

 <b>Warwick District Council</b> <b>9 May 2018</b>		<b>Agenda Item No. 8(C)</b>
<b>Title</b>	<b>Appointments to Outside Bodies</b>	
<b>For further information about this report please contact</b>	Graham Leach, Democratic Services Manager & Deputy Monitoring Officer, 01926 456114 or <a href="mailto:graham.leach@warwickdc.gov.uk">graham.leach@warwickdc.gov.uk</a>	
<b>Wards of the District directly affected</b>	None	
<b>Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006?</b>	No	
<b>Date and meeting when issue was last considered and relevant minute number</b>	Overview & Scrutiny Committee 4 April 2018 and 28 November 2017 Council 21 June 2017	
<b>Background Papers</b>	None	

<b>Contrary to the policy framework:</b>	No
<b>Contrary to the budgetary framework:</b>	No
<b>Key Decision?</b>	No
<b>Included within the Forward Plan? (If yes include reference number)</b>	No
<b>Equality Impact Assessment Undertaken</b>	No, not applicable

<b>Officer/Councillor Approval</b>		
<b>Officer Approval</b>	<b>Date</b>	<b>Name</b>
Chief Executive/Deputy Chief Executive	22/3/2018	Andrew Jones
Head of Service		
CMT	22/3/2018	Andrew Jones
Section 151 Officer		
Monitoring Officer	22/3/2018	Andrew Jones
Finance		
Portfolio Holder(s)		
<b>Consultation &amp; Community Engagement</b>		
<b>Final Decision?</b>		Yes
<b>Suggested next steps (if not final decision please set out below)</b>		

## 1. **Summary**

- 1.1 The report brings forward for approval the appointments made annually by Council.
- 1.1 This report also details the Council's Champion appointments for information purposes.

## 2. **Recommendation**

- 2.1 The Executive appointments, as set out at Appendix 1, to outside bodies be noted.
- 2.2 The Warwick District Council approves the Appointments to outside bodies, as set out at Appendix 1.
- 2.3 That Council notes that the Council cease to be a member of the Rural Services Network and as a result an Outside Appointment will need to be transferred from the Conservative Group to the Labour Group by 1 January 2019.
- 2.4 That Council notes the Council's Champion appointments, as set out at Appendix 2.

## 3. **Reasons for the Recommendation**

- 3.1 The Council's Constitution, Section 4 – Scheme of Delegation stipulates that:  
  
The Deputy Chief Executive (AJ) & Monitoring Officer shall have authority to:  
  
MO(2) – Subject to consultation with Group Leaders, make appointments to outside bodies in accordance with the political balance already agreed. As a result in the cessation of the Warwick Town Centre Management Group and the Rural Services Network (from early 2019) the number of appointments allocated to each Group will need to be amended. This would result in the current allocation for the Conservative Group being reduced by one (from 10 to 9) and the allocation for the Labour Group being increased by 1 (from 2 to 3)
- 3.2 This delegated power allows the Deputy Chief Executive (AJ) to determine which outside appointments can be discontinued after consulting with Group Leaders.
- 3.3 The appointments by Council are made on a politically proportionate basis. The process for nominations is that the largest group on the Council are requested to make their nominations first, followed by, in turn, the second and third largest.
- 3.4 The appointments made by the Executive are ones where the Portfolio Holder is required to attend. These are therefore made at the discretion of the Leader when they appoint the Executive.
- 3.5 Over time, the list of the Council's Champions has increased and it was felt that each year a "stock-take" should be done of these, presented to Annual Council. This report lists which Councillors act as Champions so that it is transparent what work is being undertaken by whom.

#### 4. Policy Framework

##### 4.1 Fit for the Future (FFF)

The Council's FFF Strategy is designed to deliver the Vision for the District of making it a Great Place to Live, Work and Visit. To that end amongst other things the FFF Strategy contains several Key projects.

