

 Council - 22 April 2015		Agenda Item No. 11(a)
Title	Finance & Audit Scrutiny Committee End of Term Report 2014/15	
For further information about this report please contact	Peter Dixon Civic & Committee Services Officer 01926 456114 committee@warwickdc.gov.uk	
Wards of the District directly affected	n/a	
Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006?	No	
Date and meeting when issue was last considered and relevant minute number	n/a	
Background Papers	Minutes of all 2014/15 Finance & Audit Scrutiny Committee meetings	

Contrary to the policy framework:	No
Contrary to the budgetary framework:	No
Key Decision?	No
Included within the Forward Plan? (If yes include reference number)	No
Equality & Sustainability Impact Assessment Undertaken	n/a

Officer/Councillor Approval		
Officer Approval	Date	Name
Chief Executive/Deputy		
Head of Service		
CMT		
Section 151 Officer		
Monitoring Officer		
Finance		
Portfolio Holder(s)		
Consultation & Community Engagement		
Final Decision?		
This report is for recommendation to Council.		

1. SUMMARY

- 1.1 An end of term report to the Council on the work the Committee has undertaken during the 2014/15 municipal year.

2. RECOMMENDATION

- 2.1 It is recommended to Council that the list of matters considered by this Committee during the municipal year 2014/15, as detailed in the Appendix to the report, be noted.

3. REASONS FOR THE RECOMMENDATION

- 3.1 Under Article 6 of the Council's Constitution, Overview and Scrutiny Committees and Policy Committees are required to provide an end of term report to the Council on work they have undertaken during the year.

4. POLICY FRAMEWORK

- 4.1 The recommendations of the report do not affect the Council's policy framework.

5. BUDGETARY FRAMEWORK

- 5.1 The recommendations of the report do not affect the Council's budgetary framework.

6. RISKS

- 6.1 There are no risks associated with this report.

7. ALTERNATIVE OPTION(S) CONSIDERED

- 7.1 There are no alternative options as this report complies with the requirements of Article 6 of the Council's Constitution.

Items considered by Finance & Audit Scrutiny Committee 2014/15

AUDIT & SCRUTINY ITEMS

- Annual Governance Statement
- Internal Audit Annual Report 2013/14
- Review of Effectiveness of Internal Audit
- Internal Audit Quarterly Report – Quarter 4 2013/14
- Housing Business Plan Performance Management Biannual Report
- Enterprise Projects – Update
- Review of Democratic Services Risk Register
- Anti Fraud and Corruption Progress Report
- Treasury Management 2013/14 Annual Report
- Draft Statement of Accounts
- Procurement Progress Update
- Internal Audit Quarter 1 2014/15 Progress Report
- Benefit Fraud Investigation – Performance
- Sports & Leisure Options Appraisal – Financial Models
- Audit Findings Report from External Auditor
- Statement of Accounts 2013/14
- National Fraud Initiative
- Risk Management Annual Report
- Neighbourhood Services Risk Register Review
- Review of Housing & Property Services Contracts Register
- Scrutiny of Partnerships
- Annual Audit Letter
- Treasury Management
- Internal Audit
- Risk Register Review – Chief Executives Office
- Procurement Progress Update
- Business Plan Performance Management Report
- Contract Register – Cultural Services
- Scrutiny of Infrastructure Planning
- External Audit Reports
- Internal Audit Quarter 3 2014/15 Progress Report
- Housing & Void Property Repairs Contract Outturns for 2012-13 & 2013-14
- Review of Housing & Property Services Risk Register
- Internal Audit Strategic Plan 2015/16 – 2017/18 and Internal Audit Charter

ROUTINE ITEMS

- Comments from the Executive
- Review of the Work Programme & Forward Plan

EXECUTIVE ITEMS CONSIDERED BY THE COMMITTEE

June 2014

- Council Chamber AV System – Exemption to the Code of Procurement Practice
- HRA Setting for Void Properties
- Land off Wise Street, Royal Leamington Spa
- Final Accounts 2013/14

