

Employment Committee

Wednesday 13 December 2017

A meeting of the above Committee will be held at the Town Hall, Royal Leamington Spa on Wednesday 13 December 2017 at **6.00pm**.

Membership:

Councillor Mrs Bunker (Chairman)	
Councillor Barrott	Councillor Mobbs
Councillor Day	Councillor Murphy
Councillor Doody	Councillor Noone
Councillor Mrs Evetts	Councillor Parkins
Councillor Mrs Falp	Liberal Democrat Vacancy

Emergency Procedure

At the commencement of the meeting, the Chairman will announce the emergency procedure for the Town Hall.

Agenda

1. Apologies and Substitutes

- (a) to receive apologies for absence from any Councillor who is unable to attend; and
- (b) to receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

2. Declarations of Interest

Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct.

Declarations should be entered on the form to be circulated with the attendance sheet and declared during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Monitoring Officer of the interest within 28 days.

Members are also reminded of the need to declare predetermination on any matter.

If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.

3. **Minutes**

To confirm the minutes of the meeting held on 13 September 2017.
(Item 3/Page 1)

4. **Members/Trades Unions Joint Consultation & Safety Panel Minutes**

To note the minutes of the Members/Trades Unions Joint Consultation & Safety Panel meeting held on 31 August 2017.
(Item 4/Page 1)

5. **New posts for CIL Officer**

To receive a report from Development Services.
(Item 5/Page 1)

6. **Apprenticeship Policy**

To receive a report from Human Resources.
(Item 6/Page 1)

7. **People Strategy Update**

To receive a report from Human Resources.
(Item 7/Page 1)

8. **Public and Press**

To consider resolving that under Section 100A of the Local Government Act 1972 that the public and press be excluded from the meeting for the following items by reason of the likely disclosure of exempt information within the paragraphs of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006, as set out below.

Item Nos.	Para Nos.	Reason
9 to 14	1	Information relating to an Individual
9 to 14	2	Information which is likely to reveal the identity of an individual
14	3	Information relating to the financial or business affairs of any particular person (including the authority holding that information)

9. **ICT Services Redesign**

To consider a report from ICT Services.
**(Item 9/Page 1)
(Not for Publication)**

10. **Development Services Restructure**

To consider a report from Development Services.
**(Item 10/Page 1)
(Not for Publication)**

11. **Additional Accountancy Resource**

To consider a report from Finance.
**(Item 11/Page 1)
(Not for Publication)**

12. **Temporary Project Management Resources**

To consider a report from the Deputy Chief Executive (BH). **(Item 12/Page 1)**
(Not for Publication)

13. **HR/Media & Communications Resources Review**

To consider a report from the Chief Executive & Human Resources.
(Item 13/Page 1)
(Not for Publication)

14. **Minutes**

To confirm the confidential minutes of the meeting held on 13 September 2017. **(Item 14/Page 1)**
(Not for Publication)

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E-Mail: committee@warwickdc.gov.uk

Enquiries about specific reports: Please contact the officers named in the reports.

You can e-mail the members of the this Committee at employmentcommittee@warwickdc.gov.uk

Details of all the Council's committees, councillors and agenda papers are available via our website www.warwickdc.gov.uk/committees

Please note that the majority of the meetings are held on the first floor at the Town Hall. If you feel that this may restrict you attending this meeting, please call (01926) 456114 prior to this meeting, so that we can assist you and make any necessary arrangements to help you attend the meeting.

The agenda is also available in large print, on request, prior to the meeting by calling 01926 456114.