

3. **Minutes**

To confirm the minutes of the Health Scrutiny Sub-Committee meeting held on 19 January 2016. **(Item 3/Page 1)**

4. **Health Service planning linked to major new developments**

To consider a verbal briefing from the Director of Strategy and Engagement (NHS South Warwickshire Clinical Commissioning Group).

5. **The Council's role in promoting physical activity**

To consider a verbal briefing from Cultural Services.

6. **Health Service implications from the night-time economy; Response from Glen Burley, Chief Executive South Warwickshire NHS Foundation Trust**

To consider a report from Health & Community Protection. **(Item 6/Page 1)**

7. **Health Strategy Update**

To consider a verbal briefing from Health & Community Protection.

8. **Wellbeing Charter Peer Review Feedback**

To consider a verbal briefing from Health & Community Protection.

9. **Review of the Work Programme & Forward Plan**

To consider a report from Democratic Services. **(Item 9/Page 1)**

Published on 8 March 2016

General Enquiries: Please contact Warwick District Council, Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ.

Telephone: 01926 456114

E-Mail: committee@warwickdc.gov.uk

Enquiries about specific reports: Please contact the officers named in the reports.

You can e-mail the members of the this Committee at

HealthScrutinySC@warwickdc.gov.uk

Details of all the Council's committees, councillors and agenda papers are available via our website www.warwickdc.gov.uk/committees

Please note that the majority of the meetings are held on the first floor at the Town Hall. If you feel that this may restrict you attending this meeting,

please call (01926) 456114 prior to this meeting, so that we can assist you and make any necessary arrangements to help you attend the meeting.

The agenda is also available in large print, on request, prior to the meeting by calling 01926 456114.

Health Scrutiny Sub-Committee

Minutes of the meeting held on Tuesday 19 January 2016 at the Town Hall, Royal Leamington Spa at 6.00 pm.

Present: Councillors D'Arcy, Edgington, Parkins and Mrs Redford

Also Present: Councillor Mrs Knight.

8. **Apologies and Substitutes**

Apologies for absence were received from Councillors Mrs Falp and Quinney. There were no substitutes.

9. **Appointment of Chair**

Resolved that Councillor Parkins be appointed Chairman of the Committee for the 2015/16 municipal year.

10. **Declarations of Interest**

There were no declarations of interest.

11. **Minutes**

The minutes of the meeting held on 24 November 2015 were taken as read and signed by the Chairman as a correct record.

12. **Dementia Action Alliance**

The Sub-Committee was introduced to Ms Le Tellier, Operations Manager at the Alzheimer's Society office based in Wise Street, Royal Leamington Spa. She had been asked to speak to the Sub-Committee to explain work being done in conjunction with a county-wide initiative called the Dementia Action Alliance, to transform the lives of people living with dementia; an initiative the District Council was seeking to join.

Ms Le Tellier explained that to become a member of this Alliance, it was necessary to sign a declaration to confirm commitment to improving the lives of people with dementia. The next stage necessitated agreeing an action plan. This was mainly about improving the lives of those people living with the condition, and their carers. This was done through supporting people with dementia to remain being independent and improving their community inclusion and quality of life through raising public awareness and understanding.

Training was provided for people who wished to become Dementia Friends and this training would help them understand the needs of people with dementia.

Members were informed that the Health & Wellbeing Lead was now a Dementia Champion and had delivered training to staff at the Pump Rooms and Riverside House. Examples of areas to consider in helping people living with dementia were structural design issues. Ms Le Tellier was at pains to

OVERVIEW AND SCRUTINY COMMITTEE MINUTES (Continued)

inform people that people “lived with” dementia; they did not “suffer” from dementia.

The Dementia Action Alliance held meetings where information was exchanged on what other organisations were doing and work that organisations had in common. Once the Council became a member it would need to decide whether it should encourage other businesses to sign up to the Alliance.

