

 <b>EXECUTIVE</b> <b>12<sup>th</sup> FEBRUARY 2014</b>		Agenda Item No. <b>18A</b>
<b>Title</b>		Annual Monitoring Report & Local Development Scheme 2013
<b>For further information about this report please contact</b>		Dave Barber
<b>Service Area</b>		Development Services
<b>Wards of the District directly affected</b>		All
<b>Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006</b>		No
<b>Date and meeting when issue was last considered and relevant minute number</b>		4 <sup>th</sup> June 2013 (Revised Development Strategy) and 9 <sup>th</sup> January 2013 (LDS & AMR 2012)
<b>Background Papers</b>		Annual Monitoring Report  Local Development Scheme
<b>Contrary to the policy framework:</b>		No
<b>Contrary to the budgetary framework:</b>		No
<b>Key Decision?</b>		Yes
<b>Included within the Forward Plan? (If yes include reference number)</b>		Yes (Ref 451)
Officer/Councillor Approval		
With regard to officer approval all reports <u>must</u> be approved by the report authors relevant director, Finance, Legal Services and the relevant Portfolio Holder(s).		
<b>Officer Approval</b>	Date	Name
<b>Relevant Director</b>	22/02/14	Bill Hunt
<b>Chief Executive</b>	22/02/14	Chris Elliott
<b>CMT</b>	22/02/14	
<b>Section 151 Officer</b>	22/02/14	Mike Snow
<b>Legal</b>	22/02/14	Ian Marriott
<b>Finance</b>		N/A
<b>Portfolio Holder(s)</b>	22/02/14	Cllr Les Caborn
<b>Consultation Undertaken</b>		
Please insert details of any consultation undertaken with regard to this report.		
Consultation has taken place with Executive Members and Group Leaders		
<b>Final Decision?</b>		Yes

## 1. SUMMARY

- 1.1 This report seeks approval for the Annual Monitoring Report 2013 (AMR). The AMR assesses the extent to which existing planning policies and proposals are being implemented against a range of indicators. The AMR also monitors progress on the preparation of planning policy documents and therefore informs the review of the Council's Local Development Scheme (LDS).
- 1.2 The LDS is a project plan that outlines what planning policy documents the Council intends to prepare. The Council approved its LDS in June 2013. This report also therefore seeks approval for a revised LDS to be published in light of changes since then.

## 2 RECOMMENDATION

- 2.1 That the Executive approves the 2013 Annual Monitoring Report set out in **Appendix A**
- 2.2 That Executive approves the Local Development Scheme, including the project plans attached as **Appendix B**.

## 3 REASONS FOR THE RECOMMENDATION

- 3.1 **Recommendation 2.1 - Annual Monitoring Report:** The Council is required to prepare and publish an Annual Monitoring Report (AMR) each year. The AMR records the extent to which the Council's planning policies are achieving their objectives having regard to a range of indicators. The 2013 AMR therefore monitors progress on the implementation of key policies from the adopted Local Plan, as well as its supporting Supplementary Planning Documents, for the monitoring period April 2012 to March 2013.
- 3.2 In line with Government guidance, the AMR records progress towards meeting targets or milestones originating from local or national policy. This includes progress towards meeting the employment land requirements, the adopted housing requirements and the target for the provision of affordable housing.
- 3.3 The Key Findings of the AMR provide a summary of performance against the core output indicators and are attached to this report as **Appendix A**. The full AMR including more detailed discussion of progress against each indicator is a large document and can be viewed on the Council website at [www.warwickdc.gov.uk/amr](http://www.warwickdc.gov.uk/amr).
- 3.4 **Recommendation 2.2 - Local Development Scheme:** The LDS is reviewed annually and at subsequent point in between if required. The LDS approved by the Executive on 9<sup>th</sup> January 2013 was amended in relation to the Local Plan on 4<sup>th</sup> June when the Revised Development Strategy was approved for consultation. Appendix B below shows further changes to the LDS. The draft LDS in its entirety can be viewed on the Council website at [www.warwickdc.gov.uk/lDs](http://www.warwickdc.gov.uk/lDs).
- 3.5 The most significant changes proposed are:

- The consideration of the publication draft of the Local Plan will now take place at Council on 9<sup>th</sup> April 2014. The existing LDS had scheduled this to take place by the end of March 2014.
- The Local Plan submission to the Secretary of State will take place in June or July 2014. The existing LDS had scheduled this to take place in by the end of June 2014.
- As a result it is now expected that Adoption of the Local Plan will be achieved in March or April 2015.
- The timetable for the Community Infrastructure Levy will be the same as the revised timetable for the Local Plan
- The timetable for the Warwick Town AAP will be further delayed to ensure that it is prepared in line with the submission draft of the Local Plan

