

**Overview and Scrutiny Committee
Work Programme 2015/2016**

3 November 2015

| Title | Where did item originate from | Format | Lead Officer | Membership of Task & Finish | Next report date if applicable | Completion date |
|---|---|-----------------|---------------------|--|---------------------------------------|------------------------|
| Outside appointments Report – What the outside body does and a report on what has transpired at meetings attended | O & S September 2013 | Written report | Lesley Dury | | November 2016 | Annually |
| Holding Portfolio Holders to account - Finance | 30 June 2015 | Report / Q & A | Councillor Whiting | | November 2016 | Annually |
| CWLEP – Verbal Update | O & S July 2015 | Briefing | Councillor Mobbs | | 1 December 2015 | |
| Housing – Adaptations for people with disabilities – to consider whether to set up a Task & Finish Group to streamline the assessment process | Suggestion made by Councillor Mrs Falp – O & S 8 April 2015 | Verbal Briefing | Andy Thompson | | | |

1 December 2015

| Title | Where did item originate from | Format | Lead Officer | Membership of Task & Finish | Next report date if applicable | Completion date |
|--|--------------------------------------|--------------------------------|---------------------------|--|---|------------------------|
| CWLEP – Verbal Update | O & S July 2015 | Briefing | Councillor Mobbs | | 9 February 2016 | |
| Holding Portfolio Holders to account – Housing & Property Services | 30 June 2015 | Report / Q & A | Councillor Philips | | 1 December 2016 | Annually |
| Review whether current arrangements for Crime and Disorder Scrutiny continue | Mandatory | Verbal briefing and discussion | Richard Hall / Pete Cutts | | TBA – see O&S Minutes 30 June 2015 on report requirement and the officers/councillors to attend meeting | |
| Health Scrutiny Sub-Committee Update | | | | | 9 February 2016 | |

12 January 2016

| Title | Where did item originate from | Format | Lead Officer | Membership of Task & Finish | Next report date if applicable | Completion date |
|--|--------------------------------------|----------------|---------------------|--|---------------------------------------|------------------------|
| Holding Portfolio Holders to account – Neighbourhood Services | 30 June 2015 | Report / Q & A | Councillor Shilton | | 12 January 2017 | Annually |
| Review Pre-application Charging Regime for Development Proposals | Executive 1 July 2015 – Minute 9 | Report | Tracy Darke | | April 2016 | Every three months |

9 February 2016

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|--|--------------------------------------|----------------|---------------------|--|---------------------------------------|------------------------|
| CWLEP – Verbal Update | O & S July 2015 | Briefing | Councillor Mobbs | | 5 April 2016 | |
| Holding Portfolio Holders to account – Health & Community Protection | 30 June 2015 | Report / Q & A | Councillor Grainger | | 9 February 2017 | Annually |
| Health Scrutiny Sub-Committee Update | | | | | 5 April 2016 | |

8 March 2016

| Title | Where did item originate from | Format | Lead Officer | Membership of Task & Finish | Next report date if applicable | Completion date |
|--------------------------------------|--------------------------------------|----------------|---------------------|--|---------------------------------------|------------------------|
| Holding Portfolio Holders to account | 30 June 2015 | Report / Q & A | Councillor Mobbs | | 8 March 2017 | Annually |

5 April 2016

| Title | Where did item originate from | Format | Lead Officer | Membership of Task & Finish | Next report date if applicable | Completion date |
|--|--------------------------------------|----------------|---|--|---|------------------------|
| End of Term report | Mandatory | Written report | Committee Services | | 5 April 2016 | |
| CWLEP – Verbal Update | O & S July 2015 | Briefing | Councillor Mobbs | | Next O & S Meeting following: 23 May, 25 July, 10 October, 28 November | |
| Children's Champions – End of Year Report | Council recommendation | Written report | Bill Hunt and Member Children Champions | | April/May 2016 | |
| Review Pre-application Charging Regime for Development Proposals | Executive 1 July 2015 – Minute 9 | Report | Tracy Darke | | April 2016 | Every three months |
| Health Scrutiny Sub-Committee Update | | | | | TBA | |

Date to be Agreed 2015/2016

| Title | Where did item originate from | Format | Lead Officer | Membership of Task & Finish | Next report date if applicable | Completion date |
|--|---|----------------|-----------------------|--|---|---|
| Review of Taxi Token Scheme – See Health Scrutiny Minutes October 2014 and November 2014 | Health Scrutiny Sub-Committee October and November 2014 | TBA | TBA | | TBA | Deferred until the arrangements for Health Scrutiny have been agreed. |
| Local Plan Infrastructure Delivery Plan | 30 June 2015 | Report | Tony Ward/Dave Barber | | TBA | Quarterly update once the Local Plan has been agreed. |
| Social Value in Procurement & what is happening about this in the Council update report. | 29 September 2015 | Report | Mike Snow | | May 2016 | |
| CWLEP update | 30 June 2015 | Verbal Report | Councillor Mobbs | | BH to provide a copy of the Board Meeting Dates to LD | Quarterly if an update is available |
| Holding Portfolio Holders to account – Development Services | 30 June 2015 | Report / Q & A | Councillor Cross | | Early September 2016 | Annually |
| Holding Portfolio Holders to account – Cultural Services | 30 June 2015 | Report / Q & A | Councillor Gallagher | | Late September 2016 | Annually |

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| Outside appointments Report – Annual statement of the work undertaken by the Body | O & S September 2013 | Written report | Lesley Dury | | November 2016 | Annually |
|---|----------------------|----------------|-------------|--|---------------|----------|