

**WARWICK DISTRICT COUNCIL**

**INDEPENDENT MEMBER OF THE STANDARDS COMMITTEE**

**JOB DESCRIPTION**

**Main Role**

To attend meetings of the Standards Committee to:

- (a) assist in the maintenance of high standards of conduct for Members of the District Council and Parish/Town Councils within the District; and
- (b) assist in considering complaints brought in respect of the conduct of Members of those Councils.

**Duties and responsibilities**

As a member of the Council's Standards Committee, to:

1. attend meetings of the Committee and Sub-Committee as and when required;
2. participate in any training sessions arranged to assist with the carrying out of the responsibilities of the Committee;
3. be responsible for promoting and maintaining high standards of conduct by members of the District and Parish/Town Councils within the District;
4. monitor the operation of the Council's Code of Conduct relating to members and employees;
5. consider reports or matters referred to the Standards Committee by the Council's Monitoring Officer;
6. consider and comment on the Council's Annual Governance statement;
7. be involved in the determination of any complaints referred to the Committee by the Standards Board for England in relation to the conduct of any District or Parish/Town Councillor within the District;
8. act as a member of the Standards Committee for the Parish and Town Councils within the District under Section 55 of the Local Government Act 2000 and exercising the powers set out in that section; and
9. be responsible, as a member of the Standards Committee, for any other function delegated by the Council to the Committee.