



FORWARD PLAN

Forward Plan September to December 2014

COUNCILLOR ANDREW MOBBS

LEADER OF THE EXECUTIVE

The Forward Plan is a list of all the Key Decisions which will be taken by the Executive or its Committees in the next four months. The Warwick District Council definition of a key decision is: - a decision which has a significant impact or effect on two or more wards and/or a budgetary effect of £50,000 or more.

Whilst the majority of the Executive's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that part of the Executive meeting listed in this Forward Plan will be held in private. This is because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those items which are proposed to be considered in private are marked as such along with the reason for the exclusion in the list below.

If you would like to make representations or comments on any of the topics listed below, including the confidentiality of any document, you can write to the contact officer, as shown below, at Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ. Alternatively you can phone the contact officer on (01926) 353362. If your comments are to be referred to in the report to the Executive or Committee they will need to be with the officer 7 working days before the publication of the agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally at the meeting. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

Section 1 – The Forward Plan September to December 2014

Topic and Reference	Purpose of report	If requested by Executive –date, decision & minute no.	Date of Executive, Committee or Council meeting	Publication Date of Agendas	Contact Officer & Portfolio Holder	External Consultees/ Consultation Method/ Background Papers
3 September 2014						
Statement of Accounts 2013-2014 (Ref 568)	To formally approve the Council's statutory accounts 2013/2014		Council 24 September 2014		Marcus Miskinis Cllr Mobbs	
Council Procedure Rules (Ref 594)	To consider revisions to the Council procedure rules from the Constitution Working Party (Moved from July 2014 Reason 3)		Executive 3 September 2014	22 August 2014	Graham Leach Cllr Mobbs	
Sports and Leisure Options Appraisal (Ref 603)	To report on the Sports and Leisure Options Appraisal		Executive 3 September 2014	22 August 2014	Rose Winship Cllr Cross	Partners schools, Sport England, Sports NGBs Interviews with consultants
Council House Building (Ref 621)	Executive to consider proposals for a programme of Council House building		Executive 3 September 2014	22 August 2014	Andrew Jones Cllr Vincett	
Code of Conduct Review (Ref 593)	To consider revisions to the Council's Code of Conduct and associated papers		Executive 3 September 2014	22 August 2014	Graham Leach Cllr Mobbs	Written correspondence Asking for their views

Housing & Property Services Redesign improvement programme II – Reshaping the Organisation (Ref 624)	To consider the improvement programme It is intended that this report will be Confidential by virtue of the information relating to the financial or business affairs of any particular person (including the authority holding that information		Executive 3 September 2014	22 August 2014	Abigail Hay/Jacky Oughton Councillor Norman Vincett	
Outcome of the Warwick Mop Review. (Ref 625)	To include recommendations on the new licence.		Executive 3 September 2014	22 August 2014	Richard Jones Cllr Cross	
Structural Inspections of Multi Storey Car Parks (Ref 612)	To set out the findings from recent structural inspections of multi storey car parks and the associated costs. (Moved Reason 3)		Executive 30 July 2014 Executive 3 September 2014	22 August 2014	Rob Hoof Cllr Shilton	
Oakley Wood Crematorium (Ref 626)	Improvements: Update and final costs It is intended that this report will be Confidential by virtue of the information relating to the financial or business affairs of any particular person (including the authority holding that information		Executive 3 September 2014	22 August 2014	Richard Hall Cllr Coker	
Endorsement of Parish Plan for Shrewley Parish Council (Ref 629)	To endorse the Parish Plan		Executive 3 September 2014	22 August 2014	Berni Allen Cllr Les Caborn	WRW Community Forums Relevant WDC/WCC officers

Park Ranger Service (Ref 630)	To seek approval to amalgamate the roles of park maintenance and Parking Enforcement into a Park Ranger service		Executive 3 September 2014	22 August 2014	Paul Garrison Cllr Shilton	
Fetherston Court Demolition Approval (Ref 631)	To seek approval of necessary permissions It is intended that this report will be Confidential by virtue of the information relating to the financial or business affairs of any particular person (including the authority holding that information)		Executive 3 September 2014	22 August 2014	Richard Jones Matt Jones Cllr Vincett	
Kites Nest Lane Beasale (Ref 632)	Committee need to agree and authorise the reinstatement of land previously occupied by travellers		Executive 3 September 2014	22 August 2014	Rajinder Lalli Cllr Hammon	
Enforcement Policy (Ref 633)	To seek the Council's adoption of a new enforcement policy covering a range of regulatory services to demonstrate compliance with the Government's Regulators' Code.		Executive 3 September 2014	22 August 2014	Grahame Helm Chris Elliott Heads of Service Cllr Coker, Cllr Shilton, Cllr Vincett, Cllr Hammon	Coventry & Warwickshire Chamber of Commerce. South Warwickshire Landlords' Steering Group.
1 October 2014						

