



## **FORWARD PLAN**

### **Forward Plan March 2016 to June 2016**

**COUNCILLOR ANDREW MOBBS**  
**LEADER OF THE EXECUTIVE**

The Forward Plan is a list of all the Key Decisions which will be taken by the Executive or its Committees in the next four months. The Warwick District Council definition of a key decision is: - a decision which has a significant impact or effect on two or more wards and/or a budgetary effect of £50,000 or more.

Whilst the majority of the Executive's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that part of the Executive meeting listed in this Forward Plan will be held in private. This is because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those items which are proposed to be considered in private are marked as such along with the reason for the exclusion in the list below.

If you would like to make representations or comments on any of the topics listed below, including the confidentiality of any document, you can write to the contact officer, as shown below, at Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ. Alternatively you can phone the contact officer on (01926) 353362. If your comments are to be referred to in the report to the Executive or Committee they will need to be with the officer 7 working days before the publication of the agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally at the meeting. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

**(782)**

## Section 1 – The Forward Plan December 2015 to March 2016

Topic and Reference	Purpose of report	If requested by Executive –date, decision & minute no.	Date of Executive, Committee or Council meeting	Publication Date of Agendas	Contact Officer & Portfolio Holder	External Consultees/ Consultation Method/ Background Papers
---------------------	-------------------	--------------------------------------------------------	-------------------------------------------------	-----------------------------	------------------------------------	-------------------------------------------------------------

### 9 March 2016

The Rental Exchange (Ref 747)	To seek approval for the Council to pilot 'The Rental Exchange' in order to improve tenants financial capability		Executive 9/3/2016	1/3/2016	John Gallagher Cllr Philips	
HRA Business Plan Review (Ref 736)	To set out the outcome of the annual review of the HRA Business Plan		Executive 13/1/16 Reason 1 Executive 9/3/2016	1/3/2016	Andy Thompson Cllr Phillips	
Rural Urban Community Initiative Scheme applications (ref 759)	Consider applications for Rural and Urban Initiative Grants from Radford Semele PC (Third party payment to WREN to unlock a grant for refurbishing / updating a playground)		Executive 9/3/2016	1/3/2016	Jon Dawson Cllr Whiting	
Review of the Housing Allocations Policy (Ref 767)	The purpose of the report is to update members on issues that have arisen in the implementation phase of the new housing allocations policy approved by Council in August 2015.		Executive 9/3/2016	1/3/2016	Ken Bruno Cllr Phillips	

Corporate Property Repairs and PPM Programme 2016-17 (Ref 768)	To approve the Corporate Property Repairs and PPM Programme 2016-17		Executive 9/3/2016	1/3/2016	Matt Jones Cllr Phillips	
69 Willes Road (Ref 769)	Tenancy Payments – to request approval to make adjustments to the rent account for 69 Willes Road .  It is envisaged that this report will be confidential because of information relating to the financial or business affairs of any particular person (including the authority holding the information)		Executive 9/3/2016	1/3/2016	Andy Thompson Cllr Peter Phillips	
Rural Urban Community Initiative Scheme Review of Criteria (ref 773)	Annual review of the scheme to provide clarity in some specific areas.		Executive 9/3/2016	1/3/2016	Jon Dawson Cllr Whiting	
Pump Room Gardens Restoration Update (Ref 781)	To seek Executive approval to accept the grant and its standard terms.		Executive 9/3/2016	1/3/2016	Dave Anderson Cllr Shilton	

