

 <b>Employment Committee 16<sup>th</sup> September 2015</b>		<b>Agenda Item No. 7</b>
<b>Title</b>	Temporary Building Surveyor – Housing Stock Condition Survey & Strategic Asset Management	
<b>For further information about this report please contact</b>	Matt Jones	
<b>Wards of the District directly affected</b>	All	
<b>Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006?</b>	No	
<b>Date and meeting when issue was last considered and relevant minute number</b>	Executive – 3 <sup>rd</sup> September 2015 – Agenda Item 5 - Housing Stock Condition Survey & Strategic Asset Management	
<b>Background Papers</b>		

<b>Contrary to the policy framework:</b>	No
<b>Contrary to the budgetary framework:</b>	No
<b>Key Decision?</b>	Yes
<b>Included within the Forward Plan? (If yes include reference number)</b>	No
<b>Equality and Sustainability Impact Assessment Undertaken</b>	No

<b>Officer/Councillor Approval</b>		
<b>Officer Approval</b>	<b>Date</b>	<b>Name</b>
Chief Executive/Deputy Chief Executive	TBC	Bill Hunt
Head of Service	TBC	Andy Thompson
CMT		
Section 151 Officer	TBC	Mike Snow
Monitoring Officer		Andrew Jones
Finance	TBC	Mark Smith
HR	TBC	Sue Firminger
Portfolio Holder(s)	TBC	Councillor Peter Phillips
<b>Consultation &amp; Community Engagement</b>		
<b>Final Decision?</b>	Yes	
<b>Suggested next steps (if not final decision please set out below)</b>		

## **1. SUMMARY**

- 1.1 The report sets out the proposal to recruit an additional Building Surveyor on a temporary basis for a period of two years to support the effective completion of a survey of the condition of HRA assets as approved by Executive on 3<sup>rd</sup> September 2015.

## **2. RECOMMENDATION**

- 2.1 That the Employment Committee approves the recruitment of a temporary Building Surveyor as set out in this report.

## **3. REASONS FOR THE RECOMMENDATION**

- 3.1 On 3<sup>rd</sup> September 2015, the Executive approved the recommendations in the Housing Stock Condition & Strategic Asset Management Report which set out the need to undertake a condition survey of 100% of Housing Revenue Account residential Assets (5985 assets in total).
- 3.2 Specifically, the Executive approved that, subject to approval by Employment Committee, £85,000 be transferred from non-staffing HRA budgets into the Asset Management staffing budget to fund the recruitment of the temporary Building Surveyor for a period of up to two years.
- 3.3 The survey is fundamental to the development of robust asset management data and once completed will form the foundation for the analysis, planning and implementation of future programmes of planned maintenance and investment works, a significant area of investment for the Council.
- 3.4 The additional resource is required in order to ensure this critical piece of work is managed effectively.

## **4. POLICY FRAMEWORK**

- 4.1 The internal element of the Fit for the Future programme has the three objectives of improving the quality of the range of services offered by the Council whilst achieving value for money and developing people. These recommendations directly support the programme in ensuring the effective completion of a key activity that will directly inform the future investment and maintenance priorities of the Councils HRA residential assets.

## **5. BUDGETARY FRAMEWORK**

- 5.1 The Executive have approved that £85,000 be transferred from existing non-staffing HRA budgets into the Asset Management staffing budget to fund the appointment of the temporary post. It is anticipated that the salary for the post will be equivalent to Salary Grade D Spinal Column Point 39 (£33,857) plus standard Council on-costs.

## **6. ALTERNATIVE OPTION(S) CONSIDERED**

- 6.1 Alternative options for the delivery and resourcing of the survey were considered as part of the recommendations made to the Executive in the appended report (Housing Stock Condition Survey & Strategic Asset Management, 3<sup>rd</sup> September 2015). No further alternative options have been considered for this report.