



## **Appendix 2 - FORWARD PLAN Forward Plan September 2015 to December 2015**

**COUNCILLOR ANDREW MOBBS  
LEADER OF THE EXECUTIVE**

The Forward Plan is a list of all the Key Decisions which will be taken by the Executive or its Committees in the next four months. The Warwick District Council definition of a key decision is: - a decision which has a significant impact or effect on two or more wards and/or a budgetary effect of £50,000 or more.

Whilst the majority of the Executive's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that part of the Executive meeting listed in this Forward Plan will be held in private. This is because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those items which are proposed to be considered in private are marked as such along with the reason for the exclusion in the list below.

If you would like to make representations or comments on any of the topics listed below, including the confidentiality of any document, you can write to the contact officer, as shown below, at Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ. Alternatively you can phone the contact officer on (01926) 353362. If your comments are to be referred to in the report to the Executive or Committee they will need to be with the officer 7 working days before the publication of the agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally at the meeting. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

**(730)**

### Section 1 – The Forward Plan September 2015 to December 2015

Topic and Reference	Purpose of report	If requested by Executive –date, decision & minute no.	Date of Executive, Committee or Council meeting	Publication Date of Agendas	Contact Officer & Portfolio Holder	External Consultees/ Consultation Method/ Background Papers
<b>3 September 2015</b>						
Assets Review by the LLP (Ref 721)	Part A and B reports		Executive 29/07/15 03/09/15	25/08/15	Duncan Elliott Cllr Cross	
HRA Stock Condition Survey (Ref 722)	Sets out the rationale for procuring a condition survey of the housing stock and investing in associated technology.		Executive 29/07/15 03/09/15	25/08/15	Matt Jones Cllr Phillips	
Proposed Creative Quarter (Ref 720)	Soft market testing		Executive 03/09/15	25/08/15	Duncan Elliott Cllrs Cross, Mrs Gallagher and Mobbs	Potential Developers / soft market testing
Sustainable Community Strategy & Fit For the Future Updates and Service Area Plans 2015/16 (Ref 724)	To propose amendments to the Sustainable Community Strategy & Fit For the Future programme of work and approve the Service Area Plans for 2015/16.		Executive 03/09/15	25/08/15	Andrew Jones Cllrs Mobbs & Coker	
RCW / Cadets Rent issue (Ref 713)	To update on the current position		Executive 29/07/15 03/09/15	25/08/15	Chris Elliott Cllr Mobbs	

## 30 September 2015

Fees and Charges (Ref 697)	To propose the level of fees and charges to be levied from 2 <sup>nd</sup> January 2016		Executive 30/09/2015	22/09/15	Andy Crump Cllr Whiting	
Air Quality Action Plan 2015 (Ref 716)	To update and replace the Air Quality Action Plan 2008		Executive 30/09/2015	22/09/15	Grahame Helm Cllr Mrs Grainger	DEFRA, Environment Agency, Highways England, WCC, Neighbouring councils, community groups
Aids and Adaptations (Ref 726)	To consider a report on the future delivery of housing aids and adaptations services – HEART		30/09/15	22/09/15	Andy Thompson Cllr Phillips	None
Multi-storey car park update (Ref 728)	To consider a report on the structural repairs and refurbishment requirements of our multi-storey car parks		30/09/15	22/09/15	Gary Charlton Cllr Shilton	-
Becoming a Dementia Friendly Council (Ref 714)	To consider a report from Health and Community Protection		Executive 29/07/15 03/09/15	25/08/15	Rob Chapleo Cllr Mrs Grainger	
Strategic Opportunity Proposal (Ref 712)	To update Members on the current position. <b>It is anticipated that this report will be, in part, Confidential by virtue of the information relating to the financial or business affairs of any particular person (including the authority holding</b>		Executive 03/09/15 30/09/15	22/09/15	Chris Elliott Cllrs Mobbs, Coker, Phillips, Whiting, Cross & Gallagher	The Local Plan proposals have been subject to a number of public consultations and planning applications involved have also been subject to public consultation. The proposal has

	<b>that information)</b>					been the subject of discussion privately and confidentially with a number of agencies but especially with the County Council. Submission version of Local Plan; Planning Application (W/14/1076); Planning Application (W/14/0967); Report to Executive in October 2014 re Council Housing Programme; Report to Executive in November 2014 re Sports and Leisure Review.  Reports to Council and Executive January & March 2015 re: SOP
Review of Service Area Plans 2014/15 (Ref 725)	To review the Council's performance as against the Service Area Plans for 2014/15.		Executive 03/09/15 30/09/15	25/08/15	Andrew Jones Cllrs Mobbs & Coker	
Tenants Incentive Grant Scheme (Ref 687)	To approve a revised Policy (Moved because of reason 3 Waiting for further information from another body)		Executive <del>29/07/15</del> 03/09/15 30/9/2015	22/9/2015	Jacky Oughton Cllr Phillips	
Asset Management Strategy	To propose an Asset Management Strategy for all the Council's buildings and land holdings. (Moved		5 November 2014 Executive	22/9/2015	Bill Hunt Cllrs Coker	