The FFF Strategy has 3 strands – People, Services and Money and each has an external and internal element to it. The table below illustrates the impact of this proposal if any in relation to the Council's FFF Strategy.

FFF Strands		
People	Services	Money
<b>External</b>		
<b>Health, Homes, Communities</b>	<b>Green, Clean, Safe</b>	<b>Infrastructure, Enterprise, Employment</b>
<u>Intended outcomes:</u> Improved health for all Housing needs for all met Impressive cultural and sports activities Cohesive and active communities	<u>Intended outcomes:</u> Area has well looked after public spaces All communities have access to decent open space Improved air quality Low levels of crime and ASB	<u>Intended outcomes:</u> Dynamic and diverse local economy Vibrant town centres Improved performance/ productivity of local economy Increased employment and income levels
<b>Impacts of Proposal</b>		
Nil	Nil	Nil
<b>Internal</b>		
<b>Effective Staff</b>	<b>Maintain or Improve Services</b>	<b>Firm Financial Footing over the Longer Term</b>
<u>Intended outcomes:</u> All staff are properly trained All staff have the appropriate tools All staff are engaged, empowered and supported The right people are in the right job with the right skills and right behaviours	<u>Intended outcomes:</u> Focusing on our customers' needs Continuously improve our processes Increase the digital provision of services	<u>Intended outcomes:</u> Better return/use of our assets Full Cost accounting Continued cost management Maximise income earning opportunities Seek best value for money
<b>Impacts of Proposal</b>		
Re-evaluating which outside bodies require councillor participation ensures that time is not wasted.	Nil	Nil

## **4.2 Supporting Strategies**

Each strand of the FFF strategy has a number of supporting Strategies, however this report does not relate to one of them.

## **4.3 Changes to Existing Policies** - There are no changes to existing policies.

## **4.3 Impact Assessments** – There are no new policy changes in respect of Equalities.

## **5. Budgetary Framework**

5.1 The report does not impact on the Budgetary Framework.

5.2 The only outside appointments the Council has made a financial contribution, in terms of subscriptions and grants, during the current financial year are:

- West Midlands Employers £9831.56
- District Councils Network £492
- Association of Retained Council Housing £3000
- Shakespeare's England Ltd £93,844.80

## **6. Risks**

6.1 The main risk associated with the appointments to outside bodies is the need for Members to be mindful of their roles and responsibilities to the Council and the organisation they are appointed to. Therefore, it is considered that Members should be refreshed of this following a review of the guidance.

## **7. Alternative Option(s) considered**

7.1 No alternative options have been considered as in this instance, it is unnecessary.

## Appendix 1 – Outside Appointments

### Executive appointments

(Appointments made by the Executive and therefore not a decision for the Council and not subject to political proportionality rules)

<b>Conservative Appointments</b>	<b>Number of places</b>	<b>Councillor 2018/2019</b>
Warwickshire Police & Crime Panel (Health & Community Protection Portfolio Holder)	1	Cllr Thompson
West Midlands Employers formerly West Midlands Councils and West Midlands Leaders Board	1	Cllr Mobbs
Coventry and Warwickshire LEP (Including City Deals)	1	Cllr Mobbs
LLP Board	3	Cllr Butler Cllr Whiting Cllr Mobbs
Safer Warwickshire Partnership Board (Health & Community Protection Portfolio Holder)	1	Cllr Thompson
South Warwickshire Community Safety Partnership (Health & Community Protection Portfolio Holder)	1	Cllr Thompson
Warwickshire County Council Health & Wellbeing Board (Health & Community Protection Portfolio Holder)	1	Cllr Thompson
Association of Retained Council Housing (ARCH) (H&PS Portfolio Holder)	1	Councillor Phillips
Shakespeare's England (Development Portfolio Holder)	1	Councillor Butler
<b>Total</b>	<b>11</b>	