In response to Members’ questions, Ms Le Tellier informed them that:

- The work being done by the Alzheimer’s Society was undertaken by a mixture of paid staff and volunteers; there were twice as many volunteers than paid staff and within the Warwickshire area about 8,000 people were living with dementia.
- To diagnose whether a person had the condition, a GP would refer the patient to the Arden Memory Service; however, a definitive diagnosis was only possible at post-mortem, following death.
- Dementia amongst younger people was rare, and unfortunately this meant that the services provided to help were not geared towards them, especially since their needs might require one to one care.
- Organisations could do a lot to help, such as looking at the tone of language used in letters and information, and they could try different types of communication.
- The aim within the Council was to have at least one member of staff in every department to be a Dementia Friend.

The Health & Wellbeing Lead informed Members that the Council had already drafted an Action Plan which was currently being checked by the Warwickshire County Council co-ordinator. The schedule to train staff had already been started and Members would also be trained. A report would be going to the Executive on 10 February recommending the Council become “Dementia Friendly”.

The Chairman thanked Ms Le Tellier for her talk.

13. Joint Healthy South Warwickshire – Funding Award 2016

The Sub-Committee considered a report from Health & Community Protection which advised Members of the outcomes of the bidding process for funding to support health projects in South Warwickshire.

Members were advised that the Council had approved £10,000 each year as match funding with Public Health and the South West Clinical Commissioning Group, totalling £40,000, to fund one-off health improvement projects to assist small-scale schemes with health objectives out in the community. Groups had to bid for funding and the report gave details of the number of bids received and examples of some of these.

Resolved that the report be noted.

14. Review of the Work Programme & Forward Plan

The Sub-Committee considered its work programme for 2015/16.

OVERVIEW AND SCRUTINY COMMITTEE MINUTES (Continued)

Members were keen to discuss what the Council was doing in respect of promoting people to do physical activity. Councillor Mrs Knight was concerned that work needed to be done in tackling social isolation at swimming pools.

The issue of health service planning linked to major new developments and work done on Health Service commissioning related to the Local Plan was also raised. The Head of Health & Community Protection was asked to investigate who might talk to the Sub-Committee about these and to progress the item on the use of S106/CIL money for health issues.

The Sub-Committee asked the Health & Wellbeing Lead to progress the "the health service implications from the night-time economy". It suggested that the Chief Executive of the South Warwickshire NHS Foundation Trust, Mr Glen Burley, be invited to talk about this too and the Health & Wellbeing Lead was asked to speak to him about this possibility.

Following on from discussion of items for the Work Programme it was


Resolved that the following items be added to the Work Programme:

- (1) the Sports and Leisure Manager attend the next meeting to talk about the Council's role in promoting physical activity;
- (2) 16 March 2016 - health service planning linked to major new developments; and
- (3) Health Service commissioning related to the Local Plan.

Resolved that the following items be progressed:

- (1) guest speaker for mental healthcare;
- (2) health service implications from the night-time economy; and
- (3) use of S106/Community Infrastructure Levy (CIL) money for health issues.

(The meeting finished at 6.54 pm)

 Health Scrutiny Sub-Committee 16th March 2016		Agenda Item No. 6
Title	'Health Service implications from the night-time economy; Response from Glen Burley, Chief Executive South Warwickshire NHS Foundation Trust'	
For further information about this report please contact	Rob Chapleo ext 6707	
Wards of the District directly affected	All	
Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006?	No	
Date and meeting when issue was last considered and relevant minute number		
Background Papers		

Contrary to the policy framework:	No
Contrary to the budgetary framework:	No
Key Decision?	No
Included within the Forward Plan? (If yes include reference number)	No
Equality Impact Assessment Undertaken	No (If No state why below)
Information only	

Officer/Councillor Approval		
Officer Approval	Date	Name
Chief Executive/Deputy Chief Executive		
Head of Service	8.3.16	Richard Hall
CMT		
Section 151 Officer		
Monitoring Officer		
Finance		
Portfolio Holder(s)	8.3.16	Councillor Grainger
Consultation & Community Engagement		
Final Decision?	Yes	
Suggested next steps (if not final decision please set out below)		

1. **Summary**

- 1.1 A minute of a recent meeting states:
'Resolved that Mr Glen Burley, Chief Executive of Warwick Hospital, be contacted to build a picture of the costs of the night-time economy on hospital resources (casualties, alcohol related incidents, etc)'

2. **Recommendation**

- 2.1 It is recommended that Mr Burley's response be received, considered

3. **Reasons for the Recommendation**

- 3.1 H&WB Lead's email:

Dear Mr Burley

You will be aware of our growing partnership on health and wellbeing issues including the 'Measured Miles' from the Hospital and elsewhere.

