



FORWARD PLAN

November 2010 to February 2011

COUNCILLOR MICHAEL DOODY
LEADER OF THE EXECUTIVE

The Forward Plan is a list of all the Key Decisions which will be taken by the Executive or its Committees in the next four months. The Warwick District Council definition of a key decision is: - a decision which has a significant impact or effect on two or more wards and/or a budgetary effect of £50,000 or more.

If you would like to make representations or comments on any of the topics listed below, you can write to the contact officer, as shown below, at Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire CV32 5HZ. Alternatively you can phone the contact officer on (01926) 412656. If your comments are to be referred to in the report to the Executive or Committee they will need to be with the officer 7 working days before the publication of the agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

Delayed reports:

If a report is late, officers should use the reason code below to establish the reason(s) for the delay:

- 1.** Portfolio Holder has deferred the consideration of the report
- 2.** Waiting for further information from a Government Agency
- 3.** Waiting for further information from another body
- 4.** New information received requires revision to report
- 5.** Seeking further clarification on implications of report.

Section 1 – The Forward Plan November 2010 to February 2011

Topic and Reference	Purpose of report	If requested by Executive – date, decision & minute no.	Date of Executive, Committee or Council meeting	Publication Date of Agendas	Contact Officer & Portfolio Holder	External Consultees/ Consultation Method/ Background Papers
NOVEMBER 2010						
Review of Locality Working (264)	Review if the progress made in Locality Working in Warwick District	O&S 26 th October	Executive 24 November 2010		Susie Drummond Cllr Caborn	WCC, County & District Councillors, Community Forum attendees Survey
Review of Children's Play Areas (276)			Executive November 2010		Dave Anderson / Rose Winship Cllr Sue Gallagher	Dec 09 Exec report
Dog Control Orders (281)	To recommend the use of control orders in specific public open spaces		Executive 24 November 2010		Richard Hall Grahame Helm Cllr Coker	None at this stage
Benefits & Revenues Proposed Shared Services (282)	Business case and recommendations		Executive November 2010		Susie Drummond Cllr Caborn	Background papers – Exec June 2010

Audit Commission report on the Benefits service (284)	Update on the recent inspection and improvement plan progress		Executive 24 November 2010		Susie Drummond Cllr Caborn	None
Leadership Model (287)	To recommend to Council which Leadership model should be adopted		Executive 24 November 2010	15 th November 2010	Graham Leach Cllr Mike Doody	All parish & Town Councils in writing, general public via advert in media and WDC website
Audit Commission Inspection Report – Housing Services (289)			Executive 24 th November 2010		Jameel Malik Cllr Moira-Ann Grainger	Audit Commission Inspection Report
Discretionary Rate Relief (256)			Executive November 2010		Mike Snow Cllr Mobbs	
Council Tax Discount on Second Homes and Long Term Empty Properties (291)			Executive November 2010		Mike Snow Cllr Mobbs	
DECEMBER 2010						
General Fund Revenue Estimates Revised 2010/11 and Original	To recommend to Council the base revenue estimates		Executive Dec 2010		Marcus Miskinis Cllr Mobbs	

2011/12 (Ref 254)						
Housing Revenue Account Estimates Revised 2010/11 and Original 2011/12 (Ref 255)	To recommend to Council the base revenue estimates		Executive Dec 2010		Sandra Jones/Jamee I Malik Cllr Mrs Grainger	
Annual Monitoring Report/Local Development Scheme (268)	To approve the annual monitoring report/local development scheme		December 2010		Gary Stephens Cllr Hammon	
Future of Royal Spa Centre (Ref 292)	To update members on latest situation		December 2010		Rose Winship Cllr Mrs Gallagher	Task & Finish Group
SLA Review (263)	Working Group report on SLA recommendations		Executive December 2010		Berni Allen Cllr Caborn	Consultation through letters & questionnaires. External consultees – voluntary organisations
Review of Council Procedure Rules (288)	To consider the impact of the revision to the Council agenda & to propose any necessary amendments		22 December 2010	13 December 2010	Graham Leach Cllr Mike Doody	None