### Warwick District Council appointments

<b>Conservative Appointments</b>	<b>Number of places</b>	<b>Councillor 2018/2019</b>
Coventry Airport Consultative Committee	1	Cllr Wright
Kenilworth Abbey Advisory Committee	1	Cllr Cooke
Kenilworth Town Centre Partnership	1	Cllr Coker
LGA District Councils' Network	1	Cllr Mobbs
South Warwickshire NHS Foundation Trust	1	Cllr Mrs Bunker
Warwickshire County Council – Adult Social Care and Health Overview & Scrutiny Committee	1	Cllr Mrs Redford
Warwickshire Waste Management Forum	1	Cllr Grainger
Birmingham Airport Consultative Committee	1	Cllr Illingworth
Bid Leamington Board	1	Cllr H Grainger
Chase Meadow Community Centre	1	Cllr Butler
<b>Total</b>	<b>10</b>	

<b>Labour Appointments</b>	<b>Number of places</b>	<b>Councillor 2018/2019</b>
National Association of Councillors	1 (but with two votes)	Cllr Naimo
Rural Services Network (Notice to cease financial contributions has been issued. Membership ends in 2019)	1	Cllr Barrott
National Parking Adjudication Service (PATROL)	1	Cllr Barrott
<b>Total</b>	<b>3</b>	

<b>Whitnash Residents Association Appointments</b>	<b>Number of places</b>	<b>Councillor 2018/2019</b>
South Warwickshire Community Safety Partnership (Non Executive rep)	1	Cllr Heath
<b>Total</b>	<b>1</b>	

## Appendix 2 – Champions

Champions	Lead Officer	Number of places	Councillors 2017/2018
<b>Children's Champions</b> <ul style="list-style-type: none"> <li>Assure themselves that the Council has sound arrangements to protect children and promote their welfare are in place within the District Council and that the Council is promoting and engaging in effective interagency cooperation and collaboration in these fields;</li> <li>Undertake reasonable investigations so as to be able to form a view of the quality of the Council's child safeguarding activities and work with the officer Children's Champion to assist the Council and improve the quality and/or effectiveness of those activities whenever appropriate;</li> <li>Act as a "critical friend" to constructively challenge officers and elected members on child safeguarding and welfare issues as appropriate;</li> <li>Promote awareness of child safeguarding and welfare issues and the activities and processes undertaken by this Council amongst elected members.</li> </ul>	Andy Jones	2	Thompson (PH) / Parkins
<b>Heritage Champion</b> (See Caf constitution for definition)	Nick Corbett	1	Chairman of CAF
<b>HS2 Champion</b> <ul style="list-style-type: none"> <li>(To monitor the impact of HS2 on Warwick District and work on mitigation for this;</li> <li>To liaise with appropriate officers and organisations on HS2 matters and support the Portfolio Holder in this detailed area of work)</li> </ul>	Debbie Prince	1	Illingworth
<b>Armed Forces Covenant Champion</b>	Bernie Allen	1	Illingworth
<b>Procurement Champions</b>	Mike Snow	4	Barrott Gifford Mrs Knight Rhead

<p><b>Parish/Town Champion – Role Profile</b></p> <ul style="list-style-type: none"> <li>• To raise awareness and have regard of issues affecting Local Councils within the District Council;</li> <li>• To respond to invitations from Local Councils to attend meetings of mutual interest;</li> <li>• To be the first point of contact for Local Councils in the event of concerns relating to dealings with the District Council;</li> <li>• To ensure that Local Councils view are taken into account when the District Council undertakes consultation;</li> <li>• To facilitate discussions in relation to the possibility of devolving services to Local Councils;</li> <li>• To encourage joint training events including Councillors from the District Council and Local Councils</li> <li>• To respond to invitations to attend Warwickshire and West Midlands Association of Local Councils (WALC) Area Committees;</li> <li>• To attend other Local Council liaison meetings as appropriate</li> </ul>	Bernie Allen	1	Gallagher
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