

**Civic & Committee Services**  
**Andrew Jones – Deputy Chief Executive & Monitoring Officer**

Warwick District Council, Riverside House  
Milverton Hill, Royal Leamington Spa, CV32 5HZ

To all Members of the Planning  
Committee

**direct line:** 01926 456114  
**switchboard:** 01926 412656  
**fax:** 01926 456121/  
**dx:** DX 29123 Leamington Spa 1  
**email:** committee@warwickdc.gov.uk  
**web:** www.warwickdc.gov.uk

**our ref:**  
**your ref:**

21 May 2014

Dear Councillors

**Planning Applications W14/0416 and W14/0417 LB – Abbotsford School,  
Bridge Street, Kenilworth**

Please find enclosed the two reports relating to the site stated above. These are late reports produced subsequent to when the agenda for the Planning Committee was published.

As the meeting on Tuesday will be the first one of the new municipal year, we do not have a Planning Committee Chairman at the moment, so Tracy Darke has spoken to Councillor Rhead to see if he thought it was acceptable to present these reports to you on Tuesday.

I will be advising the new Chairman to announce these additional applications prior to Declarations of Interest and seek your consent to accept them. In the meantime, should people register to speak on these two items, they will have to accept that you do have the right not to discuss these additional reports next week.

Yours faithfully

Lesley Dury (Mrs)  
Committee Services Officer