

## Earmarked Reserves as at 30 September 2016

## Appendix B1

Description	Total Spend	Latest Annual Budget	Remaining Budget	Spent	Narrative
	£	£	£	%	
1 MOSAIC	0	4,600	4,600	0.00%	This refers to some work the Spa Centre is having done on segmenting its audiences which will inform its marketing strategy. They have located an agency who can complete this work on its behalf which is scheduled for early Nov 16- so the funds will be used before the end of the financial year
2 Skills Development	0	28,200	28,200	0.00%	This relates to ESIF Business Support programme. There have been some delays, due to complications surrounding the tendering exercise and subsequently following the outcome of the UK EU referendum vote. However, Department for Communities and Local Government (DCLG) finally issued the agreement mid August. An invoice for WDC's contribution is imminent and we fully expect to clear the ear-marked reserve before the end of October
3 Crematorium Rebrand	0	24,000	24,000	0.00%	Following the work carried out to improve the facilities at Oakley Wood it was agreed that a rebranding exercise would be carried out to raise awareness of the offering at this site. This includes changes to the entrance signs, better on site directional signs, interpretation boards, and stationary branding. This is currently being procured and will be in place before the end of the year.
4 Procurement	5,000	6,200	1,200	80.65%	£5,000 used for Corporate Spend Analysis, balance not required.
5 Lillington Devel Std	4,167	30,000	25,833	13.89%	
6 Strategic Opportunit	34,200	85,600	51,400	39.95%	The Council's LLP partner (PSP) withdrew support for the proposed scheme in late May. Since then we have been in discussion with another potential partner who is minded to proceed subject to suitable terms being agreed. The project sponsor (Chief Executive) hopes to bring a report forward before the end of the calendar year with recommendations about whether the project should continue, in what form and with what budget.
7 Cremat. Generator	2,625	11,000	8,375	23.86%	
8 St Marys Lands Clear	54,000	50,200	-3,800	107.57%	The overspend is being reviewed

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	<b>£</b>	<b>£</b>	<b>£</b>	<b>%</b>	
9 ST MICH. LEPPER HOSP	4,100	4,100		0	100.00% Fully spent
10 Media Monitors	0	2,500	2,500	0.00%	Media monitors have now been purchased. Will be fully spent.
11 DMC Move	0	8,000	8,000	0.00%	We have taken a decision not to relocate the Corporate Support Team. However there may be some residual costs which we need to accommodate to complete the relocation of the officer in his new role (which is part of this relocation project). Therefore we will be in a position by Christmas to determine if any money is required, which is unlikely.
12 Payroll Development	0	11,000	11,000	0.00%	This is driven by the timeline of Coventry City Council though the development of their own systems and contract. Future plans include utilising holiday & training access for the Self Serve system and a review of the recruitment portal. Present forecast spend against the reserve is £6,800 for training & building reports with a view for the rest of the reserve to be used against development work (based on CCC priorities).
13 Staff Engagement	300	9,000	8,700	3.33%	Reserve to be utilised for communications, engagement relating to the Relocation project: training on agile working and managing teams, promotional material, ongoing updates. This has also been allocated linked to the 'Review of Salary Benefits and Recruitment'. As part of the Reward and Recognition stream of this review we have just signed up to a 'Voucher Scheme' enabling staff to access discounted products and services. £3,000 spend in Oct/Nov 2016 as above Approx £6,000 forecast for the training 2016/17 and promotional material for Relocation
	<b>104,392</b>	<b>274,400</b>	<b>170,008</b>	<b>38.04%</b>	