

 Finance and Audit Committee 2 April 2019		Agenda Item No. 6
Title	Health and Community Protection-Service Review	
For further information about this report please contact	Marianne Rolfe Head of Health and Community Protection marianne.rolfe@warwickdc.gov.uk 01926 456700	
Wards of the District directly affected		
Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006?	No	
Date and meeting when issue was last considered and relevant minute number	NA	
Background Papers	NA	

Contrary to the policy framework:	No
Contrary to the budgetary framework:	No
Key Decision?	No
Included within the Forward Plan? (If yes include reference number)	No
Equality Impact Assessment Undertaken	No
NA	

Officer/Councillor Approval		
Officer Approval	Date	Name
Chief Executive/Deputy Chief Executive	XX	Chris Elliott
Head of Service	XX	Marianne Rolfe
CMT	XX	Andrew Jones
Section 151 Officer	XX	Mike Snow
Monitoring Officer	XX	Andrew Jones
Finance	XX	Mike Snow
Portfolio Holder(s)	XX	Cllr Andrew Thompson
Consultation & Community Engagement		
NA		
Final Decision?	NA	
Suggested next steps (if not final decision please set out below)		

1. **Summary**

- 1.1 This report brings together the Health and Community Protection contract register, risk register and budget.

2. **Recommendation**

- 2.1 That Finance and Audit Committee should review the Health and Community Protection contract register, risk register and budget.

3. **Reasons for the Recommendation**

- 3.1 Following several years of reviewing service contract and risk registers, it has been requested by members that the two registers for each Service Area should be considered together, along with details of the budget and performance for the relevant service.

- 3.2 Health and Community Protection (HCP) are presenting a report to the Finance and Audit Scrutiny Committee that brings together:

- HCP risk register
- HCP contract register
- HCP budget outline

3.3 Risk Register

- 3.3.1 The latest version of the risk register is set out as Appendix A to this report. With a summary document provided as Appendix B

- 3.3.2 The scoring criteria for the risk register are subjective and are based on an assessment of the likelihood of something occurring, and the impact that might occur.

- 3.3.3 In line with the traditional risk matrix approach, greater concern should be focused on those risks plotted towards the top right corner of the matrix whilst the converse is true for those risks plotted towards the bottom left corner of the matrix. If viewed in colour, the former-described set of risks are within the area shaded red, whilst the latter-described set of risks are within the area shaded green; the mid-range are in the area seen as yellow.

- 3.3.4 HCP are responsible for a wide range of services which consequently lead to a number of potential risks. There are 46 risks contained in the risk register.

- 3.3.5 There are 25 risks rated "green", 20 rated "amber", and 1 rated "red", in accordance with the Council's risk scoring matrix.

As with all the risks in the register, it is the controls and mitigations that are being undertaken to control the risks that are of importance. These reflect the tangible actions over which there is more control.

3.4 Contract Register

- 3.4.1 The latest version of the HCP contract register is set out in Appendix C.

There are 24 live contracts listed.

3.5 Budget

3.5.1 Details of HCP budgets are included as Appendix D.

4. **Policy Framework**

4.1 **Fit for the Future (FFF)**

“The Council’s FFF Strategy is designed to deliver the Vision for the District of making it a Great Place to Live, Work and Visit. To that end amongst other things the FFF Strategy contains several Key projects.

“The FFF Strategy has 3 strands – People, Services and Money and each has an external and internal element to it. The table below illustrates the impact of this proposal if any in relation to the Council’s FFF Strategy.”

FFF Strands		
People	Services	Money
External		
Health, Homes, Communities	Green, Clean, Safe	Infrastructure, Enterprise, Employment
<u>Intended outcomes:</u> Improved health for all Neighbourhood needs for all met Impressive cultural and sports activities Cohesive and active communities	<u>Intended outcomes:</u> Area has well looked after public spaces All communities have access to decent open space Improved air quality Low levels of crime and ASB	<u>Intended outcomes:</u> Dynamic and diverse local economy Vibrant town centres Improved performance/ productivity of local economy Increased employment and income levels
Impacts of Proposal		
HCP supports the community in order to resilient self reliant packages, through interventions based on evidence and multi agency partnerships	HCP monitors, has overview and deliverers interventions to deliver crime reduction, community cohesion and environmental protection.	HCP supports business to compete and grow through regular engagement with businesses, embedding better business for all across services and providing appropriate advice and guidance to assist in regulatory compliance.
Internal		
Effective Staff	Maintain or Improve Services	Firm Financial Footing over the Longer Term
<u>Intended outcomes:</u> All staff are properly trained All staff have the appropriate tools All staff are engaged, empowered and	<u>Intended outcomes:</u> Focusing on our customers’ needs Continuously improve our processes Increase the digital provision of services	<u>Intended outcomes:</u> Better return/use of our assets Full Cost accounting Continued cost management Maximise income

supported The right people are in the right job with the right skills and right behaviours		earning opportunities Seek best value for money
Impacts of Proposal		
Health and Community Protection ensures staff are supported, provided with appropriate training and opportunities.	To maintain or improve services operated by Health and Community Protection, the services strive for continuous improvement and take advantage of opportunities such as technological developments.	HCP ensures that any expenditure achieves the best value for money.

4.2 Supporting Strategies

There are several strategies that underpin the delivery of services including the Health and Wellbeing Approach, Sustainability Approach, Air Quality Action plan, South Warwickshire Community Strategic Needs Assessment.

4.3 Changes to Existing Policies

4.3.1 There are no changes to existing policies as a result of this report.

5. Budgetary Framework

5.1 Details of the HCP budgets are discussed at para 3.5 and appendix C.

5.2 Annual Budgets for HCP are set by the Executive on an annual basis and budget reports are routinely considered by the Senior Management Team, with quarterly reports issued to the Executive.

6. Risks

6.1 Details of the HCP Risk Register has been included in para 3.1 and Appendix A.

7. Alternative Option(s) considered

7.1 As this report is predominantly for information, at the request of the Finance and Audit Committee, no other options are proposed.