


|  | | AGENDA ITEM NO. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---------|---|--|------------|---------|-----|------------------|-----|--|------------------|-----|--|-------------------|-----|--|-------------------|-----|--|---|-----|--|--|-----|--|------------------|-----|--|---------------------|-----|--|--------------------|-----|--|-----------|-----|--|----------------|-----|--|------------------|-----|--|
| Report Cover Sheet | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Name of Meeting: | | Regulatory Committee | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Date of Meeting: | | 30 th July 2007 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Report Title: | | Street collections | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Summary of report: | | Suggested changes to the way that street collection permits are issued | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| For Further Information Please Contact (report author): | | David Davies, Licensing Services Manager, Members' Services. Tel: 01926 456107. david.davies@warwickdc.gov.uk | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Would the recommended decision be contrary to the Policy Framework: | | No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Would the recommended decision be contrary to the Budgetary framework: | | No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Wards of the District directly affected by this decision: | | All | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Key Decision? | | No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Included within the Forward Plan? | | No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Is the report Private & Confidential | | No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Background Papers: | | None | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Consultation Undertaken Below is a table of the Council's regular consultees. However not all have to be consulted on every matter and if there was no obligation to consult with a specific consultee they will be marked as n/a. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th>Consultees</th> <th>Yes/ No</th> <th>Who</th> </tr> </thead> <tbody> <tr> <td>Other Committees</td> <td>n/a</td> <td></td> </tr> <tr> <td>Ward Councillors</td> <td>n/a</td> <td></td> </tr> <tr> <td>Portfolio Holders</td> <td>n/a</td> <td></td> </tr> <tr> <td>Other Councillors</td> <td>n/a</td> <td></td> </tr> <tr> <td>Warwick District Council recognised Trades Unions</td> <td>n/a</td> <td></td> </tr> <tr> <td>Other Warwick District Council Service Areas</td> <td>n/a</td> <td></td> </tr> <tr> <td>Project partners</td> <td>n/a</td> <td></td> </tr> <tr> <td>Parish/Town Council</td> <td>n/a</td> <td></td> </tr> <tr> <td>Highways Authority</td> <td>n/a</td> <td></td> </tr> <tr> <td>Residents</td> <td>n/a</td> <td></td> </tr> <tr> <td>Citizens Panel</td> <td>n/a</td> <td></td> </tr> <tr> <td>Other consultees</td> <td>n/a</td> <td></td> </tr> </tbody> </table> | | | | Consultees | Yes/ No | Who | Other Committees | n/a | | Ward Councillors | n/a | | Portfolio Holders | n/a | | Other Councillors | n/a | | Warwick District Council recognised Trades Unions | n/a | | Other Warwick District Council Service Areas | n/a | | Project partners | n/a | | Parish/Town Council | n/a | | Highways Authority | n/a | | Residents | n/a | | Citizens Panel | n/a | | Other consultees | n/a | |
| Consultees | Yes/ No | Who | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Other Committees | n/a | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Ward Councillors | n/a | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Portfolio Holders | n/a | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Other Councillors | n/a | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Warwick District Council recognised Trades Unions | n/a | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Other Warwick District Council Service Areas | n/a | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Project partners | n/a | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Parish/Town Council | n/a | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Highways Authority | n/a | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Residents | n/a | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Citizens Panel | n/a | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Other consultees | n/a | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Officer Approval

With regard to officer approval all reports must be approved by the report author's relevant director, Finance Services and Legal Services.

| Officer Approval | Date | Name |
|--|-------------|--------------|
| Relevant Director(s) | 20/6/07 | Chris Elliot |
| Chief Executive | | n/a |
| CMT | | n/a |
| Section 151 Officer | | n/a |
| Legal | 20/6/07 | Simon Best |
| Finance | 20/6/07 | Gary walker |
| | | |
| Final Decision? | | No |
| Suggested next steps (if not final decision please set out below) | | |
| | | |

1. RECOMMENDATION

- 1.1 Members are asked to approve a new method of allocating street collection permits to both streamline the process and make it more user friendly for both officers and applicants for permits. This will involve delegating powers to issue permits to officers.

2. REASONS FOR THE RECOMMENDATION

- 2.1 At present, applications for street collection permits are applied for during one calendar year for collections during the following year.
- 2.2 There is currently a limit of 33 collections for Leamington per calendar year and 30 each for Kenilworth and Warwick. It is not proposed to change these limits.
- 2.3 A report is prepared for the Regulatory Committee each October to allow the dates required for each charity to go ahead, within the confines of the numbers above.
- 2.4 Any special collections extra to the above numbers that are applied for are submitted to the nominated spokespersons of the Regulatory Committee for their approval. The permits are not numbered and the police are not notified of collections.
- 2.5 The proposed method is to issue permits as they are applied for throughout each calendar year, subject to the maximum numbers above.
- 2.6 New computer software now allows officers to number each permit as it is issued and, at the same time, notifies the police of the collection. The notification passes on all relevant details to the police, including the permit's number.
- 2.7 It is suggested that a report would then be submitted to the Regulatory Committee at the conclusion of each calendar year listing the charities that were issued with permits and the dates on which collections took place.
- 2.8 The proposed system requires that the Regulatory Committee delegated the authority to issue street collection permits to officers, except in the case of special collections mentioned in 2.4 above.

3. ALTERNATIVE OPTIONS CONSIDERED

- 3.1 No alternatives can be considered except to leave things as they are at present

4. BUDGETARY FRAMEWORK

- 4.1 This report has no budgetary considerations for the Council.

5. POLICY FRAMEWORK

- 5.1 None