

 <b>Executive 10 July 2013</b>		<b>Agenda Item No.</b> <b>10</b>
<b>Title</b>	<b>Funding for Homecoming Parade of the Royal Regiment Fusiliers</b>	
<b>For further information about this report please contact</b>	Councillor Richard Davies email <a href="mailto:richard.davies@warwickdc.gov.uk">richard.davies@warwickdc.gov.uk</a> or telephone 01926 777107	
<b>Wards of the District directly affected</b>	None	
<b>Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006?</b>	No	
<b>Date and meeting when issue was last considered and relevant minute number</b>	Council 26 June 2013	
<b>Background Papers</b>	None	

<b>Contrary to the policy framework:</b>	No
<b>Contrary to the budgetary framework:</b>	No
<b>Key Decision?</b>	No
<b>Included within the Forward Plan? (If yes include reference number)</b>	No
<b>Equality &amp; Sustainability Impact Assessment Undertaken</b>	No

<b>Officer/Councillor Approval</b>		
<b>Officer Approval</b>	<b>Date</b>	<b>Name</b>
Chief Executive/Deputy Chief Executive	24 June 2013	Andrew Jones
Head of Service		
CMT	24 June 2013	
Section 151 Officer		
Monitoring Officer		
Finance	24 June 2013	Mike Snow
Portfolio Holder(s)		
<b>Consultation &amp; Community Engagement</b>		
Chris Charman		
<b>Final Decision?</b>		Yes
<b>Suggested next steps (if not final decision please set out below)</b>		

## 1. **SUMMARY**

- 1.1 The report seeks approval of funding for the Home Coming Parade and Civic Reception for The Royal Regiment of Fusiliers on 26 November 2013.

## 2. **RECOMMENDATION**

- 2.1 That up to £10,000 be allocated from the Contingency Budget to cover the expense of hosting a Home Coming Parade and Civic Reception for The Royal Regiment of Fusiliers.

## 3. **REASONS FOR THE RECOMMENDATION**

- 3.1 Following the agreement by Council to award the Freedom of the District to The Royal Regiment of Fusiliers funding is required to enable the Civic Reception and Home Coming Parade to take place on 26 November 2013.
- 3.2 The best cost estimates, based upon previous similar events in the District, suggest that just over £7,500 will be required to fund the event. However, it is felt that £10,000 would provide a built in contingency to avoid having to approach the Executive again for additional funding should issues arise.
- 3.3 In addition, it is possible that the new contract for food and drink provision at the Town Hall could be in place by November 2013 and the costs for hosting the reception could be altered by this.

## 4. **POLICY FRAMEWORK**

- 4.1 **Policy Framework** –The report does not affect the Policy Framework for the Council.
- 4.2 **Fit for the Future** – While not directly contributing to Fit for Future, the award of Freedom of the District is about recognising the Regiment on behalf of the community.

## 5. **BUDGETARY FRAMEWORK**

- 5.1 The report does not impact upon the budgetary framework for the Council.
- 5.2 There are one-off financial implications arising from this report, predominantly the costs associated with the customary ceremonial occasion to mark the privilege. The estimated costs are based on the costs of previous similar events the Council has been involved in:

St John's Ambulance	£500
Toilet Hire	£500
Road Closures / Parking	£No charge
Security (16 x Stewards)	£700
Traffic Management	£500
Barriers	£2,000
<b>Events Costs</b>	<b>£4,200</b>

Buffet (350 x £3.50)	£1225
Drinks	£2155
<b>Reception Costs</b>	<b>£3,380</b>

**Grand Total                      £7,580**

- 5.3 In addition to the event, there will be the cost of producing three Illuminated Minutes under the Common Seal of the Council and having these framed, however, this will be met within the Chairman's budget.
- 5.4 It should be noted that the 1<sup>st</sup> Battalion, The Royal Regiment of Fusiliers have offered to contribute towards the reception event, the detail of which will be confirmed in July 2013.
- 5.5 No staff costs have been included within this because it is recognised the costs will be absorbed within normal budgets and working practices. The precise details for this will be arranged as part of the event plan which will be developed over the coming months.
- 5.6 It is recommended that this funding is released from the Contingency Budget which currently has an unallocated balance of £160,000.

## **6. ALTERNATIVE OPTION(S) CONSIDERED**

- 6.1 The Executive could determine only to release up to the estimated costs for the event, however, by releasing up to £10,000 this provides a reasonable contingency budget for the event.
- 6.2 The Executive could also decide not to provide the funding for this event however the most likely outcome of this would be the cancellation of the event which would be against the wishes of Council and would lead to public embarrassment for the Council