

AGENDA ITEM NO.

**TO: ENVIRONMENT OVERVIEW AND SCRUTINY COMMITTEE
30 March 2004**

**SUBJECT: END OF TERM REPORT FOR 2003/04 & WORK PROGRAMME FOR
2004/05**

FROM: MEMBERS' SERVICES

1. PURPOSE OF REPORT

- 1.1 to report the matters considered during the municipal year 2003/04 by all four Overview & Scrutiny Committees; and
- 1.2 to set a living work plan for the Environment Overview & Scrutiny Committee for 2004 and 2005.

2. BACKGROUND

- 2.1 Each Overview & Scrutiny Committee is constitutionally bound to "report annually to full Council on their workings and make recommendations for future work programmes and amend working methods if appropriate.
- 2.2 Appendices 1, 2, 3 and 4 outline the matters considered by the four Overview & Scrutiny Committees during the course of the current municipal year, both in the form of items on the Overview & Scrutiny agenda itself and also matters coming before the Executive that fall within the remit of each committee.
- 2.3 Appendices 5, 6, 7 and 8 represent a draft work programme for each of the Overview and Scrutiny Committees for the coming year.

3. OUTCOME(S) REQUIRED

- 3.1 the Committee is asked to note the items considered during the current municipal year; and
- 3.2 the Committee is asked to agree the content of its recommend draft work programme for 2004/2005 and identify any additional items that they would like to examine, taking into consideration the outcome of the report on the future working of Overview & Scrutiny, from the Corporate Management Team and Chairmen of Overview & Scrutiny Committees.

Graham Leach
Committee Services Officer

BACKGROUND PAPERS

Nil

Executive Portfolio Area and Holder: *Please specify.*

For further information about this report please contact:

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