I had the opportunity of attending Maggie's health and wellbeing group and seeing all the good work that is going on in the Trust to address absenteeism etc..

That commitment demands recognition in my view, and I've started to talk to Maggie and Ruth Breese about the national PHE Workplace Wellbeing Charter. This Council issues the awards to employers who satisfy the criteria of commitment, achievement and excellence in the standards.

You may know that we have established a Health Scrutiny Sub-Committee at the District Council.

A minute of a recent meeting states:

'Resolved that Mr Glen Burley, Chief Executive of Warwick Hospital, be contacted to build a picture of the costs of the night-time economy on hospital resources (casualties, alcohol related incidents, etc)'

We have an ongoing project 'Your Town, Your Choice' addressing night-time town centre behavioural issues and the Committee are keen to see it in context.

Is this something you could help us with specifically? Would you or your colleague be able to speak to the issue and/or partnership initiatives at a future meeting of the Committee, please?

- 3.2 Mr Burley's Response

Dear Rob,

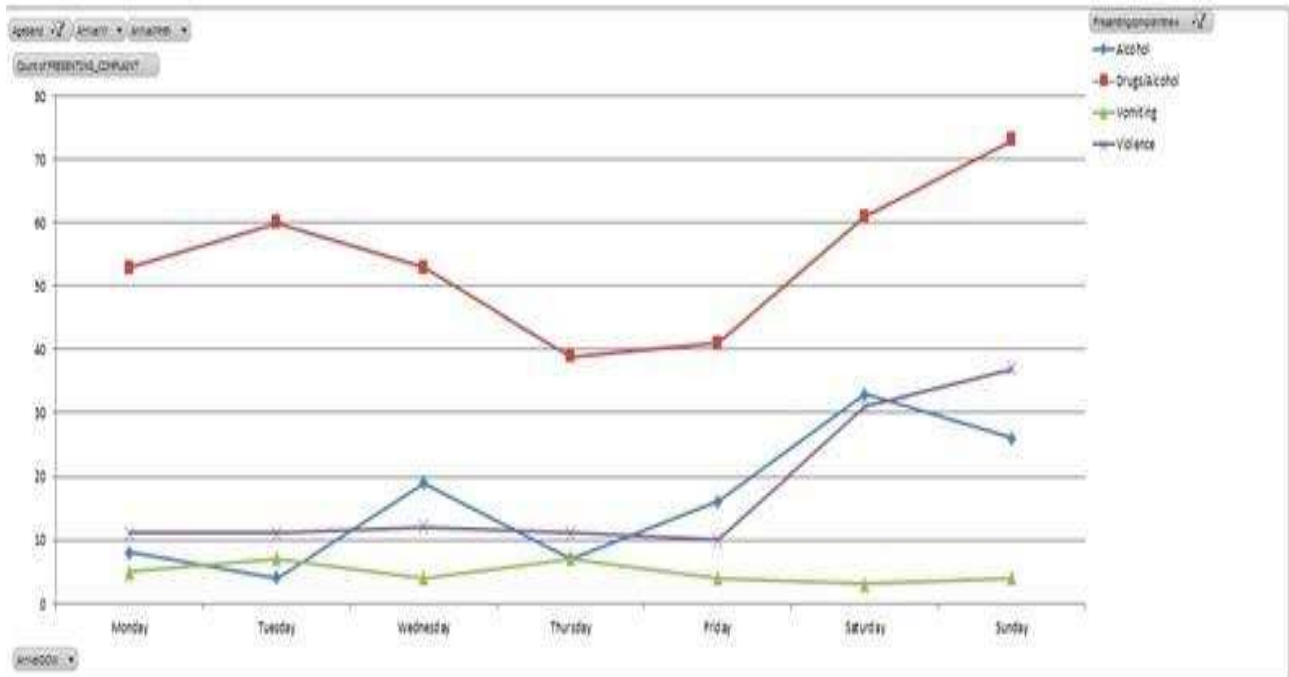
Further to your email below I have now managed to get hold of some information on the issue of alcohol related A&E activity.

