

# Employment Committee

Tuesday, 25 May 2004

Monday, 17 May 2004

A meeting of the above Committee will be held in the Town Hall, Royal Leamington Spa on Tuesday, 25 May 2004 at **4.30 p.m.**

Membership:

Councillor Mrs M A Begg	Councillor J E Hatfield
Councillor A Boad	Councillor B Kirton
Councillor Mrs F G Bunker	Councillor D S Kundi
Councillor R Crowther	Councillor R E Tamlin
Councillor J S Hammon	

## Declarations of Interest

Declarations should be entered on the form to be circulated with the attendance sheet and declared at item 3 below. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained from Standards Committee. **If members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.**

## Agenda

1. **Substitutes**

To receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

2. **Appointment of Chair**

To appoint a Chair for the ensuing year.

3. **Declarations of Interest**

Members to declare the existence and nature of personal and prejudicial interests in items on the agenda in accordance with the adopted Code of Conduct.



**\*4. Minutes**

To confirm the minutes of the meeting held on 6 April 2004.

(Previously circulated)

**\*5 A Guide to Senior Manager Recruitment for Elected Members**

To consider a report from the Corporate Personnel Services

**(Page 1)** (Enclosure)

**\*6. Press and Public**

To consider resolving that under Section 100A of the Local Government Act 1972 the public and press be excluded from the meeting for the following items by reason of the likely disclosure of exempt information within paragraph 1 & 11 of Schedule 12A of the Local Government Act 1972.

**\*7. Customer Access Best Value Review**

To consider a report from the Customer Information & Advice Directorate.

**(Page 9)** (Enclosure)  
**(Not for Publication)**

(\* Denotes those items upon which decisions will be made under delegated powers, as previously granted by the Council).

**General Enquiries: Please contact Graham Leach- Members' Services, Warwick District Council, Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ.**

**Telephone: 01926 456102  
Switchboard: 01926 450000  
Facsimile: 01926 456121**

**E-Mail: [graham.leach@warwickdc.gov.uk](mailto:graham.leach@warwickdc.gov.uk)**

**For enquiries about specific reports, please contact the officers named in the reports.**

**You can e-mail the members of the this Committee at  
[employmentcommittee@warwickdc.gov.uk](mailto:employmentcommittee@warwickdc.gov.uk)**

**Details of all the Council's committees, councillors and agenda papers are available via our website [www.warwickdc.gov.uk](http://www.warwickdc.gov.uk).**

**THE AGENDA IS AVAILABLE IN LARGE PRINT ON REQUEST, PRIOR TO THE MEETING BY TELEPHONING GRAHAM LEACH ON (01926) 456102.**