

**RESOURCES SCRUTINY COMMITTEE
TUESDAY 18 JUNE 2002**

11 June, 2002

A meeting of the above Scrutiny Committee will be held in the Town Hall, Royal Leamington Spa on Tuesday 18 June, 2002 at 6.00pm

Committee Membership:

Councillor L. Caborn - Chair

Councillor Mrs S E Boad
Councillor Darmody
Councillor C C L Davis
Councillor M J Dray

Councillor Mrs J E M Evans
Councillor J R Short
Councillor H A Thomas
Councillor L G Windybank

DECLARATIONS OF INTEREST

Declarations should be entered on the form to be circulated with the attendance sheet and declared at item 2 below. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained from Standards Committee. **If members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.**

A G E N D A

1. SUBSTITUTE MEMBERS

To receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

2. DECLARATIONS OF INTEREST

Members to declare the existence and nature of personal and prejudicial interests in items on the agenda in accordance with the adopted Code of Conduct.

3. CITIZENS PANEL

4. To receive a presentation from Social and Market Strategic Research (SMSR).
COMPREHENSIVE PERFORMANCE ASSESSMENT

To consider the report from Policy Services. **(Page1)** (ENCLOSURE)

5. **FINANCIAL MANAGEMENT BEST VALUE REVIEW**

To consider the report from Policy Services. **(Page 4)** (ENCLOSURE)

6. **DOCUMENT MANAGEMENT/OFFICE ADMINISTRATION BEST VALUE REVIEW PROGRESS**

To consider the report from the Policy Services. **(Page 13)** (ENCLOSURE)

7. **SCRUTINY COMMITTEE MEETINGS**

To consider the report from Policy Services. **(Page 15)**
(ENCLOSURE)

8. **ALLOCATION OF SAVINGS TARGET**

To consider the report from Policy Services. **(Page 17)**
(ENCLOSURE)

9. **EXECUTIVE MINUTES**

To consider those minutes of the Executive held on Monday 27 May, 2002 which come within the remit of this Committee. **(Page 19)** (ENCLOSURE)

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To consider items 2, 6 and 11(E) on the agenda of the Executive meeting to be held on Monday 24 June, 2002 which come within the remit of this Committee.
You are requested to bring your copy of that agenda to this meeting.

(CIRCULATED)

SEPARATELY)

11. WORK PLAN 2002/2003 AND PORTFOLIO HOLDER PRIORITY AREAS

To consider the report from Policy Services. **(Page 27)**

(ENCLOSURE)

(*DENOTES THOSE ITEMS UPON WHICH DECISIONS WILL BE MADE UNDER DELEGATED POWERS, AS PREVIOUSLY GRANTED BY THE COUNCIL).

General Enquiries: Please contact Theresa McCool - Members' and Customer Services, Warwick District Council, Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ.

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Enquiries about specific reports: Please contact the officers named in the reports.