

Democratic Services
Andrew Jones – Deputy Chief Executive & Monitoring Officer

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To: All members of the Employment
Committee.

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our ref:
your ref:

10 September 2018

Dear Councillors,

Warwick District Council Employment Committee 12 September 2018

Please find attached an addendum to Item 5 - Update – Bereavement Services Enhanced Service Provision of the above agenda.

Yours sincerely

Graham Leach
Democratic Services Manager and
Deputy Monitoring Officer





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| Title | Update – Bereavement Services Enhanced Service Provision |
| For further information about this report please contact | Pam Chilvers Bereavement Services Development Manager 01926 651418 Pamela.chilvers@warwickdc.gov.uk |

| Officer/Councillor Approval | | |
|---|-------------|-------------------------|
| Officer Approval | Date | Name |
| Chief Executive/Deputy Chief Executive | 10/09/2018 | Bill Hunt |
| Head of Service | 07/09/2018 | Rob Hoof |
| CMT | 06/09/2018 | Chris Elliott |
| Section 151 Officer | 06/09/2018 | Mike Snow |
| Monitoring Officer | 06/09/2018 | Andrew Jones |
| Finance | 06/09/2018 | John Gould |
| Portfolio Holder(s) | 07/09/2018 | Cllr Moira-Ann Grainger |

2 Recommendation addendum

2.2 To agree the reinstatement of the cemeteries caretaker position. This position is self-financing as the rental income is greater than the salary.

3. Reasons for the Recommendation

3.4 The lodge house in Leamington Cemetery has been vacant since the last incumbent left; the caretaker post was subsequently deleted in the 2017 restructure and duties transferred to the ranger service. They are going to be under increased pressure dealing with car park displacement activities, removing the necessity to carry out caretaking activities in Leamington Cemetery would free up resource in the ranger service.

3.5 The rental income on the lodge house has been lost, and there are budget liabilities in relation to the property being empty, for example, council tax, and costs to maintain security, which outstrip the salary saving.

5. Budgetary Framework

- Additional 0.1FTE Cemetery caretaker post £4,205 pa

5.3 The rental income for the lodge house is £4,570 and will entirely fund the cemetery caretaker post.