

MEMBERS/TRADES UNIONS JOINT CONSULTATION AND SAFETY PANEL

Minutes of the meeting held on Wednesday, 14 January 2004, at the Town Hall, Royal Leamington Spa at 4.30 p.m.

PRESENT:

Employers' side: Councillors Holland (Chair), Copping and Short.

Trades Unions' side: Mr A Rybicki, Mr A Crump and Mr A E Foster.

Apologies for absence were received from Mrs J Webb of the Trades Unions side.

775. DECLARATIONS OF INTEREST

There were no declarations of interest.

776. MINUTES

The minutes of the meeting held on 8 October 2003, having been printed and circulated, were taken as read and signed by the Chair as a correct record.

777. ACCIDENT REPORT

The Committee considered a report from the Health and Safety Adviser on the accidents to personnel during the period 12 July 2003 to the 31 December 2003.

Within this period there was one accident requiring statutory notification and there were 11 other accident notifications received during the same period which did not require statutory notification. In addition to this within the review period there were three violent and potentially violent incidents.

Concern was expressed by both the Employers side and Trade Unions about accident notification G, at the Oakley Wood Crematorium. Both parties felt that it raised several issues about lone working, especially in such an isolated location and asked for this to be investigated further.

Following discussions regarding violent and potentially violent incidents item A, it became clear to the Panel that there was an issue regarding the, minutes of the previous meeting relating to the 24 hour security guard for Riverside House and when or if this was likely to happen. It was agreed that matters arising should be included on the agenda for future meetings of the panel.

RECOMMENDED that

- (1) the report be noted;
- (2) an investigation be undertaken into lone working at the Oakley Wood crematorium, including comparison work with similar crematoriums and contacting the HSE to appraise current practices, with a report to be submitted to the next meeting of the Panel; and
- (3) matters arising should be included on the agenda for future meetings of the panel.

(The meeting ended at 5.20 p.m.).

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