

 Executive - 8 August 2012		Agenda Item No. 7
Title	Amendments to the Scheme of Delegation	
For further information about this report please contact	Peter Dixon Committee Services Officer 01926 456114 peter.dixon@warwickdc.gov.uk	
Wards of the District directly affected	None	
Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006	No	
Date and meeting when issue was last considered and relevant minute number		
Background Papers	None	

Contrary to the policy framework:	No
Contrary to the budgetary framework:	No
Key Decision?	No
Included within the Forward Plan? (If yes include reference number)	No

Officer/Councillor Approval		
With regard to officer approval all reports <i>must</i> be approved by the report authors relevant Deputy Chief Executive, Head of Service, Finance, Monitoring Officer and the relevant Portfolio Holder(s).		
Officer Approval	Date	Name
Chief Executive/Deputy Chief Executive		Andy Jones Chris Elliott
CMT		
Section 151 Officer		
Monitoring officer		Andy Jones
Finance		Jenny Clayton
Portfolio Holder(s)		Michael Doody
Consultation Undertaken		
Heads of Service		
Final Decision?		No
Suggested next steps (if not final decision please set out below)		
The decision would be a recommendation to Council in April.		

1. **SUMMARY**

- 1.1 The report brings forward a number of amendments to the scheme of delegation.

2. **RECOMMENDATION**

- 2.1 The Executive recommends to Council the amendments to the Council's Constitution, Part 3, Section 4 (Scheme of Delegation) as set out in the appendix.
- 2.2 Recommend to Council authorisation approval for any consequential amendments to the constitution.

3. **REASONS FOR THE RECOMMENDATION**

- 3.1 In February 2012 Heads of Service were asked to look at the Scheme of Delegation to identify inconsistencies and suggest changes which they felt were necessary following structural changes within the Council. These were incorporated into the document, which was then returned to Heads of Service for further comment.
- 3.2 Amendments to the Scheme of Delegation are presented to the Executive and approved by Council on a regular basis. Amendments approved by Council before May 2012 have already been incorporated into the document. Therefore the only changes and comments which are highlighted in the Appendix are those suggested by officers. These are presented to the Executive for approval and/or further comment.
- 3.3 Formatting and numbering of the Scheme of Delegation will be completed once any approved changes have been incorporated.

4. **ALTERNATIVE OPTION CONSIDERED**

- 4.1 The amendments are all considered necessary to enable the Council to work more effectively and are based on advice from the Council's Legal Service, therefore no alternatives were considered.

5. **BUDGETARY FRAMEWORK**

- 5.1 There are no budgetary implications for this report.

6. **POLICY FRAMEWORK**

- 6.1 The proposed amendments provide greater clarity and transparency in the officers scheme of delegation and therefore not only will provide a leaner approach to delegations but also a more open and transparent approach.

7. **BACKGROUND**

- 7.1 Any further necessary amendments to the Scheme of Delegation will continue to be brought to the Council for approval in due course.