

Employment Committee

Thursday 30 September 2010

A meeting of the above Committee will be held at the Town Hall, Royal Leamington Spa on Thursday 30 September 2010 at **4.30** pm.

Membership:

	Councillor Mrs Bunker (Chairman)	
Councillor Barrott		Councillor Mrs Goode
Councillor Caborn		Councillor Hammon
Councillor Coker		Councillor Kirton
Councillor Michael Doody		Councillor Mrs Knight
Councillor Gifford		

Agenda

1. **Emergency Procedure**

At the commencement of the meeting the emergency procedure for the Town Hall will be announced.

*2. **Substitutes**

To receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

*3. **Declarations of Interest**

Members to declare the existence and nature of personal and prejudicial interests in items on the agenda in accordance with the adopted Code of Conduct.

(Declarations should be entered on the form to be circulated with the attendance sheet and declared during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, Members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained from Standards Committee. **If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.**)

- *4. **Minutes**
To receive the minutes from the Employment Committees held on 15 June and 31 August 2010 (Page 1)
- *5. **Members/Trades Union Minutes**
To note the minutes from the Members/Trades Unions & Joint Consultation Safety Panel held on 3 June 2010 (Page 6)
- *6. **Committee & Civic Services Establishment**
To receive a report from the Members' Services (Page 8)
- *7. **Land Charges**
To receive a report from the Chief Executive (Page 14)
- *8. **Guide to Senior Managers Recruitment for Elected Members**
To receive a report from Human Resources (Page 16)
- *9. **Disciplinary and Grievance Policy Amendments**
To receive a report from Human Resources (Page 27)
- *10. **Annual Employment Monitoring Data**
To receive a verbal update from Human Resources

(*Denotes those items upon which decisions will be made under delegated powers, as previously granted by Council).

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Enquiries about specific reports: Please contact the officers named in the reports.

Details of all the Council's committees, councillors and agenda papers are available via our website www.warwickdc.gov.uk/committees

Please note that the majority of the meetings are held on the first floor of the Town Hall. If you feel that this may restrict you attending this meeting, please telephone (01926) 412656 prior to the meeting, so that we can assist you and make any necessary arrangements to help you to attend the meeting.

**THE AGENDA IS AVAILABLE IN LARGE PRINT ON
REQUEST, PRIOR TO THE MEETING BY
TELEPHONING (01926) 412656**