Air Quality Management in Warwick (Ref 293)	Confirmation of the Air Quality Management Area		22 December 2010		Grahame Helm Cllr Coker	The designation of the area has been out to public consultation
Refurbishment of CCTV Control Room (Ref 298)	To ask the Executive for a Capital budget for the upgrading of the Control Room equipment because it is currently starting to fail due to its age and general deterioration, with it being some 10 years old.	21 December 2010	22 December 2010		Roger Jewsbury Cllr Kirton	Previous CCTV papers
Alcohol Consumption in Public Places (Ref 299)	To inform members of the results of the public consultation exercise following the Regulatory Committees previous decision to consult as part of the process to the approval of the making of a District Wide Designated Public Places Order – Consultation to take place via individual letters.	21 December 2010	22 December 2010		Roger Jewsbury Cllr Kirton	<p>All holders of premises licences and/or club premises certificates in the district.</p> <p>All persons who have served temporary events notices on the Council</p> <p>All district parish and town councils</p> <p>Warwickshire Police</p> <p>Chief Constables of adjoining Police Authorities</p> <p>Chief Executives of adjoining Local Authorities</p> <p>A public notice was inserted in the Courier</p> <p>Following a press release articles</p>

						appeared in a number of local papers setting out the Council's intentions with regard to the making of the Order.
JANUARY 2011						
Warwick Town Centre Area Action Plan – Options Paper (266)	To approve the Warwick Town Centre Area Action Plan – Options paper for public consultation		January 2011		Gary Stephens Cllr Hammon	
Warwick District Local Plan (Ref 294)	To approve an issues and options paper for the Warwick District Local Plan		January 2011		Gary Stephens Cllr Hammon	
Customer Access in Leamington Spa (283)	Business case for One Stop Shop in Royal Pump Rooms (moved from November 2010)		January 2011		Susie Drummond Cllr Caborn	External consultee – WCC
Customer Access SLA with WCC (274)	For OSS and CSC services (moved from December 2010)		January 2011		Susie Drummond Cllr Caborn	WCC
FEBRUARY 2011						
Treasury Management Strategy Plan 2011/12 (269)	To approve the Council's Treasury Management Strategy for 2011/12 and to recommend to the Council the Council's 2011/12 Annual Investment Strategy and Minimum		Executive Feb 2011 Council Feb 2011		Roger Wyton Cllr Mobbs	

	Revenue Provision Policy					
Budget 2011/12 and Council Tax – Revenue and Capital (270)	To finalise the General fund revenue and Capital Budgets for 2011/12 and set the appropriate level of council tax		Executive Feb 2011 Council Feb 2011		Mike Snow Cllr Mobbs & all other Portfolio Holders	
Housing Rents and Housing Revenue Account 2011/12 (271)	To finalise the Housing Revenue Account Budgets for 2011/12 and set the level of Housing Rents.		Executive Feb 2011 Council Feb 2011		Jameel Malik / Sandra Jones Cllr Mrs Grainger	
Heating, Lighting and Water Charges 2011/12 – Council Tenants (272)	To agree service charges for the recovery of the cost of provision of communal services		Executive Feb 2011 Council Feb 2011		Jameel Malik / Sandra Jones Cllr Mrs Grainger	
Rural Local Letting Policy (279)	To approve the policy (Moved from October due to amount of work needed to complete)		February 2011		Satnam Kaur Lydia Wailoo Cllr Mrs Grainger	Barford Sherbourne & Wasperton Joint Parish Council & Registered Social Landlords Background papers – Homechoice Allocation Policy 2008

Section 2 - Key decisions which are anticipated to be considered by the Council between March 2011 to June 2011

Topic and Reference	Purpose of report	If requested by Executive -date, decision & minute no.	Date of Executive, Committee or Council meeting	Publication Date of Agendas	Contact Officer & Portfolio Holder	External Consultees/ Consultation Method/ Background Papers
MARCH 2011						
Area Based Grant for Climate Change (Ref 295)	To report what the Grant has been used for during 2009/10 and to seek approval for the allocation of any remaining balance during 2011/2012		March 2011		Gary Stephens Cllr Hammon	
Historic Building Grants Allocation (Ref 296)	To report the findings of the Grants Working Party and to seek approval for the allocation for the coming financial year as recommended by the Grants Working Party		March 2011		Alan Mayes Cllr Hammon	
APRIL 2011						
MAY 2011						
JUNE 2011						

