

## Finance and Audit Scrutiny Committee

# WORK PROGRAMME 2013/14 & 2014/15

**15 APRIL 2014****AUDIT ITEMS**

1	Internal Audit Strategy & Plan 2014/15 – 2016/17	Report	Richard Barr	Annual report
2	Internal Audit Quarterly Report Quarter 3 2013/14	Report	Richard Barr	Quarterly report

**SCRUTINY ITEMS**

3	Service Risk Register Presentation - Finance	Report	Richard Barr	Executive 11.01.12 minute 115 F&A 09.07.13 minute 30
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**7 MAY 2014****SCRUTINY ITEMS**

1	End of Term Report	Report	Chairman / Peter Dixon	Executive 11.01.12 minute 115 F&A 09.07.13 minute 30
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**No scheduled audit items****10 JUNE 2014****AUDIT ITEMS**

1	Annual Governance Statement	Report	Mike Snow	Annual report
2	Treasury Management Activity Report 2013/14	Report	Roger Wyton	2 <sup>nd</sup> Half Year Biannual report
3	Internal Audit Annual Report 2013/14	Report	Richard Barr	Annual report
4	Internal Audit Quarterly Report – Quarter 4 2013/14	Report	Richard Barr	Quarterly report
5	Review of Effectiveness of Internal Audit	Report	Richard Barr	Annual report

**SCRUTINY ITEMS**

6	Housing Business Plan Performance Management	Report	Abigail Hay	Biannual report
7	Progress report on Enterprise Projects	Report	Joe Baconnet	Annual report

**1 JULY 2014**

**AUDIT ITEMS**

1	Anti-Fraud and Corruption Progress Report	Report	John King	Annual report
2	Draft Statement of Accounts 2013/14	Report	Mike Snow	Annual report

**SCRUTINY ITEMS**

3	Service Risk Register Presentation – Democratic Services	Report	Richard Barr	Executive approved 11.01.12 minute 115
4	Procurement Biannual Report	Report	Susan Simmonds	Biannual report

**29 JULY 2014**

**AUDIT ITEMS**

1	Treasury Management 2013/14 Annual Report	Report	Roger Wyton	Annual report
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**No scheduled scrutiny items**

**2 SEPTEMBER 2014**

**AUDIT ITEMS**

1	Internal Audit Quarterly Report Quarter 1 2014/15	Report	Richard Barr	Quarterly report
2	Housing Benefit Fraud Investigation - Performance	Report	Andrea Wyatt	Annual report
3	Risk Management Annual Report	Report	Richard Barr	Annual report

**No scheduled scrutiny items**

**23 SEPTEMBER 2014 (ACCOUNTS)**

**AUDIT ITEMS**

1	Audit Findings Report from External Auditor	Report	Mike Snow / EA	Annual report
2	Statement of Accounts 2013/14	Report	Mike Snow	Annual report

**30 SEPTEMBER 2014**

**AUDIT ITEMS**

1	National Fraud Initiative Update	Report	Ian Wilson	Annual report
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**SCRUTINY ITEMS**

2	Service Risk Register Presentation – Neighbourhood Services	Report	Richard Barr	Approved by Executive 11.01.12 – minute 115
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**4 NOVEMBER 2014**

**AUDIT ITEMS**

1	Annual Audit Letter	Report	Mike Snow	Annual report
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**No scheduled scrutiny items**

**2 DECEMBER 2014**

**AUDIT ITEMS**

1	Treasury Management Activity Report 2014/15	Report	Roger Wyton	1 <sup>st</sup> Half Year Biannual report
2	Internal Audit Quarterly Report – Quarter 2 2014/15	Report	Richard Barr	Quarterly report

**SCRUTINY ITEMS**

3	Housing Business Plan Performance Management	Report	Abigail Hay	Biannual report
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**13 JANUARY 2015**

**AUDIT ITEMS**

1	2014/15 Audit Opinion Plan	Report	Mike Snow / EA	Annual report
2	External Audit Certification of Claims and Returns	Report	Mike Snow	External Audit Annual report

**SCRUTINY ITEMS**

3	Service Risk Register Presentation – Corporate & Community Services	Report	Richard Barr	Approved by Executive 11.01.12 – minute 115
4	Procurement Biannual Report	Report	Susan Simmonds	Biannual report

**10 FEBRUARY 2015**

**No scheduled items**

**10 MARCH 2015**

**AUDIT ITEMS**

1	Internal Audit Strategy & Plan 2015/16 – 2017/18	Report	Richard Barr	Annual report
2	Internal Audit Quarterly Report Quarter 3 2014/15	Report	Richard Barr	Quarterly report
3	Auditing Standards	Report	Mike Snow	Annual report

**No scheduled scrutiny items**

**8 APRIL 2015**

**SCRUTINY ITEMS**

1	Service Risk Register Presentation – Housing & Property Services	Report	Richard Barr	Executive 11.01.12 minute 115 F&A 09.07.13 minute 30
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**SCRUTINY ITEMS**

2	End of Term Report	Report	Peter Dixon / Chair	Annual report
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**NO DATE SET:**

Presentation on Disabled Adaptations – agreed by F&A 11/12/12 minute 97 (Executive item 5)

**FUTURE SERVICE RISK REGISTER PRESENTATIONS:**

July 2015 – Cultural Services

October 2015 – Development Services