(Ref 641)	Reason 6 Seeking further clarification on implications of report)		(03/09/15)		& Mobbs	
HQ Relocation (Ref 719)	Part A and B reports		Executive 30/09/15	22/9/2015	Duncan Elliott Cllr Mobbs	
Land at rear of Albion Street, Kenilworth (730)	This concerns access over WDC land <b>It is anticipated that this report will be, in part, Confidential by virtue of the information relating to the financial or business affairs of any particular person (including the authority holding that information)</b>		Executive 30/09/15	22/9/2015	Chris Makasis Cllr Phillips	
Future Delivery of Housing Aids and Adaptations Services - HEART			Executive 30/09/15	22/9/2015	Andy Thompson Cllr Phillips	

## 4 November 2015

Leisure Development Programme (Ref 688)	To seek approval on the next stage of the programme on investment and management options Delayed from 09/15 – Reason 3		<del>30 September</del> Executive 04/11/15	27/10/2015	Rose Winship Cllr Mrs Gallagher	Background Exec 05/11/14
Budget Review Q2 (Ref 698)	To report expenditure for current year and update financial projections		Executive 04/11/15	27/10/15	Jenny Clayton Cllr Whiting	
Supporting People Grant Changes (Ref 674)	To provide an update on the outcome of the Supporting People Funding consultation and its effect on Warwick District  (Moved Reason 2- Waiting for further information from a Government Agency)		<del>Executive</del> 11 <sup>th</sup> February 2015  Executive 04/11/15	27/10/15	Jacky Oughton Cllr Phillips	
Council Development Company (Ref 727)	To consider a report on establishing a Council Development Company		Executive 04/11/15	27/10/15	Andy Thompson Cllr Phillips	Executive report March 2015 – Establishing a Council Development Company for Warwick District
Procurement of Corporate Energy Supplies			Executive 30/09/15	22/9/2015	Andy Thompson Cllr Phillips	
Future Delivery of Repairs and Maintenance to Council-owned Homes			Executive 30/09/15	22/9/2015	Matt Jones Cllr Phillips	

## 2 December 2015

Private sector housing grants policy (Ref 658)	To propose a revised policy for the allocation of grant funding for private residents		<del>Executive – 11<sup>th</sup> March 2015</del> Executive – 02/12/15	24/11/15	Abigail Hay Cllr Phillips	TBC
General Fund Budgets 2016-17 to include Budget Review for the current year (Ref 699)	To consider the following year revenue budgets for the General Fund		Executive – 02/12/15	24/11/15	Marcus Miskinis Cllr Whiting	
HRA Budgets 2016-17 (Ref 700)	To consider the following year revenue budgets for the HRA		Executive – 02/12/15		Mark Smith Cllr Whiting	

**Section 2 Key decisions which are anticipated to be considered by the Council between January 2016 and March 2016**

Topic and Reference	Purpose of report	If requested by Executive –date, decision & minute no.	Date of Executive, Committee or Council meeting	Publication Date of Agendas	Contact Officer & Portfolio Holder	External Consultees/ Consultation Method/ Background Papers
<b>13 January 2016</b>						
HRA Business Plan Review			Executive 13/1/15	6/1/2015		
<b>10 February 2016</b>						
<b>9 March 2016</b>						



## TO BE CONFIRMED

Topic and Reference	Purpose of report	History of Committee Dates & Reason code for deferment	Contact Officer & Portfolio Holder	Expansion on Reasons for Deferment	External Consultees/ Consultation Method/ Background Papers	Request for attendance by Committee
Health Strategy (Ref 576)	To update members on the formulation of the Council's Health Strategy, following the return of Public Health to local authorities  (Moved March 14 Reason 3)	<del>Executive 12 March 2014</del>  TBC	Rob Chapleo  Cllr Mrs Grainger	The strategy will need to take into account the approach of the new administration and County Health & Wellbeing Strategy		
Cleaning Services (Ref 659)	To approve a revised way of delivering the Cleaning Services to Council buildings.	<del>14<sup>th</sup> Jan 2015</del> <del>Executive 11<sup>th</sup> March 2015</del>  2 February 2015  2 March 2015	Jacky Oughton Cllr Phillips	Moved from January – Reason 5 – pending further legal advice on implications of report		

**Section 3 – Items which are anticipated to be considered by the Executive but are NOT key decisions**

Topic and Reference	Purpose of report	If requested by Executive – date, decision & minute no.	Date of Executive, Committee or Council meeting	Publication Date of Agendas	Contact Officer & Portfolio Holder	External Consultees/ Consultation Method/ Background Papers
<b>23 September 2015</b>						
Statement of Accounts 2014-2015 (Ref 701)	To formally approve the Council's statutory accounts 2014/15		Council 23/09/15		Marcus Miskinis Cllr Whiting	
<b>30 September 2015</b>						
Significant Business Risk Register (Ref 729)	To inform members of the significant risks to the Council		Executive 30/09/15	22/09/15	Richard Barr Cllr Whiting	
<b>4 November 2015</b>						

Delayed reports:

If a report is late, officers will establish the reason(s) for the delay from the list below and these will be included within the plan above:

1. Portfolio Holder has deferred the consideration of the report
2. Waiting for further information from a Government Agency
3. Waiting for further information from another body
4. New information received requires revision to report
5. Seeking further clarification on implications of report.

**Details of all the Council's committees, Councillors and agenda papers are available via our website [www.warwickdc.gov.uk/committees](http://www.warwickdc.gov.uk/committees)**

**The forward plan is also available, on request, in large print on request, by telephoning (01926) 353362**