- 3.6 These changes to the LDS reflect only minor changes to the Local Plan and CIL timetable. The primary reason for this revision is the call-in of the Gateway planning application which has meant the Council, along with partners in the sub-region, has had to commission a sub-regional employment land study to provide further evidence to indicate whether a sub-regional employment sites should or should not be allocated in the vicinity of Coventry airport. Had the application not been called-in, then the application site could have been included within the Local Plan as a commitment.
- 3.7 The LDS also indicates the proposed timetable for the Gypsy and Travellers Site allocations Development Plan Document. Whilst it has not been possible to align the preparation of this with the Local Plan without undue delay to the Local Plan, it is vital that genuine progress is made on this during 2014 so that the DPD can be adopted shortly after the Local Plan. The proposed timetable for this is unchanged from that agreed in June 2013.
- 3.8 It is important for the Council to set out its programme for other planning policy documents that will be required to support the Local Plan after its adoption. Work is already progressed on an Area Action Plan for Warwick Town Centre. Its timetable is amended to reflect the current position and the revised timetable for the Local Plan, as the process onwards to adoption of the Area Action Plan is recommended to follow the Local Plan to ensure consistency between the Local Plan and the Town Centre Area Action Plan. The scope and timetable of the Warwick Area Action Plan will continue to be reviewed with our partners during 2014.
- 3.9 It has also been agreed that an Area Action Plan for Leamington Town Centre is to be prepared recognising the need to plan for the longer term strategic retail, office and leisure requirements of the District, and to address wider issues such as regeneration, conservation and transportation. The changes in the process of preparation of the Local Plan mean that resources will not be freed up to commence until after the Local Plan is submitted. It is therefore recommended that this be deferred to commence in the summer of 2014.
- 3.10 Following the adoption of the Local Plan in 2015, additional capacity will be available to begin preparation of further area action plans. Details of this will be agreed during 2014 and will be published in the next annual review of the LDS

## **4 ALTERNATIVE OPTIONS CONSIDERED**

- 4.1 It is a requirement that the Council prepares and publishes an Annual Monitoring Report and that it regularly updates the Local Development Scheme (LDS). As an alternative option to the proposed revisions to the LDS, the Council could choose to vary the timetable for the Local Plan or not proceed with its Area Action Plans for Warwick and Leamington town centres. However, this could potentially leave the District without an up-to-date planning policy framework and could result in ad hoc planning decisions being taken regarding various developments to the detriment of the District.

## **5 BUDGETARY FRAMEWORK**

- 5.1 There are no budgetary implications resulting from this report.
- 5.2 The Local Development Scheme, identifies the priorities of the Council in terms of its programme of future planning policy work and how these will be resourced and managed. There are no new resource implications associated with the revisions to the LDS. However, it has to be recognised that the alternative of not having an up-to-date planning policy framework in place increases the risk of incurring greater costs in terms of defending its planning decisions at appeals. Moreover, having a framework in place, particularly for the town centres, will enable the Council to more appropriately plan and deliver greater efficiency in terms of its use of its assets and those of other public and private sector partners.

## **6 POLICY FRAMEWORK**

- 6.1 The Annual Monitoring Report will help to inform the development of planning policy within the District and the Local Development Scheme will set out the programme for the preparation of the Council's planning policy documents. All such planning policy documents that are prepared will need to align with the Sustainable Community Strategy and the Council's Corporate Strategy where appropriate.

APPENDIX A: Annual Monitoring Report

**AMR**

APPENDIX B: Summary of Local Development Scheme

## Schedule of proposed Local Development Documents

Document Title	Status	Role and contents	Coverage	Chain Of Conformity	Dates for pre-submission consultation	Dates of further public participation	Date For Submission to Secretary of State	Proposed date for adoption
<b>Local Plan</b>	Development Plan Document	Sets out vision, strategic objectives, site allocations and policies	District-wide	General conformity with NPPF. All other LDD's will be in conformity with Local Plan.	Oct 2010 July 2012 July 2013	N/A	June / July 2014	April 2015
<b>Community Infrastructure Levy</b>	Charging Schedule	Sets out the circumstances and rates for applying CIL charges on development	District-wide	Conformity with Local Plan	July 2013	N/A	June / July 2014	April 2015
<b>Gypsy and Traveller Site Allocation</b>	Development Plan Document	Identifies sites to provide for the housing needs of Gypsy and Traveller Community	District-wide	Conformity with National Planning Policy for Gypsies and Travellers and with the Local Plan	July 2013	March 2014	Sept 2014	June / July 2015
<b>Warwick Town Centre Area Action Plan</b>	Development Plan Document	Sets out the planning framework for Warwick Town Centre.	Warwick Town Centre	Conformity with Local Plan	August 2009 – Winter 2011	???	????	????
<b>Leamington Town Centre Area Action Plan</b>	Development Plan Document	Sets out the planning framework for Leamington Town Centre.	Leamington Town Centre	Conformity and Local Plan	????	????	????	????
<b>Proposals Map</b>	Development Plan document	Presents allocations and designations in other DPDs.	District-wide	N/A	The Proposals Map DPD will be maintained and updated when each relevant DPD is adopted.			

## Programme Management of Local Development Documents

Year	2012				2013				2014				2015				2016			
Quarter	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Local Plan										P	S			A						
Community Infrastructure Levy										P	S			A						
Gypsy and Traveller Site Allocations											P	S			A					
Warwick Town AAP													P		S		A			
Leamington Town AAP															P		S		A	
Proposals Map										P	S			A	A		A		A	

### Key

#### Quarters

1 = January – March

3 = July – September

2 = April – June

4 = October – December

DPD Pre-production work

DPD Production

DPD Post Publication



P = Publication

S = Submission

A = Adoption