

**WSCB Health Subcommittee Work plan
2012 - 2015
07.07.14**

Key Tasks	Measurable Objectives	Action Plan	Person Responsible	Completion Date
1. Ensure the safeguarding children agenda continues to be delivered across the Warwickshire Health Economy following restructuring of clinical commissioning	a) Safeguarding policies are in place for the CCGs	Draw up safeguarding policy for the CCGs;	JC	Complete
		Safeguarding policy ratified by CCG	CCG lead	Complete
	b) Appropriate safeguarding professionals will be in place across the health economy, with clear job plans and relevant SLAs	Review and revise job plans for designated professionals Ensure appropriate SLAs/contracts in place for designated professionals	PS/JC with Coventry colleagues CCG lead	End of July 2014
	i. Designated professionals within the CCGs	Each provider organisation to provide health subcommittee with details of their safeguarding professionals, and assurance that job plans adequately reflect the role and the time and other support required.	Trust leads	End of July 2014
	ii. Named professionals within provider organisations			
iii. Safeguarding leads for GP practices and other independent practitioners		Compile a list of safeguarding leads for GP practices	JC	Complete

	<p>c) Safeguarding children is adequately reflected in contracts with each provider organisation, in line with section 11 requirements</p> <p>d) CCG monitoring arrangements for independent contractors include monitoring of safeguarding arrangements</p>	<p>Provide GP practices with a template for a practice safeguarding policy</p> <p>Review contracts between CCG and each provider organisation</p> <p>Review monitoring arrangements for independent contractors</p>	<p>JC</p> <p>JC/CCG lead</p> <p>JC/PS/CCG lead</p>	<p>Complete</p> <p>Completed in the CQUINN and KPI's.</p> <p>End August 2014</p>
2. Ensure all safeguarding policies and guidelines within health are updated in line with new national guidelines (Working Together)	<p>a) The Coventry and Warwickshire Health Economy safeguarding care pathway is up to date and compatible with new national guidance</p> <p>b) Internal policies and guidelines within each provider trust is up to date and compatible with new national guidance</p>	<p>Review and update care pathway once new Working Together is released</p> <p>Each provider trust to review and update any internal policies and guidelines and provide assurances to the health subcommittee</p>	<p>PS/JC</p> <p>Trust leads</p>	<p>complete</p> <p>Complete</p>
3. The area team have agreed that the training budget for GP's is to return to the CCG's therefore	a) Report to WSCB on training programme for independent practitioners	Compile a report on training programme, including training delivered to date	JC	End of August 2014

we need to ensure the training programme for General practitioners is comprehensive and able to meet the training needs	b) Delivery of a level 3 training programme for safeguarding leads	Develop a level 3 training programme in keeping with the intercollegiate competencies Deliver level 3 training on 3 occasions across Coventry and Warwickshire	PS/JC together with Coventry colleagues PS/JC together with Coventry colleagues	On-going
4. Ensure all information from Providers is readily accessible in preparation for the forthcoming CQC/Ofsted inspections	a) Reports available to WSCB b) The CQC will notify the area team 48 hours before the inspection there all preparations will be planned for in advance.	All providers need to ensure that all available information in regard to compliance and working together with partners is up to date and available on request. Once the theme of the inspection is decided all providers will accommodate inspectors as required.	Trust leads	Pending date of inspection
5. Ensure all actions and learning from the new Warwickshire SILP are implemented	<ul style="list-style-type: none"> Report to WSCB on monthly activity and subsequent completion of actions. 	For each provider to compile report on progress and submit to health sub chair to present to WSCB	JC	July 2014
6. Ensure audits from SCR (2011) are revisited.	<ul style="list-style-type: none"> Report to WSCB on completion of the review 	For each provider to compile report on progress and submit to health sub chair to present to WSCB	JC	August 2014

<p>7. To collate information from provider trusts and CCG's across both Coventry and Warwickshire re named and designated staff for child protection have sufficient time, funding, supervision and support to carry out their safeguarding duties</p>	<ul style="list-style-type: none"> • Report to WSCB on completion of the review 	<p>For each provider to compile report on data for their organisation and submit to health sub chair to present to WSCB</p>	<p>JC /JP</p>	<p>August 2014</p>
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