

Children’s Safeguarding: Improvement Action Plan Update

Action Required	Officer(s) Responsible	2015 Position	2019 Position	Comments
1. Report to Executive to recommend formal designation of and role for, Member Children’s Champions.	Lisa Barker	Complete. Formal role agreed by 3/9/14 Executive. Councillors Falp and Gallagher appointed until May 2015.	New Member Champions have been appointed - Councillors Stef Parkins and Cllr Thompson	Complete
2. Review intranet/internet information to updating and re-position information on Children’s Safeguarding. To include: -checking information is comprehensive and up to date. -information on what to do if worried a child is being abused -whistleblowing in respect of safeguarding issues -WSCB structure, reporting mechanisms and escalation procedures -safeguarding contacts and accountabilities within and outside of WDC -dissemination of	Lisa Barker	Complete. New information added on Child Sexual Exploitation. Further review scheduled for April 2015. Updated June 2015. Updated September 2015.	The pages will be reviewed again this year as part of our reviews. Service areas will be contacted to prompt a check that content is up to date. Service areas can proactively update outdated content outside of wider content reviews.	Complete

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information from WSCB				
3. Review roles with service areas to determine the requirement for DBS checks	Lisa Barker	2016 asked HoS to review of all roles relating to DBS requirements. Received Sept 2016	As new recruitment/ new roles are created the requirement for DBS check is updated on a manual log. HR Business Partners are supporting managers to understand which roles need DBS	On-going action taken by Work force steering group (WFSG) to understand which roles need DBS
4. Undertake full training audit for awareness training (including refresher training) and specific functional training e.g. CAFs to identify needs	Karen Weatherburn, in liaison with Heads of Service	June 15 Update: Underway: L&D Officer in dialogue with WSCB Training Officer. 2017/18: CSE Training organised via Barnardos 163 staff and 9 Cllrs attended to-date. Further sessions being planned for both groups. 17 Cllrs also attended Safeguarding session by Bill Hunt.	Safeguarding training sessions in 2018/19 – attended by 203 staff Further sessions being booked for 2019/20 for both staff and elected members. E-learning – now available via WiLMA (the Warwickshire County Council e-learning website)	Booked sessions in 2019 - Ongoing
5. Review staff induction	Karen	Underway:	All staff to be booked on	

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process	Weatherburn, in liaison with Lisa Barker	Investigate WSCB training to see if suitable module	one of the face to face training sessions	
6. Develop an e-learning tool, as part of a wider meta compliance package that will lock staff out of the ICT system until successfully completed.	Graham Leach/Karen Weatherburn, in liaison with Ty Walter	Not yet started – linked to the above. Decision made that this subject is not suitable for inclusion with the Meta-compliance tool at present	To be looked at with the Safeguarding Policy when launched	WSG action
7. Complete review of Records Management Policy	Graham Leach, in liaison with CMT	Not yet started	Ongoing	Work has commenced as part of GDPR project.
8. Review adequacy of existing equality and diversity monitoring, draft and agree with WSCB Development Officer, Child Protection Policy and Procedures that properly reflect the Equality Act 2010, the Public Sector Discuss with WSCB Training Officer whether there is any need to introduce bespoke policies relating to the supervision of staff	Safeguarding Group	Underway: All District and Borough Councils reviewing and standardising their policies. Link with existing review of E & D legislations and compliance for WDC. E&D Policy updated 2016. Delayed by reorganisation of WSCB	On-going – working with new Workgroup to look at policy/need for policy	

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who work directly with children.		sub-committees		