

 EXECUTIVE 07th March 2018		Agenda Item No. <h1>11</h1>	
Title		Local Development Scheme (LDS)	
For further information about this report please contact		David Butler Business Manager, Policy & Development Development Services 01926 456017 David.butler@warwickdc.gov.uk	
Wards of the District directly affected		All	
Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006?		No	
Date and meeting when issue was last considered and relevant minute number			
Background Papers			
Contrary to the policy framework:		No	
Contrary to the budgetary framework:		No	
Key Decision?		Yes	
Included within the Forward Plan? (If yes include reference number)		Yes (918)	
Equality Impact Assessment Undertaken			
Officer/Councillor Approval			
Officer Approval	Date	Name	
Chief Executive/Deputy Chief Executive		Bill Hunt	
Head of Service		Dave Barber	
CMT		Chris Elliott/Bill Hunt/Andy Jones	
Section 151 Officer		Mike Snow	
Monitoring Officer		Andy Jones	
Finance		Mike Snow	
Portfolio Holder(s)		Cllr Alan Rhead	
Consultation & Community Engagement			
The LDS details the delivery			
Final Decision?		Yes	
Suggested next steps (if not final decision please set out below)			

1. Summary

- 1.1 This report seeks approval for a revised Local Development Scheme (LDS). The LDS sets out the work of the Planning Policy team over the next 3 years in terms of the production of planning documents and is a requirement of the Planning and Compulsory Purchase Act 2004.

2. Recommendations

- 2.1 That Executive notes the content of the LDS attached at Appendix 1 to this report and agrees to adopt the LDS and its proposals for delivery of planning documents over the forthcoming 3 years. An annual review of progress and updated Scheme will be brought before Executive in due course.
- 2.2 That Executive delegates authority to the Head of Development Services, in conjunction with the Portfolio Holder, to draw down £71,000 from the Planning Reserve to cover the required planning policy consultation documents over the duration of the attached LDS.
- 2.3 That Executive notes the Authority's Monitoring Report (AMR) attached as Appendix 2, and further notes that these will be brought annually to Executive in the autumn of each year.

3. Reasons for the Recommendations

- 3.1 The adoption and publication of a Local Development Scheme is a statutory requirement of the Planning and Compulsory Purchase Act 2004, which lays out the coverage and duration of the document required. This includes a provision for an annual review of the Scheme to ensure it remains relevant and up-to-date.
- 3.2 The Warwick District Local Plan (2011–2029) was adopted in September 2017, and as such a revision of the LDS is required to detail the Development Plan Documents (DPD) and Supplementary Planning Documents (SPDs) that are required to support the Local Plan and add further detail for applicants and decision makers.
- 3.3 Much of the programme of work is driven by commitments within the recently adopted Local Plan. As well as these commitments, additional work will arise in response to either local planning issues or changes in national legislature. Where possible these are factored into the Scheme, and a refreshed LDS is produced annually to reflect on progress made and any new areas of policy being worked on.
- 3.4 Through the course of producing the documents of the LDS, and in other policy contexts, the procuring of specialist technical advice is required. Over the forthcoming years the following areas have been identified as:
- Retail & Leisure Study
 - Air Quality Study
 - Housing & Economic Development Needs Assessment (HEDNA)
 - Employment Land Market Signals
 - Canalside
 - Purpose Build Student Accommodation
- As well as

- Licence payment for BCIS Indexation information (required for updating Section 106 calculations).

These contracts will be procured following appropriate process.

- 3.5 There is also a statutory requirement for an Authority's Monitoring Report (AMR) to be published on at least an annual basis. The Town and Country Planning (Local Planning) (England) Regulations 2012 lays out the required content of the AMR.
- 3.6 It is recognised that the AMR should be brought forward as close to the end of the monitoring year as possible to better inform Members and the public, and future AMRs will be brought to Executive in the autumn of each year.

