

Overview and Scrutiny Committee

Tuesday 8 February 2011

A meeting of the above Committee will be held at the Town Hall, Royal Leamington Spa on Tuesday 8 February 2011 at 6.00pm.

Membership:

Councillor B Gifford (Chairman)	
Councillor Mrs A Blacklock	Councillor B Dhillon
Councillor A Boad	Councillor B Gill
Councillor Mrs L Bromley	Councillor Mrs E Higgins
Councillor R Copping	Councillor Mrs A Mellor
Councillor B Crowther	Councillor Mrs K Scarrott
Councillor R Davies	Councillor B Weed
Councillor Ms C De-Lara-Bond	Councillor A Wilkinson

Agenda

1. Emergency Procedure

At the commencement of the meeting, the emergency procedure for the Town Hall will be announced

2. Substitutes

To receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

*3. Declarations of Interest

Members to declare the existence and nature of personal and prejudicial interests in items on the agenda in accordance with the adopted Code of Conduct.

(Declarations should be entered on the form to be circulated with the attendance sheet and declared during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, Members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained from Standards Committee. **If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting).**

- *4. **Minutes**
To confirm the minutes of the meeting held on 25 January 2011. **(To follow)**
- *5. **Comments from the Executive**
To consider a report from Members' Services. **(Page 1)**
- *6. **Forward Plan**
To consider the Forward Plan from February 2011 to May 2011. **(Page 7)**
- *7. **Review of the Work Programme**
To consider a report from Members' Services. **(Page 25)**
- *8. **Development of Volunteering Policy**
To consider a report from the Deputy Chief Executive (BH) **(Page 32)**
- *9. **Benefit Appeals Process**
To consider a report from Customer and Information Services **(To follow)**
- *10. **Executive Agenda (Non Confidential Items and Reports) – Wednesday 9 February 2011**
To consider the non-confidential items on the Executive agenda which fall within the remit of this Committee. The only items to be considered are those which Committee Services have received notice of by 9.00am on the day of the meeting.
**You are requested to bring your copy of that agenda to this meeting.
(Circulated separately)**
- *11. **Public and Press**
To consider resolving that under Section 100A of the Local Government Act 1972 that the public and press be excluded from the meeting for the following item by reason of the likely disclosure of exempt information within the paragraphs of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006.
12. **Executive Agenda (Confidential Items and Reports) – Wednesday 9 February 2011**
To consider the confidential items on the Executive agenda which fall within the remit of this Committee. The only items to be considered are those which Committee Services have received notice of by 9.00am on the day of the meeting.
**You are requested to bring your copy of that agenda to this meeting.
(Circulated separately)**
- (*Denotes those items upon which decisions will be made under delegated powers, as previously granted by the Council).

**For general enquires please contact Warwick District Council, Riverside House,
Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ.**

Telephone: 01926 412656

Facsimile: 01926 456121

E-Mail: committee@warwickdc.gov.uk

For enquiries about specific reports: Please contact the officers named in the reports.

You can e-mail the members of the this Committee at

o&committee@warwickdc.gov.uk

**Details of all the Council's committees, councillors and agenda papers are available
via our website www.warwickdc.gov.uk/committees**

Please note that the majority of the meetings are held on the first floor of the Town Hall. If you feel that this may restrict you attending this meeting, please telephone (01926) 412656 prior to the meeting, so that we can assist you and make any necessary arrangements to help you to attend the meeting.

**THE AGENDA IS AVAILABLE IN LARGE PRINT ON
REQUEST, PRIOR TO THE MEETING.**