We can only ever use proxy data to indicate whether there have been any alcohol related attendances. So with all the caveats and issues around the diagnosis recording I think we can identify that there are weekend and time related patterns that appear to show impacts on our activity. We are still well below the national average, but we do see spikes when we group the standard codes of "Alcohol, drugs/alcohol, vomiting and violence" as general presenting complaints.

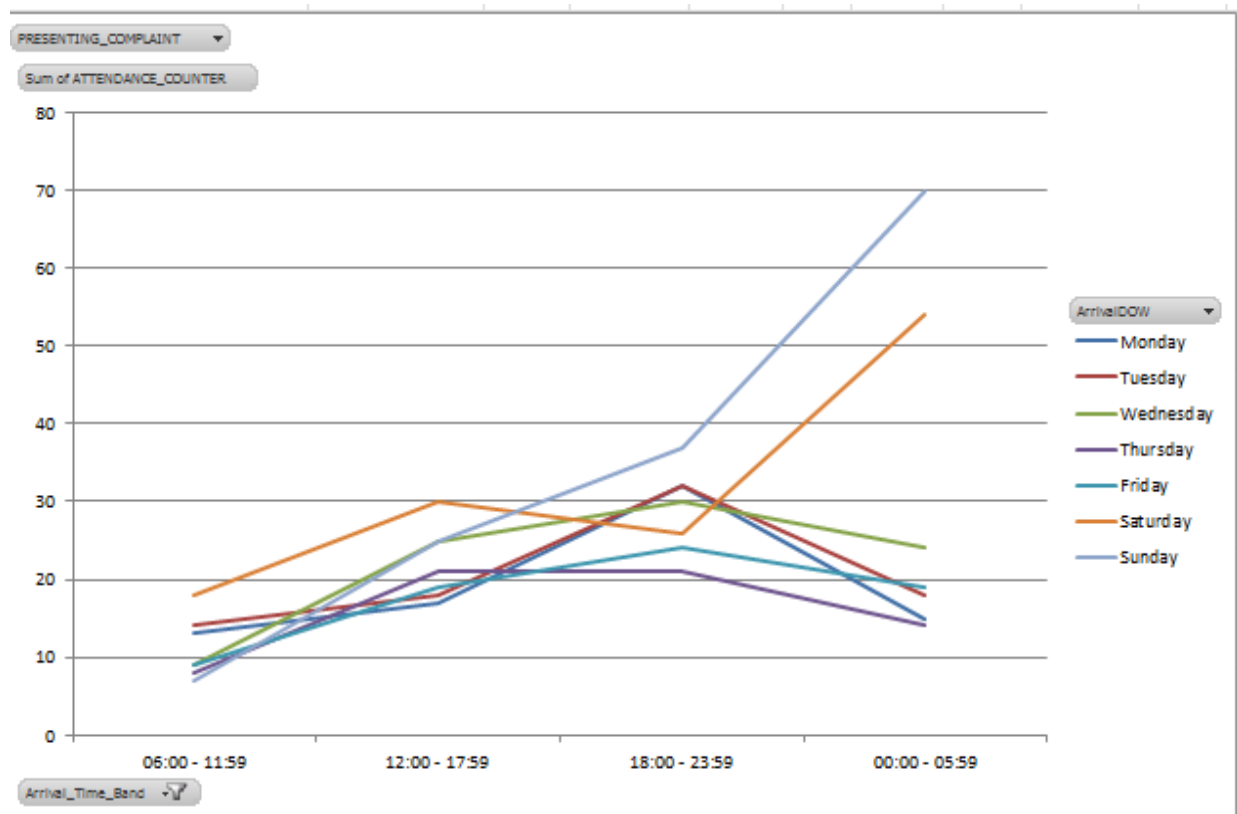
There appears to be an increasing trend for alcohol/drugs and alcohol on a monthly basis over the last year.