TO BE CONFIRMED						
Topic and Reference	Purpose of report	History of Committee Dates & Reason code for deferment	Contact Officer & Portfolio Holder	Expansion on Reasons for Deferment	External Consultees/ Consultation Method/ Background Papers	Request for attendance by Committee
Green Space Strategy (Ref 186)	Members to approve the draft Green Space Strategy for public consultation	Executive June 2009 Executive 15.07.09 Executive 26.08.09 *Reason 1 TBC	Rose Winship / Mark Croston Cllr Mrs Gallagher		Reschedule report to allow more time to engage with elected members and to assess the implications of the Core Strategy	
Economic Development Strategy (Ref Q)	To present Executive with a Draft version of the strategy and seek adoption by WDC	Executive TBC	Paul Pinkney			
Housing Strategy (Ref A1)		Executive TBC	Satnam Kaur			
Potential regeneration projects in Old Town (Ref K1)	To advise Executive of the potential for the regeneration of certain sites within Leamington Old Town	Executive TBC	Bill Hunt Cllr Hammon			

South West Warwick – Community Centre Development (Ref 229)	To consider proposal for the development of the Chase Meadows Community Hall	Executive 21.10.09 Executive 11.11.09 *Reason 3 Executive TBC	Berni Allen Cllr Caborn		Chase Meadows Community Centre (CMRA) Draft outline of options sent to CMRA for their input	
New and Emerging Communities (Ref 227)	To seek Member endorsement and to implementation of the strategy by the Council	Executive 21.10.09 *Reason 3 Executive 02.12.09 *Reason 3 Executive TBC	Berni Allen Cllr Caborn		Stronger Communities Partnership	
Membership of Warwickshire Woodfuel Limited (Ref 231)	To seek approval for WDC to become a member of the above local cooperative	Executive 17.03.10 *Reason 3 TBC	Rose Winship Cllr Mrs Gallagher		Various	
Bereavement Services Strategy (Ref 237)	To agree a new strategy for the service	Reason 5 Executive 17.03.2010 TBC Reason 5	Pam Chilvers Cllr Mrs Bunker			
Private Sector Empty Homes Strategy (Ref 247)		Executive 17.03.2010 TBC * Reason 3	Satnam Kaur			
Review of procurement of disabled	Review of current procurement methods to ensure value for money	Executive 17.03.2010	Jameel Malik/ Satnam			

adaptations (Ref T)	and efficiencies are being realised	TBC * Reason 3	Kaur			
Supporting People Strategic Review (Ref O)	To report on the outcomes of the County Council's strategic review of Supporting People contracts and the potential implications for Warwick district	Executive 17.03.2010 TBC * Reason 5	Satnam Kaur / Jameel Malik Cllr Mrs Grainger			
National Housing Revenue Account Review (Ref P)	To provide an update on the review of how Council housing is currently funded and how it will be in the future	Executive 17.03.2010 TBC	Bill Hunt / Jameel Malik Cllr Mrs Grainger			
Chandos Street Development (273)	Update report	TBC *Reason 3	Bill Hunt / Paul Pinkney Cllr Hammon			
Chase Meadows Community Hall (280)		TBC	Berni Allen Cllr Caborn		CMT CMRA	
Local Authority Mortgage Guarantee Scheme (259)	To report initial details of a proposed mortgage guarantee scheme to assist the local housing market	TBC	Mike Snow Cllr Mobbs	This was not a service plan issue and has been taken over by other competing priorities.		
2010/2011 Treasury Management Strategy Plan	To advise of amendments and half year progress	TBC	Roger Wyton Cllr Mobbs		Various Treasury Management Documents	

(267)						
Assisted Travel Task & Finish Group (285)	Review of assisted travel in Warwick District	TBC *Reason 3	Susie Drummond Cllr Caborn	Moved from November Exec - This has been delayed due to further work needed to complete report	WCC, Community Forum attendees, voluntary groups	

Section 3 - Items which are anticipated to be considered by this Council, between November 2010 and April 2010, but are NOT key decisions

Topic	Purpose of report	Meeting	If requested by Executive, decision and minute number	Publication date	Contact Officer	Portfolio Holder
Financial Monitoring to 30 September 2010 (Ref 297)	To advise members of any variations from approved budgets	Executive November 2010			Mike Snow	Cllr Mobbs

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Details of all the Council's committees, Councillors and agenda papers are available via our website www.warwickdc.gov.uk/committees

The forward plan is available in large print on request, by telephoning (01926) 412656