- Rural / Urban Capital Improvement Scheme (RUCIS) Application
- Microsoft Support Contract

July 2014 (two meetings)

- Service Area Plan/FFF Performance 2013/2014
- Creation of Digital Gaming Hub at 26 Hamilton Terrace, Royal Leamington Spa
- Bowls 2014 Additional Marketing
- Refurbishment of 4 Jury Street, Warwick
- Land off Radford Road, Royal Leamington Spa
- Budget Review to 30 June 2014
- Significant Business Risk Register

September 2014 (three meetings)

- Housing Benefits and Council Tax Reduction – Risk-Based Review
- Warwick District Council House Building
- South West Warwick Phase 9 Affordable Housing
- Housing and Property Services Staffing Review
- Oakley Wood Crematorium Proposed Improvements
- Fetherston Court Demolition Approval
- Settlement of Property Search Claim
- Building Control Joint Service
- Scrap Metal Dealers Act 2013
- Fees and Charges
- St Mary's Lands Business Strategy
- Multi-Storey Car Park Structural Surveys
- Significant Business Risk Register
- Skills Initiative
- Asbestos Contract

November 2014

- Procurement Action Plan Update
- Sports & Leisure Options
- Budget Review to 30 September 2014
- Bishop's Tachbrook Community Centre
- Future use of the Warwick Limited Liability Partnership
- Prosperity Agenda
- Use of Delegated Powers – CSW Broadband

December 2014

- Code of Procurement Practice
- Tachbrook Country Park
- Housing Revenue Accounts (HRA) Budgets latest 2014/15 and base budgets 2015-2016
- General Fund Base Budgets Latest 2014/15 and original 2015-2016
- Options for HR & Payroll Functions
- Review of Affordable Rent Policy
- Rural/Urban Capital Improvement Scheme Application

January 2015

- Significant Business Risk Register
- Election 2015 Count Venue – Exemption to Code of Procurement Practice
- 2014 National Bowls Championships – Review
- Options Appraisal tender process and service specifications development – Exemption to Code of Procurement Practice – Sports Options

- Use of Emergency Powers in respect of authorising an Exemption to the Code of Procurement Practice
- Rural / Urban Capital Improvement Scheme Application
- The Introduction of a proposed Pre-Application Charging Regime for development proposals
- Open Land at Chase Meadow

February 2015

- Treasury Management Strategy Plan
- Housing Revenue Account (HRA) Budget 2015/16 and Housing Rents
- Heating, Lighting and Water Charges 2015/16 – Council Tenants
- Exemption to the Code of Procurement Practice – Extension of Aids & Adaptations Building Works Contract
- Disposal of WDC owned land at Station Approach in Royal Leamington Spa
- Budget 2015/16 and Council Tax – General Fund Revenue and Capital

March 2015

- Reinstatement of Land Kites Nest Lane, Beausale
- Procurement Strategy and Action Plan
- Proposed Exemption from the Code of Procurement Practice
- Corporate Property Planned Preventative Maintenance Programme 2015/16
- Asset Management Redesign Update
- HRA Business Plan Review for 2015/16 to 2061/62
- Regeneration in Lillington
- Strategic Opportunity Proposal
- Warwick District Council / Waterloo Housing Group Joint Venture (W2) State Aid Review
- Combined Authorities
- Historic Buildings Grants Allocations
- Rural / Urban Capital Improvement Scheme (rucis) Application
- Updated Code of Financial Practice

April 2015

- Funding of Green Space Development Officer Post
- Use of Delegated Powers – Social Mobility Fund
- Payroll Review
- Significant Business Risk Register
- IT Provision for Councillors from May 2015

Items considered by joint meetings of the Finance & Audit Scrutiny and Overview & Scrutiny Committees 2014/15

August 2014

- Draft Development Plan Document (DPD) for the Allocation of Sites for Gypsies and Travellers (report to Executive)

January 2015

- Local Plan Submission Draft (report to Council)
- Strategic Opportunity Proposal (report to Council)