By day of the week, for the three main groups there is an increase on Saturday (arriving shortly after Friday late evening) and Sunday (again arriving shortly after late Saturday)

The annual daily average for these conditions Mon-Fri is around 1.5 attendances, which increases on Sat – Sun it increases to 2.5



Looking at the hour of the day profile. This "just after midnight" is quite apparent with the increase noted for Sat / Sun.



Whilst the numbers are likely to be very understated to try and estimate the associated costs, the profile of the data we have does indicate that there is a raised pressure at the weekend for alcohol associated events.

I'm not sure if this is sufficient for what the council are looking for, but maybe it's a useful starting point?

*Regards,
Glen*

Members are asked to decide whether this is sufficient information, whether this is a 'useful starting point' and what else they would like to scrutinise in this area.

4. **Policy Framework**

4.1 **Policy Framework** – This Section report does not bring forward changes in policy.

4.2 **Fit for the Future** – The content of the report contributes to the vision of making Warwick District a great place to live work and visit as set out in the Sustainable Community Strategy. It informs members of the scale of an issue that has potential effects on all of the 5 key policy priority areas – Prosperity, Housing, Health and Well Being, Community Protection and Sustainability.

4.3 **Impact Assessments** – This report is for information only.

5. **Budgetary Framework**

5.1 There are no financial implications.

6. Risks


6.1 There are no implications for risk management at this stage.

7. Alternative Option(s) considered

7.1 There are none appropriate.

8. Background

8.1 There is no additional information.

 WARWICK DISTRICT COUNCIL	Health Scrutiny Sub-Committee – 16 March 2016	Agenda Item No. 9
Title	Health Scrutiny Sub-Committee Work Programme	
For further information about this report please contact	Lesley Dury, Committee Services Officer, 01926 456114 or committee@warwickdc.gov.uk	
Service Area	Democratic Services	
Wards of the District directly affected	N/A	
Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006	No	
Date and meeting when issue was last considered and relevant minute number	19 January 2016	
Background Papers		

Contrary to the policy framework:	No
Contrary to the budgetary framework:	No
Key Decision?	No
Included within the Forward Plan? (If yes include reference number)	No

Officer/Councillor Approval		
With regard to officer approval all reports <i>must</i> be approved by the report authors relevant director, Finance, Legal Services and the relevant Portfolio Holder(s).		
Officer Approval	Date	Name
Relevant Director		
Chief Executive		
CMT		
Section 151 Officer		
Legal		
Finance		
Portfolio Holders		
Consultation Undertaken		
n/a		
Final Decision?		Yes
Suggested next steps (if not final decision please set out below)		

1. **Summary**

- 1.1 This report informs the Sub-Committee of its work programme for 2016 (Appendix 1) and of the current Forward Plan April 2016 to July 2016 (Appendix 2).

2. **Recommendations**

- 2.1 The report be noted;
- 2.2 Any amendments suggested at the meeting for the Work Programme, be made accordingly;

3. **Reasons for the Recommendation**

- 3.1 The work programme needs to be updated at each meeting to reflect the work load of the Sub-Committee.

4. **Alternative Options considered**

- 4.1 None.

5. **Budgetary Framework**

- 5.1 All work for the Sub-Committee has to be carried out within existing resources.

6. **Policy Framework**

- 6.1 The work carried out by the Sub-Committee helps the Council to improve in line with its priority to manage services openly efficiently and effectively.

7. **Background**

- 7.1 At each meeting, the Sub-Committee will consider their work programme and the Council's published Forward Plan and make amendments where necessary to its work programme.
- 7.2 Overview & Scrutiny Committee may request that the Sub-Committee undertakes areas of health Scrutiny.
- 7.3 Officers may present reports to the Sub-Committee to seek direction on their content.
- 7.4 Warwickshire County Council, as the lead authority for Health Scrutiny, can ask the District Council to undertake areas of health scrutiny.

