

Executive

Wednesday 18 March 2009

Monday 9 March 2009

A meeting of the Executive will be held in the Town Hall, Royal Leamington Spa on Wednesday 18 March 2009, at 6.00pm.

Membership:

Councillor Michael Doody (Chair)

Councillor Mrs F G Bunker

Councillor M Kinson

Councillor L Caborn

Councillor B Kirton

Councillor Mrs M Grainger

Councillor D Shilton

Councillor J Hammon

Councillor C White

Also Attending

Labour Group Observer (non-voting) – Councillor R Crowther

Liberal Democrat Group Observer (non-voting) – Councillor C De-Lara-Bond

Chair of the Overview & Scrutiny Committee – Councillor B Gifford

Chair of the Audit & Resources Scrutiny Committee – Councillor Mrs J Knight

Emergency Procedure

At the commencement of the meeting the Chair will announce the emergency procedure for the Town Hall.

Declarations of Interest

Declarations should be entered on the form to be circulated with the attendance sheet and declared at item 1 below. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained from Standards Committee. **If members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.**

Agenda

1. Declarations of Interest

Members to declare the existence and nature of personal and prejudicial interests in items on the agenda in accordance with the adopted Code of Conduct.

***2. Minutes**

To confirm the minutes of the meetings held on 4 February 2009 **(Page 1)**

***3. Annual Audit & Inspection Letter**

To consider a report from Finance and Policy **(Page 42)**

***4. Financial Strategy and Budget prospects**

To consider a report from Finance **(Page 67)**

***5. The Efficiency Agenda 2008-09 to 2010-11**

To consider a report from Finance **(Page 75)**

***6. Budget and Improvement Programme (BIP)**

To consider a report from Policy and Performance **(Page 82)**

***7. Building on Excellence – 18 Months On**

To consider a report from the Chief Executive **(Page 96)**

***8. Portfolio Holder Statements and Service Delivery Plan Summaries**

To consider a report from Policy and Performance **(Page 122)**

***9. 2008/09 Third Quarter Performance Results**

To consider a report from Policy and Performance **(Page 157)**

***10. Risk Register**

To consider a report from the Strategic Director for Living, Lifestyles & Resources
(Page 182)

***11. Housing Investment Programme**

To consider a report from Housing Strategy **(Page 191)**

***12. Warwickshire Local Area Agreement**

To consider a report from the Chief Executive **(Page 198)**

***13. Approval Process for Core Strategy Preferred Options**

To consider a report from Planning **(Page 221)**

- *14. **Hill Close Gardens**
To consider a report from Economic Development & Regeneration (Page 223)
- *15. **Sustainable Planting in Warwick District**
To consider a report from Neighbourhood/Cultural Services (Page 227)
- *16. **Restructure of Staffing in Culture and Neighbourhood Services**
To consider a report from the Head of Neighbourhood Services (Page 231)
- *17. **Scrutiny of CCTV**
To consider a report from Members' Services and Councillor Illingworth (Page 237)
- *18. **Call-in Procedure**
To consider a report from Members' Services (Page 240)
- *19. **Future Maintenance of Bus Shelters within Warwick District**
To consider a report from Engineering (Page 248)
- *20. **Website Development**
To consider a report from the Website Service Manager (Page 255)
- *21. **Legal Services - Update**
To consider a report from the Interim Head of Legal Services (Page 273)
- *22. **Land Charges – Fees for Personal Searches and Update**
To consider a report from the Interim Head of Legal Services (Page 275)
- *23. **Proposed Changes to the Council's Discretionary Assisted Travel Scheme**
To consider a report from the Head of Revenues and Customer Services (Page 278)
- *24. **Overview & Scrutiny Committee and Audit & Resources Scrutiny Committee – Scrutiny Work Currently Being Undertaken**
To consider a report from Councillors Bill Gifford and Mrs Jane Knight (Page 285)
- 25. **General Report**
 - *(A) **Rural Initiatives Grants Applications**
To consider a report from Finance (Page 289)
 - *(B) **Local Authority Leaders' Board**
To consider a report from the Chief Executive (Page 297)

***(C) Area Based Grant for Climate Change**

To consider a report from Planning (Page 300)

***(D) Historic Building Grant Allocations**

To consider a report from Planning (Page 303)

***(E) Local List of Historic Buildings**

To consider a report from Planning (Page 307)

***26. Public and Press**

To consider resolving that under Section 100A of the Local Government Act 1972 that the public and press be excluded from the meeting for the following three items by reason of the likely disclosure of exempt information within the paragraphs of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006, as set out below.

Item Nos.	Para Nos.	Reason
27, 29	1	Information relating to an individual
27, 28, 30, 31, 32, 33	3	Information relating to the financial or business affairs of any particular person (including the authority holding that information)

***27. The Corporate Emergency Plan**

To consider a report from Engineering Services (Page 310)
(Not for Publication)

***28. Allotment Land**

To consider a report from Property Services (Page 431)
(Not for Publication)

***29. Review of Establishment of Legal Services**

To consider a report from the Interim Head of Legal Services (Page 440)
(Not for Publication)

***30. Proposed Settlement of Claim by Warwickshire County Council for Outstanding Land Charges Fees**

To consider a report from the Interim Head of Legal Services (Page 445)
(Not for Publication)

***31. Kenilworth Public Service Centre**

To consider a report from the Chief Executive (Page 467)
(Not for Publication)

***32. Spencer Yard**

To consider a report from the Deputy Chief Executive (Page 471)
(Not for Publication)

***33. Horsefair, Thickthorn**

To consider a report from the Chief Executive

(To Follow)

(*Denotes those items upon which decisions will be made under delegated powers, as previously granted by the Council).

General Enquiries: Please contact Warwick District Council, Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ.

Telephone: 01926 456005

Facsimile: 01926 456121

E-Mail: committee@warwickdc.gov.uk

For enquiries about specific reports, please contact the officers named in the reports

You can e-mail the members of the Executive at executive@warwickdc.gov.uk

Details of all the Council's committees, councillors and agenda papers are available via our website www.warwickdc.gov.uk/committees

Please note that the majority of the meetings are held on the first floor at the Town Hall. If you feel that this may restrict you attending this meeting, please call (01926) 456005 prior to this meeting, so that we can assist you and make any necessary arrangements to help you attend the meeting.

THE AGENDA IS AVAILABLE IN LARGE PRINT ON REQUEST, PRIOR TO THE MEETING.