

Licensing & Regulatory Committee

Minutes of the meeting held on Monday 7 August 2017, at the Town Hall, Royal Leamington Spa at 4.00 pm.

Present: Councillor Illingworth (Chairman); Councillors Mrs Cain, Davies, Gallagher, Gill, Heath, Mrs Hill, Mrs Knight, Murphy, Quinney and Mrs Redford.

7. **Apologies and Substitutes**

- (a) Apologies for absence were received from Councillors Ashford, Gifford, Miss Grainger and Mrs Stevens; and
- (b) There were no substitutes.

8. **Declarations of Interest**

There were no declarations of interest.

9. **Minutes**

The minutes of the meeting held on 30 May 2017 were agreed as written and signed by the Chairman as a correct record.

10. **Appointment of Sub-Committees**

The Committee

Resolved that Councillor Murphy be appointed to L&R Sub-Committee Panel E.

11. **Licensing Overview**

The Committee received a training session from the Regulatory Manager. This covered aspects of Licensing including the Licensing Act 2003 and Taxi Licensing.

Members were informed of the Licensing & Regulatory team's workload over the past six months and the reporting structure of the team following the recent restructure.

Other Licensing topics covered included:

- The Deregulation Act;
- Late Night Refreshment;
- Temporary Event Notices;
- Responsible Authorities; and
- The Cumulative Impact Zone.

The Committee also received training on Hackney Carriage & Private Hire Vehicle Licensing. Members were reminded of the differences between the two types of taxi, the vehicle standards and the list of requirements that a driver must meet before being licensed by the Council. An overview of the monitoring and compliance work undertaken by the team was shown and Members were signposted to the Taxi Handbook which could be accessed online.

The Regulatory Manager also made Members aware of the LGA Taxi & Private Hire Licensing Handbook which had been produced especially for Councillors dealing with Licensing & Regulatory issues.

It was agreed that a link to the document along with a copy of the slides from the training session would be circulated to all Members and substitute members of the Committee.

(The meeting ended at 5.20 pm)