

# Overview and Scrutiny Committee

Wednesday 1 June 2016

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A meeting of the above Committee will be held at the Town Hall, Royal Leamington Spa on Wednesday 1 June 2016 at 6.00pm.

## Membership:

|                      |                          |
|----------------------|--------------------------|
| Councillor Boad      | Councillor Miss Grainger |
| Councillor Bromley   | Councillor Margrave      |
| Councillor Mrs Cain  | Councillor Naimo         |
| Councillor D'Arcy    | Councillor Parkins       |
| Councillor Davison   | Councillor Mrs Redford   |
| Councillor Edgington |                          |

## Emergency Procedure

At the commencement of the meeting, the Chairman will announce the emergency procedure for the Town Hall.

## Agenda

### 1. Apologies and Substitutes

- (a) to receive apologies for absence from any Councillor who is unable to attend; and
- (b) to receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

### 2. Appointment of Chair

To appoint the Chair of the Committee for the ensuing municipal year.

### 3. Declarations of Interest

Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct.

Declarations should be entered on the form to be circulated with the attendance sheet and declared during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Monitoring Officer of the interest within 28 days.

Members are also reminded of the need to declare predetermination on any matter.

If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.

4. **Minutes**

- (a) to confirm the minutes of the meeting held on 5 April 2016; and
- (b) to confirm the minutes of the meeting of the Joint Finance & Audit Scrutiny and Overview & Scrutiny Committees held on 19 April 2016.

**(Item 4/Page 1)**

5. **Comments from the Executive**

To consider a report from Democratic Services.

**(Item 5/Page 1)**

6. **Review of the Work Programme and Forward Plan**

To consider a report from Democratic Services.

**(Item 6/Page 1)**

7. **Task & Finish Group(s)**

- (a) Off-Street Car Parking Charges Review

To receive a verbal update from either Councillor Boad or the Chairman of the Task & Finish Group.

- (b) Houses in Multiple Occupancy (HMO's)

To agree the Scope Document

**(To Follow)**

8. **Health Scrutiny Sub Committee**

- (a) To appoint Members to the Health Scrutiny Sub Committee; and
- (b) To appoint substitutes to the Health Scrutiny Sub Committee.

9. **Children's Champions – End of Year Report**

To consider a report from the Deputy Chief Executive (BH) **(To Follow)**

10. **Executive Agenda (Non-confidential Items and Reports) – Thursday 2 June 2016**

To consider the non-confidential items on the Executive agenda which fall within the remit of this Committee. The only items to be considered are those which Committee Services have received notice of by 9.00am on the day of the meeting.

**You are requested to bring your copy of that agenda to this meeting.  
(Circulated separately)**

11. **Public and Press**

To consider resolving that under Section 100A of the Local Government Act 1972 that the public and press be excluded from the meeting for the following item by reason of the likely disclosure of exempt information within the paragraphs 1,2 & 3 of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006.

12. **Executive Agenda (Confidential Items and Reports) – Thursday 2 June 2016**

To consider the confidential items on the Executive agenda which fall within the remit of this Committee. The only items to be considered are those which Committee Services have received notice of by 9.00am on the day of the meeting.

**You are requested to bring your copy of that agenda to this meeting.  
(Circulated separately)**

**(\*Denotes those items upon which decisions will be made under delegated powers, as previously granted by the Council).**

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General Enquiries: Please contact Warwick District Council, Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ.

Telephone: 01926 456114  
E-Mail: [committee@warwickdc.gov.uk](mailto:committee@warwickdc.gov.uk)

Enquiries about specific reports: Please contact the officers named in the reports.

You can e-mail the members of the this Committee at  
[o&committee@warwickdc.gov.uk](mailto:o&committee@warwickdc.gov.uk)

Details of all the Council's committees, councillors and agenda papers are available via our website [www.warwickdc.gov.uk/committees](http://www.warwickdc.gov.uk/committees)

**Please note that the majority of the meetings are held on the first floor at the Town Hall. If you feel that this may restrict you attending this meeting, please call (01926) 456114 prior to this meeting, so that we can assist you and make any necessary arrangements to help you attend the meeting.**

**The agenda is also available in large print, on request, prior to the meeting by calling  
01926 456114.**