6 April 2016						
New Rent Arrears Policy (Ref 748)	To seek approval of new rent arrears policy for WDC Council Tenants		Executive 6/4/2016	29.3.2016	Jacky Oughton Cllr Phillips	
Whitnash Community Hub (Ref 741)	To receive information following the feasibility study of a Whitnash Community Hub		Executive 13/1/16 R5 10/2/2016 R4 Executive 6/4/2016	29.3.2016	Andrew Jones Cllr Mrs Grainger	
Rural Urban Community Initiative Scheme applications (ref 760)	Consider applications for Rural and Urban Initiative Grants		Executive 6/4/2016	29.3.2016	Jon Dawson Cllr Whiting	
Customer Contact Review (Ref 752)	To consider a report regarding the future of this role. This report will be private and confidential because it contains information about an individual.		Executive 13/1/16 R4 9/3/2016	1/3/2016	Tracy Dolphin Cllr Mobbs	
Strategic Opportunity Proposal (Ref 712)	To update Members on the current position. It is anticipated that this report will be, in part, Confidential by virtue of the information relating to the financial or business affairs of any particular person (including the authority holding that information)		Executive 03/09/15 30/09/15 02/12/2015		Chris Elliott Cllrs Mobbs, Coker, Phillips, Whiting, Cross & Gallagher	The Local Plan proposals have been subject to a number of public consultations and planning applications involved have also been subject to public consultation. The proposal has been the subject of

						discussion privately and confidentially with a number of agencies but especially with the County Council. Submission version of Local Plan; Planning Application (W/14/1076); Planning Application (W/14/0967); Report
Council Housing Asset Management Policy (Ref 774)	To request approval of the 'Council Housing Asset Management Policy – Disposal of Property'		Executive 6/4/2016	29.3.2016	Andy Thompson Cllr Phillips	
HQ Relocation (Ref 742)	Part A and B reports regarding the future location of the Council's HQ.		Executive 13/1/16 <del>Reason 3</del> 9/3/2016 <del>Reason 3 &amp; 5</del> 6/4/2016	29.3.2016	Duncan Elliott Cllr Mobbs	Executive papers – 30/09/2015

**May 2016 – No Meeting of the Executive**

**2 June 2016**

Guy Road Housing Development (Ref 750)	A project to develop new homes in Kenilworth		Executive 9/3/2016 2/6/2016 Reason 2		Matt Jones Cllr Phillips	
----------------------------------------	----------------------------------------------	--	--------------------------------------------	--	--------------------------------	--

Council Development Company (Ref 727)	To consider a report on establishing a Council Development Company		Executive 9/3/2016 2/6/2016 Reason 2		Andy Thompson Cllr Phillips	
Asset Management Strategy (Ref 641)	To propose an Asset Management Strategy for all the Council's buildings and land holdings. (Moved Reason 6 Seeking further clarification on implications of report)		<del>5 November 2014</del> Executive (03/09/15) 2/6/2016		Bill Hunt Cllrs Coker & Mobbs	

### 29 June 2016

Final Accounts (Ref 762)	To report on the Council's outturn position for both revenue and capital		29/9/2016		Jenny Clayton Cllr Whiting	
Rural Urban Community Initiative Scheme applications (Ref 761)	Consider applications for Rural and Urban Initiative Grants		29/6/2016		Jon Dawson Cllr Whiting	

Section 2 Key decisions which are anticipated to be considered by the Council between July 2016 and November 2016						
Topic and Reference	Purpose of report	If requested by Executive –date, decision & minute no.	Date of Executive, Committee or Council meeting	Publication Date of Agendas	Contact Officer & Portfolio Holder	External Consultees/ Consultation Method/ Background Papers
<b>27 July 2016</b>						
Rural Urban Community Initiative Scheme applications (Ref 763)	Consider applications for Rural and Urban Initiative Grants				Jon Dawson Cllr Whiting	
Budget Review Quarter 1 to include financial projections (Ref 764)	To Report on the latest financial prospects for the current and future 5 years				Andy Crump Cllr Whiting	
Investment in Leisure Centres (745)	To consider final plans, costs and associated studies and planning applications relating to the proposed investment at St Nicholas Park and Newbold Comyn Leisure Centres	Nov 4 <sup>th</sup> 2015			Rose Winship Cllr Mrs Gallagher	The report is the culmination of project to expand these 2 leisure centres. Consultation with users through the Planning process and dialogue with clubs and national governing bodies of sport. Various reports from June 2014 onwards.

