

St. Mary's Lands – Delivery Plan Project Coordination & Key Deliverables

June 2017

General Duties:

- Liaison and attendance at the Working party Meetings, helping to prepare agendas and minute taking
- Maintain an overall programme with critical paths and link to funding draw down
- Maintain an overall risk log and undertake key stage reviews
- Provide a point of liaison between stakeholder groups and individual projects as these develop.

Specific duties with regards each project proposal:

Ref.	Project	Progress Summary
1.0	Completion of the 10-year Masterplan Key Aims -	<ul style="list-style-type: none"> • The current fee arrangement covers the production of the master plan but not any protracted discussions should these arise. Plincke would be retained to provide extra support in any on-going discussions.
2.0	Update the Management & Maintenance Plan (MMP) Including opportunities to increase site biodiversity.	<ul style="list-style-type: none"> • Plincke's current role is facilitate a review of the MMP but not to draft the amendments beyond the initial stakeholder meetings to discuss what needs to be updated • It is clear that fairly extensive changes are required to the plan that take into consideration increasing biodiversity (a key consultation outcome) alongside increased use as a destination park with a broader events agenda. • The MMP may also need to address significant changes to the golf course and club house redevelopment • The increased role would allow for writing the updated MMP and linking it to the revised master plan vision.
3.0	Cycle Way Connections (Sustrans National Cycle Route no 41): Hampton Street by-pass / Saltisford Brook. Phase 1, 'Permissive' route via the Racecourse to main entrance Phase 2, Saltisford Brook continuation.	<ul style="list-style-type: none"> • There is a need for on-going project coordination and a small design input, which could be picked up cost effectively rather than a separate tender • Some on site management may be required with regards delivery of the works
04	Extension to Saltisford Brook Car Park	<ul style="list-style-type: none"> • Maintaining continuity with Bread and Meat Close residents is important here and some further design development needs to be picked up to test options • A workshop and site visit to review screening and parking alignment may be needed • If agreed, a small tender package and site monitoring needs to be put together
05	Main entrance	<ul style="list-style-type: none"> • Planning application has approved but there are planning

	<p>improvements</p> <p>Including uniform entrance signage, public realm and replacement of unsightly buildings.</p>	<p>conditions to discharge</p> <ul style="list-style-type: none"> • Tenders for the external works have been sought and there will be a need for on-site supervision of the contract works • Section 184 Highways agreement needs to be prepared to enable the works on adopted highways to take place.
06	<p>Improvements to Hill Close Gardens frontage</p>	<ul style="list-style-type: none"> • Unlikely to involve significant additional work beyond liaison over tree thinning entrance design options.
07	<p>Footpath and Signage Improvements</p> <p>Phase 1: Hampton Road / Gog Brook Phase 2: Wider site area</p>	<ul style="list-style-type: none"> • A number of small scale projects will need detailing and tendering • The Gog Brook works require site management.
08	<p>Benches and Bins</p>	<ul style="list-style-type: none"> • Site furniture designs to be worked up for final approval and tendered • Site contract management of a number of small contract elements
09	<p>Hampton Road Attenuation Pond / Flood Mitigation Measures</p>	<ul style="list-style-type: none"> • WDC are seeking clarification over who the responsible authority is for maintaining flood schemes • No further works envisaged.
10	<p>Reservoir Enhancement, Jubilee Wood</p>	<ul style="list-style-type: none"> • Site meeting with local bird watching group being arranged and design proposals need to be developed and costed • Tender and implementation if agreed
11	<p>Jubilee Woodland Improvements</p>	<ul style="list-style-type: none"> • Included in the above.
12	<p>Increase Caravan Club Capacity</p>	<ul style="list-style-type: none"> • Liaison as required to ensure compatibility with the master plan
13	<p>Re-surfacing of Gravel Long Stay Parking Bays</p>	<ul style="list-style-type: none"> • Subject to a separate fee agreement depending on the extent of future works
14	<p>MUGA at Racing Club Warwick (RCW)</p>	<ul style="list-style-type: none"> • No role envisaged.

15	RCW Club House refurbishment	<ul style="list-style-type: none"> No role envisaged.
16	Play Area adjacent to RCW	<ul style="list-style-type: none"> WDC looking into design in-house, meeting with Jonathan Huxley being set up. Define any further brief / input following that meeting.
17	Corp of Drums Building Refurbishment	<ul style="list-style-type: none"> No role envisaged.
18	Golf Driving Range Improvements, including car parking	<ul style="list-style-type: none"> Outline scheme options for future improvements, such as parking and bunding.
19	Golf Centre Club House Replacement	<ul style="list-style-type: none"> Assist with forming the building brief and planning context.
20	Access to Public Toilets	<ul style="list-style-type: none"> Coordination between the Golf Centre and WDC Property Services Signage and access strategy.
21	Improve Drainage to Playing Fields	<ul style="list-style-type: none"> Coordinate potential drainage improvement package to establish site options and costs.
22	Potential Hotel Location	<ul style="list-style-type: none"> Assist in the preparation of a planning brief with regards form and massing constraints.