Health Scrutiny Sub-Committee
Work Programme 2016-2017

16 March 2016

Title	Where did item originate from	Format	Lead Officer	Membership of Task & Finish	Next report date if applicable	Completion date
The Council's role in promoting physical activity	19 January 2016	Verbal Briefing	Stuart Winslow			16 March 2016
Health Service planning linked to major new developments	19 January 2016	Verbal Briefing	Richard Hall			16 March 2016
Health Service implications from the night-time economy; Response from Glen Burley, Chief Executive South Warwickshire NHS Foundation Trust	19 January 2016	Report	Rob Chapleo			16 March 2016
Health Strategy Update		Verbal Briefing	Rob Chapleo		Every Meeting	Until finalised.
Wellbeing Charter Peer Review Feedback	19 January 2016	Verbal Briefing	Rob Chapleo			16 March 2016

5 July 2016

Title	Where did item originate from	Format	Lead Officer	Membership of Task & Finish	Next report date if applicable	Completion date
Health Scrutiny Sub-Committee Chairman for Municipal Year						
Appointment of co-opted members						
Health Strategy Update		Verbal Briefing	Rob Chapleo		Every Meeting	Until finalised.
Air Quality Action Plan Annual Review	24 November 2015	Written Report	Grahame Helm		June 2017 or as near to.	Annual report.

Items where a date is to be set

- Health Service commissioning related to the Local Plan
- A guest speaker for mental healthcare
- Head of Housing & Property Services should give a report on the Housing Assessment Team, including Disabled Facilities Grants, in the New Year.
- A guest speaker should be invited to speak about the Care Quality Commission in the New Year.
- Report from the Housing Strategy and Development Officer (Ken Bruno) re standards this Council insists upon for its own housing stock in respect of health and wellbeing.
- Update from Councillor Mrs Knight on the SW Foundation Trust Quality Accounts T & F Group
- Use of S106/Community Infrastructure Levy (CIL) money for health issues (raised at meeting 15 December 2014)
- Report/action plan on the possibility of running a "Walking Scheme" within the District as per the details Councillor Mrs Knight sent to Rob Chapleo of a scheme in Reading, and to liaise with the walking experts at Coventry and Warwick Sports. (Raised 15 December 2014)



FORWARD PLAN

Forward Plan April 2016 to July 2016

COUNCILLOR ANDREW MOBBS
LEADER OF THE EXECUTIVE

The Forward Plan is a list of all the Key Decisions which will be taken by the Executive or its Committees in the next four months. The Warwick District Council definition of a key decision is: - a decision which has a significant impact or effect on two or more wards and/or a budgetary effect of £50,000 or more.

Whilst the majority of the Executive's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that part of the Executive meeting listed in this Forward Plan will be held in private. This is because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those items which are proposed to be considered in private are marked as such along with the reason for the exclusion in the list below.

If you would like to make representations or comments on any of the topics listed below, including the confidentiality of any document, you can write to the contact officer, as shown below, at Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ. Alternatively you can phone the contact officer on (01926) 456114. If your comments are to be referred to in the report to the Executive or Committee they will need to be with the officer 7 working days before the publication of the agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally at the meeting. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

(784)

Section 1 – The Forward Plan April 2016 to July 2016

Topic and Reference	Purpose of report	If requested by Executive –date, decision & minute no.	Date of Executive, Committee or Council meeting	Publication Date of Agendas	Contact Officer & Portfolio Holder	External Consultees/ Consultation Method/ Background Papers
6 April 2016						
Whitnash Community Hub (Ref 741)	To receive information following the feasibility study of a Whitnash Community Hub		Executive 13/1/16 R5 10/2/2016 R4 Executive 6/4/2016	29.3.2016	Andrew Jones Cllr Mrs Grainger	
Rural Urban Community Initiative Scheme applications (ref 760)	Consider applications for Rural and Urban Initiative Grants		Executive 6/4/2016	29.3.2016	Jon Dawson Cllr Whiting	
Customer Contact Review (Ref 752)	To consider a report regarding the future of this role. This report will be private and confidential because it contains information about an individual.		Executive 13/1/16 R4 9/3/2016 6/4/2016	29.3.2016	Tracy Dolphin Cllr Mobbs	
HQ Relocation (Ref 742)	Part A and B reports regarding the future location of the Council's HQ.		Executive 13/1/16 Reason 3 9/3/2016 Reason 3 & 5 6/4/2016	29.3.2016	Duncan Elliott Cllr Mobbs	Executive papers – 30/09/2015
St Mary's Lands Masterplan (Ref 783)	To seek approval to go out to public consultation on the proposals developed by the St Mary's Lands Working Party	Executive in November 2015	Executive 06/04/16	29.03.16	Chris Elliott, Cllr Cross	St Mary's Lands Working Party which is made up of representatives from various organisations.

