

	AGENDA ITEM NO.
Report Cover Sheet	
Name of Meeting:	Executive
Date of Meeting:	11 February 2008
Report Title:	CCTV and Door Entry System Work to Housing Properties
Summary of report:	This report requests authority to waive the Council's Code of Contract Practice for the procurement of work to upgrade the CCTV/concierge system at The Crest and to extend the service to Christine Ledger Square through an integrated CCTV and door entry system. It is recommended that procurement is sought through an EU compliant framework agreement rather than the normal process of securing formal competitive tenders to achieve cost savings and ensure the work can be completed in the current financial year.
For Further Information Please Contact (report author):	Tony White, Building and Construction Manager (01926) 456403 Anthony.white@warwickdc.gov.uk
Business Unit;	Housing and Property Services
Would the recommended decision be contrary to the Policy Framework:	Yes
Would the recommended decision be contrary to the Budgetary framework:	No
Wards of the District directly affected by this decision:	Leamington Crown Leamington Brunswick
Key Decision?	Yes
Included within the Forward Plan?	No
Is the report private & confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006?	No
Date and name of meeting when issue was last considered and relevant minute number:	N/A
Background Papers:	None

Consultation Undertaken		
Below is a table of the Council's regular consultees. However not all have to be consulted on every matter and if there was no obligation to consult with a specific consultee they will be marked as n/a.		
Consultees	Yes/ No	Who
Other Committees	No	
Ward Councillors	No	
Portfolio Holders	Yes	Councillor Michael Doody
Other Councillors	Yes	Councillor Mrs. Grainger
Warwick District Council recognised Trades Unions	No	
Other Warwick District Council Service Areas	Yes	John Gregory - Legal Services Graham Collis – Neighbourhood Services
Project partners	No	
Parish/Town Council	No	
Highways Authority	No	
Residents	No	
Citizens Panel	No	
Other consultees	No	
Officer Approval		
With regard to officer approval all reports must be approved by the report authors relevant director, Finance Services and Legal Services.		
Officer Approval	Date	Name
Relevant Director(s)	18/1/08	Mary Hawkins
Chief Executive	18/1/08	
CMT	18/1/08	
Section 151 Officer	18/1/08	Mary Hawkins
Legal	17/1/08	Simon Best
Finance	17/1/08	Mike Snow
Final Decision?		Yes
Suggested next steps (if not final decision please set out below)		

1. RECOMMENDATION(S)

- 1.1 That approval is given to waive the Council's Code of Contract Practice for the procurement of the work at the Crest and Christine Ledger Square on the grounds that cost and time savings can be achieved through procurement via an EU compliant framework agreement.

2. REASON(S) FOR THE RECOMMENDATION(S)

- 2.1 The CCTV system covering the 3 multi-storey blocks at The Crest and the low rise flats in Winston Crescent requires major investment due to the age of the existing system. Problems with both its hardware and software have been experienced over the last 12 months and the interface between the system and the Council's CCTV control room in the Town Hall is currently non-operational. This has left the system operating as a stand-alone system. The proposed upgrade work will restore this link and provide a digital recording system to enhance the quality of the images captured.
- 2.2 During the last year significant anti-social behaviour has been experienced at the multi-storey block in Christine Ledger Square. This block has CCTV provision but unlike the system at the Crest this has never been linked to the CCTV control room but operated as a stand-alone system with images recorded and stored on-site by VCR. It is proposed to replace the existing system with a new digital system and link this into the CCTV control room.
- 2.3 It is also proposed to replace the door entry system and associated hardware and wiring to the multi-storey block and link the new system to the control room. This link will enable sound transmission and for the door to be operated from the control room.
- 2.4 The estimated value of this work is £192,000. The Council's Code of Contract Practice provides for a minimum of five formal tenders to be sought for a contract of this value.
- 2.5 It is recommended that an alternative procurement process is used, utilising the LHC Network, a specialist public sector building procurement consortium set up for use, free of charge, by any public sector organisation. LHC offers its members a wide range of products and services, made available through 14 framework and negotiated agreements.
- 2.6 Each of these arrangements, of which door entry systems and CCTV equipment is one, has been established in strict accordance with current and past EU Directives. This means that by joining the LHC Network, free of charge, as an associate member we can use the relevant framework agreement in full compliance with EU procurement rules.
- 2.7 Utilising the LHC procurement arrangements has many benefits. It will ensure we receive the most up to date, tried and tested equipment at a competitive price and that we achieve efficiency savings.
- 2.8 We anticipate that using the LHC arrangement will achieve a minimum 5% cashable savings and in addition we will receive significant non-cashable savings by not

having to spend time preparing the tender, tendering and evaluating the tenders received, allowing the works to be procured a minimum of 2 months quicker than normal. This time saving is important as it will allow the works to be completed during the current financial year, potentially increasing the cost savings on the work.

3. ALTERNATIVE OPTION(S) CONSIDERED

- 3.1 The alternative option is to procure the work by formal tender, as set out in the Council's Code of Contract Practice.
- 3.2 However, it will not be possible for the work to be procured and undertaken within the current financial year if tenders are sought, delaying completion of the work until next financial year.

4. BUDGETARY FRAMEWORK

- 4.1 Budget provision for the capital works is available within the 2007/08 Housing Investment Programme.
- 4.2 If the work could not be procured this financial year this budget provision would need to be slipped to the financial year 2008/09.
- 4.3 There is no increase to the costs charged to the HRA for the monitoring undertaken by the CCTV control room
- 4.4 No additional phone/data lines are required and the costs of existing lines can be met from existing budget provision.

5. POLICY FRAMEWORK

- 5.1 Undertaking this work contributes to the aim of meeting the housing need (C.O.6) within the current Corporate Strategy.