

A meeting of the above Committee will be held in the Town Hall, Royal Leamington Spa on Tuesday 4 June 2019, at 7.00pm or at the end of the scheduled training session, whichever is the latter.

Membership:

Councillor M Noone (Chairman)
Councillor S Sanghera (Vice-Chairman)
Councillor L Bartlett Councillor R Margrave
Councillor A Dearing Councillor T Morris
Councillor J Dearing Councillor N Murphy
Councillor K Dickson Councillor J Weber
Councillor C Gifford

Although not members of the Committee, Mr Meacham and Mr Tomkinson, the Council's Independent Persons for Standards matters, normally attend.

Emergency Procedure

At the commencement of the meeting, the emergency procedure for the Town Hall will be announced.

Agenda

1. Apologies & Substitutes

- (a) to receive apologies for absence from any Councillor who is unable to attend; and
- (b) to receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

2. Declarations of Interest

Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct.

Declarations should be entered on the form to be circulated with the attendance sheet and declared during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Monitoring Officer of the interest within 28 days.

Members are also reminded of the need to declare predetermination on any matter.

If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.

3. **Minutes**

To confirm the minutes of the meeting held on 12 February 2019 and 20 May 2019. **(Pages 1 - 4)**

4. **Appointment of Independent Person**

To consider a proposal for the appointment of a third Independent Person for the Council.

Published Thursday 23 May 2019

General Enquiries: Please contact Warwick District Council, Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ.

Telephone: 01926 456114

E-Mail: committee@warwickdc.gov.uk

For enquiries about specific reports, please contact the officers named in the reports.

You can e-mail the members of the Committee at

standardscommittee@warwickdc.gov.uk

Details of all the Council's committees, councillors and agenda papers are available via our website www.warwickdc.gov.uk/committees

Please note that the majority of the meetings are held on the first floor of the Town Hall. If you feel that this may restrict you attending this meeting, please telephone (01926) 456114 prior to the meeting, so that we can assist you and make any necessary arrangements to help you to attend the meeting.

The agenda is available in large print on request, prior to the meeting, by telephoning (01926) 456114

STANDARDS COMMITTEE

Minutes of the meeting held on Tuesday 12 February 2019 at the Town Hall, Royal Leamington Spa at 6.00pm.

Present: Councillors; Ashford, Cooke, Davies, Mrs Evetts, D'Arcy, Mrs Hill, Illingworth and Margrave.

Also Present:

Independent Person: Mr R Meacham.

Officers: Mr G Leach (Democratic Services Manager & Deputy Monitoring Officer), Mrs L Dury (Principal Committee Services Officer) and Mr K Walton (Digital Content & Social Media Officer).

Councillor Davies, Vice Chairman – Standards Committee, took the Chair in the absence of a Chairman.

8. **Council Procedure Rule 33, to record future meetings**

The Committee amended the wording shown on the agenda for this resolution so that it made explicit that recording would not take place whilst any private deliberations were taking place.

Resolved that

- (1) From this point forward, any meetings of this Committee and its sub-committees, held in the Council Chamber at the Town Hall, Royal Leamington Spa, are both audio and visually recorded including where the press and public have been excluded (but not any private deliberation); and
- (2) That Council be notified of this decision so that it can update Council procedure rules to reflect this.

9. **Apologies and Substitutes**

- (a) There were no apologies received.
- (b) Councillor Ashford substituted for Councillor Mrs Bunker and Councillor D'Arcy substituted for Councillor Gill.

10. **Appointment of Chairman of the Committee**

It was proposed by Councillor Cooke, duly seconded; and

Resolved that Councillor Davies be appointed Chairman of the Committee for the ensuing municipal year.

11. **Appointment of Vice-Chairman of the Committee**

It was proposed by Councillor Cooke, duly second; and

Resolved that Councillor Illingworth be appointed Vice-Chairman of the Committee for the ensuing municipal year.

The appointment of the Vice-Chairman of the Committee was taken as an urgent item by the Chairman because a vacancy had been created the moment the Committee had appointed Councillor Davies as its Chairman.

12. **Adjournment of Meeting for approximately 40 minutes**

At 6.05pm, the Chairman adjourned the meeting so that the Committee could receive training on Social Media, presented by the Digital Content & Social Media Officer.

The meeting reconvened at 7.10pm.

13. **Declarations of Interest**

There were no declarations of interest made.

14. **Minutes**

The minutes of the meeting held on 5 June 2018 were taken as read and signed by the Chairman as a correct record.

15. **Social Media Policy for Elected Members**

The Committee considered a report from Marketing & Communications which presented an amendment to the Internet Acceptable Usage Policy, providing specific advice for member's usage of social media as set out in Appendix 1 to the report.

In addition, a document to provide further guidance and tips on the usage of social media for elected members had been created, as set out in Appendix 2 to the report.

Members made the following comments on the appendices:

Appendix 1:

- page 5 of 14 - 4. Scope, second paragraph – should include "Councillors"; and
- the document should be consistent throughout and use either "Members" or "Councillors".

Appendix 2:

- it would be useful if the wording provided by the Council to a Councillor who had received an allegation via Social Media for being "on the take" was added.

Resolved that

- (1) subject to the amendments outlined above, the Internet Acceptable Usage Policy, attached at Appendix 1 to the report, for all elected Members, to sit alongside the Members' Code of Conduct is approved; and
- (2) the "Social Media Guide for Elected Members" document, attached at Appendix 2 to the report, that can be made available to Members if they are interested in using Social Media in their role as a Councillor, is approved.

(Mr Meacham left the meeting during this item.)

(The meeting ended at 7.19 pm)

STANDARDS COMMITTEE

Minutes of the meeting held on Monday 20 May 2019 at the Town Hall, Royal Leamington Spa at 6.19pm.

Present: Councillors; Bartlett, A Dearing, J Dearing, K Dickson, C Gifford, Margrave, Morris, Murphy, Sanghera and Weber.

1. **Apologies and Substitutes**

- (a) Apologies for absence were received from Councillor Noone; and
- (b) There were no substitutes for the meeting.

2. **Declarations of Interest**

There were no declarations of interest made.

3. **Appointment of Chairman of the Committee**

It was proposed by Councillor Murphy, duly seconded; and

Resolved that Councillor Noone be appointed Chairman of the Committee for the ensuing municipal year.

4. **Appointment of Vice-Chairman of the Committee**

It was proposed by Councillor Murphy, duly second; and

Resolved that Councillor Sanghera be appointed Vice-Chairman of the Committee for the ensuing municipal year.

(The meeting ended at 6.21 pm)

CHAIRMAN
4 June 2019