May 2016 – No Meeting of the Executive

2 June 2016

Guy Road Housing Development (Ref 750)	A project to develop new homes in Kenilworth		Executive 9/3/2016 2/6/2016 Reason 2	24/5/2016	Matt Jones Cllr Phillips	
New Rent Arrears Policy (Ref 748)	To seek approval of new rent arrears policy for WDC Council Tenants		Executive 6/4/2016 Executive 02/06/16 Reason 1	24/5/2016	Jacky Oughton Cllr Phillips	
Council Development Company (Ref 727)	To consider a report on establishing a Council Development Company		Executive 9/3/2016 2/6/2016 Reason 2	24/5/2016	Andy Thompson Cllr Phillips	
Improved Fire Alarm Systems – Sheltered Housing	To request approval to further upgrade fire alarm systems in sheltered housing		Executive 2/6/2016	24/5/2016	Jacky Oughton Cllr Phillips	
Asset Management Strategy (Ref 641)	To propose an Asset Management Strategy for all the Council's buildings and land holdings. (Moved Reason 6 Seeking further clarification on implications of report)		5 November 2014 Executive (03/09/15) 2/6/2016	24/5/2016	Bill Hunt Cllrs Coker & Mobbs	

29 June 2016						
Final Accounts (Ref 762)	To report on the Council's outturn position for both revenue and capital		Executive 29/9/2016	21/6/2016	Jenny Clayton Cllr Whiting	
Rural Urban Community Initiative Scheme applications (Ref 761)	Consider applications for Rural and Urban Initiative Grants		Executive 29/6/2016	21/6/2016	Jon Dawson Cllr Whiting	

27 July 2016						
Rural Urban Community Initiative Scheme applications (Ref 763)	Consider applications for Rural and Urban Initiative Grants		Executive 27/7/2016	19/7/2016	Jon Dawson Cllr Whiting	
Budget Review Quarter 1 to include financial projections (Ref 764)	To Report on the latest financial prospects for the current and future 5 years		Executive 27/7/2016	19/7/2016	Andy Crump Cllr Whiting	
Investment in Leisure Centres (745)	To consider final plans, costs and associated studies and planning applications relating to the proposed investment at St Nicholas Park and Newbold Comyn Leisure Centres	Nov 4 th 2015	Executive 27/7/2016	19/7/2016	Rose Winship Cllr Mrs Gallagher	The report is the culmination of project to expand these 2 leisure centres. Consultation with users through the Planning process and dialogue with clubs and national governing bodies of sport. Various reports from June 2014 onwards.

Section 2 Key decisions which are anticipated to be considered by the Council between September 2016 and February 2017

Topic and Reference	Purpose of report	If requested by Executive –date, decision & minute no.	Date of Executive, Committee or Council meeting	Publication Date of Agendas	Contact Officer & Portfolio Holder	External Consultees/ Consultation Method/ Background Papers
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1 & 28 September 2016

Annual Benefit Fraud Report (Ref 765)			Executive 1/9/2016	31/8/2016	Andrea Wyatt Cllr Whiting	
Rural Urban Community Initiative Scheme applications (Ref 766)	Consider applications for Rural and Urban Initiative Grants		Executive 28/9/2016	20/9/2016	Jon Dawson Cllr Whiting	
Fees and Charges (Ref 770)	To propose the level of fees and Charges to be levied from 2nd January 2016		Executive 28/9/2016	20/9/2016	Andy Crump Cllr Whiting	

2 & 30 November 2016

Rural Urban Community Initiative Scheme applications (Ref 778)	Consider applications for Rural and Urban Initiative Grants		Executive 30/11/2016	22/11/2016	Jon Dawson Cllr Whiting	
Rural Urban Community Initiative Scheme applications (Ref 779)	Consider applications for Rural and Urban Initiative Grants		Executive 2/11/2016	25/10/2016	Jon Dawson Cllr Whiting	
HRA Budgets 2016/17 REF 780	To Consider the following year revenue budgets for the HRA.		Executive 30/11/2016	22/11/2016	Mike Snow Peter Phillips	