<b>1 &amp; 28 September 2016</b>						
Annual Benefit Fraud Report (Ref 765)			1 Sept		Andrea Wyatt Cllr Whiting	
Rural Urban Community Initiative Scheme applications (Ref 766)	Consider applications for Rural and Urban Initiative Grants		28 Sept		Jon Dawson Cllr Whiting	
Fees and Charges (Ref 770)	To propose the level of fees and Charges to be levied from 2nd January 2016		28 Sept		Andy Crump Cllr Whiting	

<b>2 &amp; 30 November 2016</b>						
Appointment of leisure management operator (It is anticipated that part of this report may be confidential) (Ref 771)			Executive 30 Nov 2016		Rose Winship  Cllr Gallagher	Executive Nov 2015  Council and Executive 13/1/2016  Full OJEU procurement
Rural Urban Community Initiative Scheme applications (Ref 778)	Consider applications for Rural and Urban Initiative Grants		Executive 30 Nov 2016		Jon Dawson Cllr Whiting	
Rural Urban Community Initiative Scheme applications (Ref 779)	Consider applications for Rural and Urban Initiative Grants		Executive 2 Nov 2016		Jon Dawson Cllr Whiting	



HRA Budgets 2016/17 REF 780	To Consider the following year revenue budgets for the HRA.		Executive 30 Nov 2016		Mike Snow Peter Phillips	
--------------------------------	-------------------------------------------------------------	--	--------------------------	--	--------------------------------	--

<b>TO BE CONFIRMED</b>						
<b>Topic and Reference</b>	<b>Purpose of report</b>	<b>History of Committee Dates &amp; Reason code for deferment</b>	<b>Contact Officer &amp; Portfolio Holder</b>	<b>Expansion on Reasons for Deferment</b>	<b>External Consultees/ Consultation Method/ Background Papers</b>	<b>Request for attendance by Committee</b>
Private sector housing grants policy  (Ref 658)	To propose a revised policy for the allocation of grant funding for private residents		Abigail Hay Cllr Phillips	This will come forward in due course once the Future of Housing Adaptations Service has been determined		TBC
Housing Revenue Account Business Plan (Ref 775)	To propose revisions to the Housing Revenue Account Business Plan		Andy Thompson Cllr Phillips			
Aids and Adaptations Services (Ref 776)	To propose a new approach to providing aids and adaptations services for the residents of Warwick District		Abigail Hay Cllr Phillips			
Housing Related Support Services (Ref 777)	To propose new Housing Related Support services for tenants of the Council January		Jacky Oughton Cllr Phillips			

Petition – Regarding St Nicholas Park	To consider a petition referred to executive by Council	Council 27 January 2016	Rob Hoof Dave Shilton			
---------------------------------------------	------------------------------------------------------------	----------------------------	--------------------------	--	--	--

**Section 3 – Items which are anticipated to be considered by the Executive but are NOT key decisions**

<b>Topic and Reference</b>	<b>Purpose of report</b>	<b>If requested by Executive – date, decision &amp; minute no.</b>	<b>Date of Executive, Committee or Council meeting</b>	<b>Publication Date of Agendas</b>	<b>Contact Officer &amp; Portfolio Holder</b>	<b>External Consultees/ Consultation Method/ Background Papers</b>
Review of Significant Business Risk Register	To inform Members of the Significant Risks to the Council		Executive 6/4/2016		Richard Barr Cllr Whiting	
Review of Significant Business Risk Register	To inform Members of the Significant Risks to the Council		Executive 29/6/2016		Richard Barr Cllr Whiting	
Review of Significant Business Risk Register	To inform Members of the Significant Risks to the Council		Executive 28/9/2016		Richard Barr Cllr Whiting	

Delayed reports:

If a report is late, officers will establish the reason(s) for the delay from the list below and these will be included within the plan above:

1. Portfolio Holder has deferred the consideration of the report
2. Waiting for further information from a Government Agency
3. Waiting for further information from another body
4. New information received requires revision to report
5. Seeking further clarification on implications of report.

**Details of all the Council's committees, Councillors and agenda papers are available via our website [www.warwickdc.gov.uk/committees](http://www.warwickdc.gov.uk/committees)**

**The forward plan is also available, on request, in large print on request, by telephoning  
(01926) 456114**