Fees and Charges Income Max (Ref 569)	To propose the level of fees and charges to be levied in 2013/14		Executive 1 October 2014	22 September 2014	Andy Crump Cllr Mobbs	
Sports and Leisure Options Appraisal (Ref 603)	To report on the Sports and Leisure Options Appraisal (Moved Reason 1)		Executive 3 September 2014 Executive 1 October 2014	22 August 2014 22 September 2014	Rose Winship Cllr Cross	Partners schools, Sport England, Sports NGBs Interviews with consultants
Report on changes to HARP & scheme of Delegation. (Ref 629)	To consider the revised remit of Housing appeal review Panels and amended procedure		Executive 1 October 2014	22 September 2014	Amy Carnall Jacky Oughton Cllr Vincett	

5 November 2014

Fetherstone Court (Ref 628)	Final Costs and sign off project		Executive 5 November 2014	27 October 2014	Matt Jones Cllr Vincett	
Budget Review (Ref 571)	To advise members of any variations from approved budgets		Executive 5 November 2014	27 October 2014	Andy Crump Cllr Mobbs	
Housing Allocations Policy (Ref 607)	To approve a new housing allocations policy		Executive 5 November 2014	27 October 2014	Ken Bruno Cllr Vincett	Housing Strategy 2014 - 2017

Housing Buy To Flip Policy (Ref 608)	To approve a "Buy To Flip" policy for housing		Executive 5 November 2014	27 October 2014	Abigail Hay Cllr Vincett	Housing Strategy 2014 - 2017
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Section 2 Key decisions which are anticipated to be considered by the Council between December 2014 and March 2015

December 2014

General Fund Budgets 2015 - 2016 (Ref 586)	To consider the following year revenue budgets for the general fund		Executive 3 December 2014	24 November 2014	Marcus Miskinus Cllr Mobbs	
Housing Revenue Account Budgets 2015-2016 (Ref 590)	To consider the following year revenue budgets for the Housing Revenue Account		Executive 3 December 2014	24 November 2014	Mark Smith Cllr Mobbs	
Climate Change/ Sustainability (Ref 617)	To seek agreement for the strategic approach to climate/sustainability		Executive 3 December 2014	24 November 2014	Susan Smith Cllr Coker	

January 2015

February 2015

March 2015

TO BE CONFIRMED

Topic and Reference	Purpose of report	History of Committee Dates & Reason code for deferment	Contact Officer & Portfolio Holder	Expansion on Reasons for Deferment	External Consultees/ Consultation Method/ Background Papers	Request for attendance by Committee
Corporate Debt Policy (Ref 516)	To approve the Corporate Debt Policy	TBC	Jon Dawson Cllr Mobbs			
Health Strategy (Ref 576)	To update members on the formulation of the Council's Health Strategy, following the return of Public Health to local authorities (Moved from March 2014 Reason 3)	Executive 12 March 2014 TBC	Rob Chapleo Cllr Coker			
Code of Procurement Practice (Ref 611)	To seek approval of the updated Procurement Code of Practice	TBC	Susan Simmonds Cllr Mobbs			
Kenilworth Area Action/ Neighbourhood Plan (Ref 438)	To consider the request from Kenilworth Town Council to set in train work to develop an Area Action Plan for the town Moved from November 2012 reason 2 (Moved from June 2013 Reason 3) (Moved from August 2013	TBC	Chris Elliott Cllr Caborn		Kenilworth Town Council Warwickshire County Council Report to Executive generally on	

	reason 3)				Neighbourhood Plans in July 2012	
Tenant Involvement Strategy (Ref 615)	To approve the Housing & Property Services Tenant Involvement Strategy	TBC	Abigail Hay Cllr Vincett			
Sustainability Report (Ref 551)	To seek agreement for the strategic approach to climate change/sustainability	TBC	Richard Hall Cllr Coker			
Outcome of Peer Challenge follow up (Ref 623)	To report on the outcome of the follow up Peer Challenge	TBC	Andrew Jones Cllr Mobbs			

Section 3 - Items which are anticipated to be considered by the Executive but are NOT key decisions

September 2014						
October 2014						
Review of Significant Business Risk Register (Ref 570)	To inform members of the significant risks to the Council				Richard Barr Cllr Mobbs	
November 2014						
December 2014						
Review of Significant Business Risk Register (Ref 587)	To inform members of the significant risks to the Council				Richard Barr Cllr Mobbs	

Delayed reports:

If a report is late, officers will establish the reason(s) for the delay from the list below and these will be included within the plan above:

1. Portfolio Holder has deferred the consideration of the report
2. Waiting for further information from a Government Agency
3. Waiting for further information from another body

4. New information received requires revision to report
5. Seeking further clarification on implications of report.

Details of all the Council's committees, Councillors and agenda papers are available via our website www.warwickdc.gov.uk/committees

The forward plan is also available, on request, in large print on request, by telephoning (01926) 353362