2016</b>						
Investment in Leisure Centres (745)	To consider final plans, costs and associated studies and planning applications relating to the proposed investment at St Nicholas Park and Newbold Comyn Leisure Centres	Nov 4 <sup>th</sup> 2015			Rose Winship Cllr Mrs Gallagher	The report is the culmination of project to expand these 2 leisure centres. Consultation with users through the Planning process and dialogue with clubs and national governing bodies of sport. Various reports from June 2014 onwards.
Rural Urban Community Initiative Scheme applications (Ref 761)	Consider applications for Rural and Urban Initiative Grants				Jon Dawson Cllr Whiting	
Budget review Q1 (Ref 762)	To report expenditure for current year and update financial projections				Jenny Clayton Cllr Whiting	

<b>July 2016</b>						
Rural Urban Community Initiative Scheme applications (Ref 763)	Consider applications for Rural and Urban Initiative Grants					Jon Dawson Cllr Whiting
Budget Review to include financial projections (Ref 764)	To Report on the latest financial prospects for the current and future 5 years					Andy Crump Cllr Whiting

<b>September 2016</b>						
Annual Benefit Fraud Report 765			1 Sept			Andrea Wyatt Cllr Whiting
Rural Urban Community Initiative Scheme applications Ref 766	Consider applications for Rural and Urban Initiative Grants		28 Sept			Jon Dawson Cllr Whiting
Fees and Charges	To propose the level of fees and Charges to be levied from 2nd January 2016		28 Sept			Andy Crump Cllr Whiting

<b>TO BE CONFIRMED</b>						
<b>Topic and Reference</b>	<b>Purpose of report</b>	<b>History of Committee Dates &amp; Reason code for deferment</b>	<b>Contact Officer &amp; Portfolio Holder</b>	<b>Expansion on Reasons for Deferment</b>	<b>External Consultees/ Consultation Method/ Background Papers</b>	<b>Request for attendance by Committee</b>
Health Strategy (Ref 576)	To update members on the formulation of the Council's Health Strategy, following the return of Public Health to local authorities  (Moved March 14 Reason 3)	<del>Executive 12</del> March 2014	Rob Chapleo  Cllr Mrs Grainger	The strategy will need to take into account the approach of the new administration and County Health & Wellbeing Strategy		
Asset Management Strategy (Ref 641)	To propose an Asset Management Strategy for all the Council's buildings and land holdings. (Moved Reason 6 Seeking further clarification on implications of report)	<del>5 November</del> 2014  <del>Executive</del> (03/09/15)	Bill Hunt  Cllrs Coker & Mobbs			
Delivery of Housing Aids and Adaptations Services – Private sector housing grants policy (Ref 658)	To propose a revised policy for the allocation of grant funding for private residents		Abigail Hay Cllr Phillips	This will come forward in due course once the Future of Housing Adaptations Service has been determined		TBC
Corporate Debt Policy	To approve the Corporate Debt Policy		Jon Dawson Cllr Whiting			

**Section 3 – Items which are anticipated to be considered by the Executive but are NOT key decisions**



<b>Topic and Reference</b>	<b>Purpose of report</b>	<b>If requested by Executive – date, decision &amp; minute no.</b>	<b>Date of Executive, Committee or Council meeting</b>	<b>Publication Date of Agendas</b>	<b>Contact Officer &amp; Portfolio Holder</b>	<b>External Consultees/ Consultation Method/ Background Papers</b>
Nomination for the appointment of Chairman & Vice Chairman of the Council for 2016/17	The Executive to recommend who will be Chairman and Vice-Chairman of the Council in 2016/17		Executive 10/2/2016	1/2/2016	Graham Leach Cllr Mobbs	
Review of Significant Business Risk Register	To inform Members of the Significant Risks to the Council		Executive 6/4/2016		Richard Barr Cllr Whiting	

Delayed reports:

If a report is late, officers will establish the reason(s) for the delay from the list below and these will be included within the plan above:

1. Portfolio Holder has deferred the consideration of the report
2. Waiting for further information from a Government Agency
3. Waiting for further information from another body
4. New information received requires revision to report
5. Seeking further clarification on implications of report.

**Details of all the Council’s committees, Councillors and agenda papers are available via our website [www.warwickdc.gov.uk/committees](http://www.warwickdc.gov.uk/committees)**

**The forward plan is also available, on request, in large print on request, by telephoning (01926) 456114**