4. Policy Framework

4.1 Fit for the Future (FFF)

The Council's FFF Strategy is designed to deliver the Vision for the District of making it a Great Place to Live, Work and Visit. To that end amongst other things the FFF Strategy contains several Key projects.

The FFF Strategy has 3 strands – People, Services and Money and each has an external and internal element to it. The table below illustrates the impact of this proposal if any in relation to the Council's FFF Strategy.

FFF Strands		
People	Services	Money
External		
Health, Homes, Communities	Green, Clean, Safe	Infrastructure, Enterprise, Employment
<u>Intended outcomes:</u> Improved health for all Housing needs for all met Impressive cultural and sports activities Cohesive and active communities	<u>Intended outcomes:</u> Area has well looked after public spaces All communities have access to decent open space Improved air quality Low levels of crime and Anti-Social Behaviour (ASB)	<u>Intended outcomes:</u> Dynamic and diverse local economy Vibrant town centres Improved performance/productivity of local economy Increased employment and income levels
Impacts of Proposal		
Will help co-ordinate the delivery of the strategic aims of the Local Plan through the provision Planning Policy Documents	Will help co-ordinate the delivery of the strategic aims of the Local Plan through the provision Planning Policy Documents	Will help co-ordinate the delivery of the strategic aims of the Local Plan through the provision Planning Policy Documents
Internal		
Effective Staff	Maintain or Improve Services	Firm Financial Footing over the Longer Term

<u>Intended outcomes:</u> All staff are properly trained All staff have the appropriate tools All staff are engaged, empowered and supported The right people are in the right job with the right skills and right behaviours	<u>Intended outcomes:</u> Focusing on our customers' needs Continuously improve our processes Increase the digital provision of services	<u>Intended outcomes:</u> Better return/use of our assets Full Cost accounting Continued cost management Maximise income earning opportunities Seek best value for money
Impacts of Proposal		
By coordinating the delivery of a variety of Planning Policy documents staff are able to programme work for maximum efficiency and effectiveness.	By coordinating the delivery of a variety of Planning Policy documents staff are able to programme work for maximum efficiency and effectiveness, giving greater guidance to applicants and Case Officers	None

4.2 Supporting Strategies

Each strand of the FFF Strategy has several supporting strategies. The Local Plan is one of the key strategies, cutting across many of the FFF strands. The LDS details the delivery of commitments made within the Local Plan and the AMR details the progress in the previous year. Further, both are statutory requirements.

5. Budgetary Framework

- 5.1 There are no costs directly incurred as a result of the approval of Authority's Monitoring Report.
- 5.2 There is currently £104,000 in the Planning Reserve, and this is expected to rise due to Section 106 contributions that have been committed to. The recommendation is for a sufficient allowance - £71,000 - to be made available to use in order to deliver necessary specialist advice, as detailed in 3.3.

6. Risks

- 6.1 There are no specific risks associated with approving the LDS or AMR.

7. Alternative Option(s) considered

- 7.1 The Council could choose not to adopt a Local Development Scheme. However, as the preparation and maintenance of a LDS is a requirement of the Planning and Compulsory Purchase Act 2004 then this option has not been considered.
- 7.2 The Council could choose not to delegate the authority to utilise the proposed amount from the Planning Reserve. This would simply mean that further

reports would need to be brought forward whenever the commissioning of the work detailed in 3.3 is required.

- 7.3 The Council could choose not to adopt the Authority's Monitoring Report, however as the preparation and publication of this information is a requirement of Town and Country Planning (Local Planning) (England) Regulations 2012 then this option has not been considered.

8. Background

- 8.1 The Warwick District Local Plan (2011-2029) was adopted in September 2017. This comprehensive Plan sets out the required additional planning documents which form the basis of the Local Development Scheme.
- 8.2 The production and maintenance of a LDS is a requirement of the Planning and Compulsory Purchase Act 2004 and has in the past few years principally focussed on the adoption of the Local Plan. Now that this has been achieved, the focus of the LDS turns to Development Plans and Supplementary Planning Documents.