

WDC Annual Governance Statement 2020/21: Action Plan for Governance Issues

Review of Progress

AGS Ref.	Governance Issue	Responsibility	Progress to Date:	
			Position as at mid-August 2021	Position as at mid-November 2021
7.1	There are clearly major risks associated with the proposal to merge Warwick District Council and Stratford-on-Avon District Council. A comprehensive joint Risk Register in relation to this project needs to be prepared and monitored.	Corporate Management Team	It has been agreed that the Council's Significant Business Risk Register will be updated to include a specific additional entry regarding the merger. This will be included for the next time the SBRR is reviewed.	The SBRR has been updated to include reference to the Programme Implementation work and a specific risk register relating to the merger has been produced. It is monitored by the Programme Board and has been reported to the Overview & Scrutiny Committee.
7.2	Business Continuity Plans have been neglected during the pandemic. In the light of extensive homeworking service business continuity plans need to be reviewed and updated.	Corporate Management Team	This review needs to be scheduled amongst all the other work that is being planned and as services are coming together with SDC, it is anticipated that this exercise should be done jointly.	As part of the Service Area Planning process for 2022/23, Joint Management Team will revise the Business Continuity Plans so that they reflect the fact that Services are now managed by a single Head of Service. This work will be completed by end of June 2022.

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7.3	The range and content of performance data that councillors receive is under review. As part of this, the review needs to consider how best Councillors can fulfil their scrutiny role of contract registers, service risk registers and performance data to ensure that the information can be accessed by Councillors and brought forward for detailed scrutiny as deemed necessary.	Corporate Management Team	This review needs to be scheduled amongst all of the other work that is being planned and as services are coming together with SDC, it is anticipated that this exercise should be done jointly.	This is an ongoing piece of work through engagement with the Overview & Scrutiny Committee. It will be completed by end of June 2022. In the meantime it should be noted that Councillors now have access via the intranet to contract registers, service risk registers and audit reports in order to fulfil their role. They will receive quarterly reminders on how to access this data and how best to raise questions comments and possibility for scrutiny.