

Audit and Resources Overview and Scrutiny Committee

Tuesday 8 June 2004

Thursday 27 May 2004

A meeting of the above Committee will be held in the Town Hall, Royal Leamington Spa on Tuesday 8 June 2004 at 6.00 p.m.

Membership:

Councillor M Ashford	Councillor B Kirton
Councillor L Caborn	Councillor Mrs J M Knight
Councillor C C L Davis	Councillor N H Pratt
Councillor Ms De-Lara-Bond	Councillor Mrs C A Sawdon
Councillor J R Holland	

Also attending

Councillor R Crowther (Portfolio Holder for Corporate and Strategic Leadership)

Declarations of Interest

Declarations should be entered on the form to be circulated with the attendance sheet and declared at item 3 below. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained from Standards Committee. **If members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.**

Agenda

1. Substitutes

To receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

***2. Appointment of Chair**

To appoint a Chair for the ensuing year.

3 Declarations of Interest

Members to declare the existence and nature of personal and prejudicial interests in items on the agenda in accordance with the adopted Code of Conduct.

4 Minutes

To consider the minutes of the meetings held on 3 March and 1 April 2004.
(Previously circulated)

5. Scrutiny Role & Method of Operation

To consider a report from Policy & Performance **(Page 1)** (Enclosure)

6. Internal Audit Assessment of the Council's Systems of Internal Control 2003/2004

To consider the report from Finance. **(Page 10)** (Enclosure)

7. Internal Audit Progress Report 2003/04 – Quarter 4

To consider a report from Finance **(Page 56)** (Enclosure)

8. Performance Management – Full Year Results

To consider a report from Corporate & Strategic Leadership Portfolio Holder
(Page 80) (Enclosure)

9. Executive Meeting - Monday 5 April 2004

To receive the minutes of the meeting of the Executive held on Monday 5 April which come within the remit of this Committee. **(Page 91)** (Enclosure)

***10. Executive Agenda (Non Confidential Items and Reports)**

To consider items 4, 5, 6, 12, 17 and 18 on the agenda of the Executive meeting to be held on Monday 14 June 2004 which comes within the remit of this Committee.

You are requested to bring your copy of that agenda to this meeting.

(Circulated Separately)

***11. Press and Public**

To consider resolving that under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following items, by reason of the likely disclosure of exempt information within paragraphs 8 and 9 of Schedule 12A of the Local Government Act 1972.

***12. Executive Agenda (Confidential Items and Reports)**

To consider items 25 and 26 on the agenda of the Executive meeting to be held on Monday 14 June 2004 which comes within the remit of this Committee. **You are requested to bring your copy of that agenda to this meeting.**

(Circulated Separately)

(*Denotes those items upon which decisions will be made under delegated powers, as previously granted by the Council).

General Enquiries: Please contact Robert Inman - Members' Services, Warwick District Council, Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ.

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Enquiries about specific reports: Please contact the officers named in the reports.

**You can e-mail the members of the this Committee at
audit&reosurceso&scommittee@warwickdc.gov.uk**

Details of all the Council's committees, councillors and agenda papers are available via our website www.warwickdc.gov.uk.

**THE AGENDA IS AVAILABLE IN LARGE PRINT ON
REQUEST, PRIOR TO THE MEETING. BY
TELEPHONING ROBERT INMAN ON (01926) 456100**