

# Employment Committee

Tuesday 11 March 2008

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Monday 3 March 2008

A special meeting of the above Committee will be held at **Riverside House, Royal Leamington Spa**, on Tuesday 11 March 2008 at **4.30pm**.

Membership:

	Councillor G Guest (Chairman)	
Councillor Mrs F Bunker		Councillor J Hammon
Councillor M Coker		Councillor A Heath
Councillor R Crowther		Councillor Mrs J Knight
Councillor B Gifford		Councillor C White
Councillor Mrs E Goode		

## Emergency Procedure

At the commencement of the meeting the Chairman will announce the emergency procedure for the Town Hall.

## Declarations of Interests

Declarations should be entered on the form to be circulated with the attendance sheet and declared at item 2 below. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained from Standards Committee. **If members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.**

## Agenda

### 1. **Substitute Members**

To receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

### 2. **Declarations of Interests**

Members to declare the existence and nature of personal and prejudicial interests in items on the agenda in accordance with the adopted Code of Conduct.

**\*3 Minutes**

To confirm the Minutes of the meeting held on 15 January 2008.

(Previously circulated)

**\*4. Warwick Plant Maintenance**

To consider a report from Housing & Property Services and Culture Services.

**(Page 1)** (Enclosure)

**\*5. Sundry Debtors Section**

To consider a report from Finance.

**(Page 5)** (Enclosure)

**\*6. Career Development within Environmental Health**

To consider a report from Environmental Health

**(Page 9)** (Enclosure)

**\*7. Customer Service Centre Establishment**

To consider a report from Revenues & Customer Services

**(Page 20)** (Enclosure)

**\*8. Changes to Local Government Pension Scheme**

To consider a report from Finance

**(Page 27)** (Enclosure)

**\*9. Member Development Plan**

To consider a report from Acting Strategic Director Customer Information and Advice.

**(Page 38)** (Enclosure)

**\*10. Public and Press**

To consider resolving that under Section 100A of the Local Government Act 1972 the public and press be excluded from the meeting for the following items by reason of the likely disclosure of exempt information within the paragraphs of Schedule 12A of the Local Government Act 1972 following the Local Government (Access to Information) (Variation) Order 2006, as set out below.

Item Nos.	Para Nos.	Reason
11, 12, 13, 14	1	Information relating to any individual
11, 12, 13, 14	2	Information which is likely to reveal the identity of an individual; and
11, 12, 13, 14	3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).

**\*11. Restructure of Engineering Services**

To consider a report from Engineering.

**(Page 45)** (Enclosure)  
**(Not for publication)**

**\*12. Economic Development and Regeneration Staffing**

To consider a report from Acting Strategic Director Customer Information and Advice.

**(Page 53)** (Enclosure)  
**(Not for publication)**

**\*13. Administration Review Redundancy**

To consider a report from Acting Strategic Director Customer Information and Advice.

**(Page 59)** (Enclosure)  
**(Not for publication)**

**\*14. Discretionary Regulations**

To consider a report from Acting Strategic Director Customer Information and Advice.

**(Page 63)** (Enclosure)  
**(Not for publication)**

(\*Denotes those items upon which decisions will be made under delegated powers, as previously granted by the Council).

**General Enquiries: Please contact Warwick District Council, Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ.**

**Telephone: 01926 456005**

**Facsimile: 01926 456121**

**E-Mail: [committee@warwickdc.gov.uk](mailto:committee@warwickdc.gov.uk)**

**For enquiries about specific reports: Please contact the officers named in the reports.**

**Details of all the Council's committees, councillors and agenda papers are available via our website [www.warwickdc.gov.uk](http://www.warwickdc.gov.uk).**

**Please note that the majority of the meetings are held on the first floor of the Town Hall. If you feel that this may restrict you attending this meeting, please telephone (01926) 456005 prior to the meeting, so that we can assist you and make any necessary arrangements to help you to attend the meeting.**

**THE AGENDA IS AVAILABLE IN LARGE PRINT ON REQUEST, PRIOR TO THE MEETING.**