5 January 2017 – No scheduled reports at this time.

8 February 2017

Appointment of leisure management operator (It is anticipated that part of this report will be confidential) (Ref 771)			Executive 30/11/2016 Reason 4 8/2/2017	31/1/2017	Rose Winship Cllr Gallagher	Executive Nov 2015 Council and Executive 13/1/2016 Full OJEU procurement
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Section 3 Key decisions which are anticipated to be considered by the Council but the date for which is to be confirmed

Topic and Reference	Purpose of report	History of Committee Dates & Reason code for deferment	Contact Officer & Portfolio Holder	Expansion on Reasons for Deferment	External Consultees/ Consultation Method/ Background Papers	Request for attendance by Committee
Council Housing Asset Management Policy (Ref 774)	To request approval of the 'Council Housing Asset Management Policy – Disposal of Property'		Executive 6/4/2016 Reasons: 2, 4, 5	Awaiting outcome of Housing & Planning Bill which may influence the design and implementation of property disposals	Andy Thompson Cllr Phillips	
Private sector housing grants policy (Ref 658)	To propose a revised policy for the allocation of grant funding for private residents		Abigail Hay Cllr Phillips	This will come forward in due course once the Future of Housing Adaptations Service has been determined		TBC
Housing Revenue Account Business Plan (Ref 775)	To propose revisions to the Housing Revenue Account Business Plan		Andy Thompson Cllr Phillips	This will come forward when the Housing & Planning Bill, and associated regulations, have been approved by Parliament		
Aids and Adaptations Services (Ref 776)	To propose a new approach to providing aids and adaptations services for the residents of Warwick District		Abigail Hay Cllr Phillips	This will come forward when the option for a Warwickshire-wide service is sufficiently well developed to warrant consideration.		
Housing Related Support Services (Ref 777)	To propose new Housing Related Support services for tenants of the Council		Jacky Oughton Cllr Phillips			

<p>HS2 Planning Applications (Ref 782)</p>	<p>Consideration of the process for handling planning applications related to HS2.</p>		<p>Gary Fisher Cllr Cross</p>	<p>This will come forward in due course once guidance has been issued</p>		
<p>Strategic Opportunity Proposal (Ref 712)</p>	<p>To update Members on the current position. It is anticipated that this report will be, in part, Confidential by virtue of the information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>		<p>Chris Elliott Cllrs Mobbs, Coker, Phillips, Whiting, Cross & Gallagher</p>	<p>The Local Plan proposals have been subject to a number of public consultations and planning applications involved have also been subject to public consultation. The proposal has been the subject of discussion privately and confidentially with a number of agencies but especially with the County Council. Submission version of Local Plan; Planning Application (W/14/1076); Planning Application (W/14/0967); Report</p>		

Section 4 – Items which are anticipated to be considered by the Executive but are NOT key decisions

Topic and Reference	Purpose of report	If requested by Executive – date, decision & minute no.	Date of Executive, Committee or Council meeting	Publication Date of Agendas	Contact Officer & Portfolio Holder	External Consultees/ Consultation Method/ Background Papers
Review of Significant Business Risk Register	To inform Members of the Significant Risks to the Council		Executive 6/4/2016		Richard Barr Cllr Whiting	
Review of Significant Business Risk Register	To inform Members of the Significant Risks to the Council		Executive 29/6/2016		Richard Barr Cllr Whiting	
Review of Significant Business Risk Register	To inform Members of the Significant Risks to the Council		Executive 28/9/2016		Richard Barr Cllr Whiting	

Delayed reports:

If a report is late, officers will establish the reason(s) for the delay from the list below and these will be included within the plan above:

1. Portfolio Holder has deferred the consideration of the report
2. Waiting for further information from a Government Agency
3. Waiting for further information from another body
4. New information received requires revision to report
5. Seeking further clarification on implications of report.

Details of all the Council’s committees, Councillors and agenda papers are available via our website www.warwickdc.gov.uk/committees

**The forward plan is also available, on request, in large print on request, by telephoning
(01926) 456114**