

Finance and Audit Scrutiny Committee

WORK PROGRAMME 2018/19

Title	Audit Item or Scrutiny Item	Format	Lead Officer/ Councillor	Next report date if applicable	Completion date
Treasury Management Annual Report	Audit	Written report followed by Q&A	Karen Allison / Cllr Whiting	Deferred from 24 July 2018 meeting	Annually
Treasury Management Half Year Review (Oct to March 2018)	Audit	Written report followed by Q&A	Karen Allison / Cllr Whiting	Deferred from 24 July 2018 meeting	
Update from BH regarding 2 x Housing contracts	Scrutiny	Not known – possibly verbal update followed by Q&A	Bill Hunt / Cllr Phillips	Deferred from 24 July 2018 meeting	
Closure of 2016/17 Audit	Audit	Written report followed by Q&A	Mike Snow / Cllr Whiting		
Internal Audit Quarter 1 Progress Report	Audit	Written report followed by Q&A	Richard Barr		Quarterly

25 September 2018

Title	Audit Item or Scrutiny Item	Format	Lead Officer/ Councillor	Next report date if applicable	Completion date
Review of the Assigning of Parent Company Guarantee's & other securities – update following submission to SMT	Audit	Written report followed by Q&A	Richard Barr / Mike Snow / Cllr Phillips	TBC	TBC
Annual Governance Statement Quarter 1 Action Plan Report	Audit	Written report followed by Q&A	Richard Barr		Quarterly
Annual Governance Statement Quarter 2 Action Plan Report	Audit	Written report followed by Q&A	Richard Barr		Quarterly
Procurement Strategy Half Year Update	Scrutiny	Written report followed by Q&A	Mike Snow / Becky Reading		
Scrutiny of Service Area Performance – Neighbourhood Services	Scrutiny	Written report followed by Q&A	Rob Hoof / Cllr Mrs Grainger		

30 October 2018

Title	Audit Item or Scrutiny Item	Format	Lead Officer/ Councillor	Next report date if applicable	Completion date

27 November 2018

Title	Audit Item or Scrutiny Item	Format	Lead Officer/ Councillor	Next report date if applicable	Completion date
Scrutiny of Service Area Performance – Development Services	Scrutiny	Written report followed by Q&A	Dave Barber / Cllrs Butler Rhead		

8 January 2019

Title	Audit Item or Scrutiny Item	Format	Lead Officer/ Councillor	Next report date if applicable	Completion date

Appendix 1

Scrutiny of Service Area Performance – Chief Executives	Scrutiny	Written report followed by Q&A	Chris Elliott / Cllr Mobbs		
Local Plan Infrastructure Delivery Plan	Scrutiny	Written report followed by Q&A	David Butler / Cllr Rhead		Six monthly update

5 February 2019

Title	Audit Item or Scrutiny Item	Format	Lead Officer/ Councillor	Next report date if applicable	Completion date

5 March 2019

Title	Audit Item or Scrutiny Item	Format	Lead Officer/ Councillor	Next report date if applicable	Completion date
Internal Audit Quarter 3 Progress Report	Audit	Written report followed by Q&A	Richard Barr		Quarterly

Appendix 1

Internal Audit Strategic Plan (2019/20 to 2021/22)	Audit	Written report followed by Q&A	Richard Barr		
Annual Governance Statement Quarter 3 Action Plan Report	Audit	Written report followed by Q&A	Richard Barr		Quarterly
Scrutiny of Service Area Performance – Culture	Scrutiny	Written report followed by Q&A	Rose Winship / Cllr Coker		

2 April 2019

Title	Audit Item or Scrutiny Item	Format	Lead Officer/ Councillor	Next report date if applicable	Completion date
Procurement Strategy Annual Review	Scrutiny	Written report followed by Q&A	Mike Snow / Becky Reading		Annually

30 April 2019

Title	Audit Item or Scrutiny Item	Format	Lead Officer/ Councillor	Next report date if applicable	Completion date

Appendix 1

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May 2019

Title	Audit Item or Scrutiny Item	Format	Lead Officer/ Councillor	Next report date if applicable	Completion date
Internal Audit Annual Report	Audit	Written report followed by Q&A	Richard Barr		Annually
Internal Audit Quarter 4 Progress Report	Audit	Written report followed by Q&A	Richard Barr		Quarterly
Annual Governance Statement	Audit	Written report followed by Q&A	Richard Barr		
Annual Governance Statement Quarter 4 Action Plan Report	Audit	Written report followed by Q&A	Richard Barr		Quarterly
Scrutiny of Service Area Performance – Health & Community Protection	Scrutiny	Written report followed by Q&A	Marianne Rolfe / Cllr Thompson		

Date	Contracts Registers Reviews 2017/18
May 2018	Finance
July 2018	Housing
September 2018	Neighbourhood Services
November 2018	Development
January 2019	Chief Executives
March 2019	Cultural Services
May 2019	Health & Community Protection