

WARWICK DISTRICT COUNCIL

Minutes of the meeting held on Wednesday 9 May 2018, at the Town Hall, Royal Leamington Spa at 6.30pm.

PRESENT: Councillor Boad (Chairman); Councillors Ashford, Barrott, Mrs Bunker, Butler, Cain, Mrs Cain, Coker, Cooke, Cross, Davison, Day, Doody, Mrs Falp, Gallagher, Gifford, Gill, H Grainger, Grainger, Heath, Mrs Hill, Illingworth, Mrs Knight, Margrave, Mobbs, Murphy, Naimo, Noone, Parkins, Phillips, Rhead, Shilton, Mrs Stevens, Thompson, Weed and Whiting.

1. Election of Chairman of the Council

It was moved by Councillor Grainger, seconded by Councillor Day and

Resolved that Councillor Cross be elected Chairman of Warwick District Council for the municipal year 2018/19.

Councillor Cross signed the Declaration of Acceptance of Office for Chairman of the Council, returned thanks for his election and delivered his Chairman's address.

2. Appointment of Vice-Chairman of the Council

It was moved by Councillor Coker, seconded by Councillor Barrott and

Resolved that Councillor Illingworth be appointed Vice-Chairman of Warwick District Council for the municipal year 2018/19.

Councillor Illingworth signed the Declaration of Acceptance of Office for Vice-Chairman of the Council and returned thanks for his appointment.

3. Appointment of Chaplin

Councillor Cross informed Council that he had appointed Rev. Mrs D Thompson as his Chaplain for the year.

4. Vote of Thanks

It was moved by Councillor Gifford, seconded by Councillor Mrs Falp and

Resolved that the appreciation of the Council be placed on record for the excellent services rendered by the retiring Chairman, Councillor Boad and his consort Councillor Mrs Sarah Boad, during the past year.

Councillor Boad then acknowledged the vote of thanks.

5. Apologies for Absence

Apologies for absence were received from Councillors Bromley, D'Arcy, Edgington, Evetts, Morris, Mrs Redford, Quinney and Wright.

6. **Minutes**

The Minutes of the meeting of the Council held on the 18 April 2018 were approved; subject to Councillor Wright being recording as present and Councillor Naimo presenting the Annual Report from Overview & Scrutiny Committee; and signed by the Chairman as correct record.

7. **Membership of the Executive**

Councillor Mobbs informed the Council that the Executive would comprise of those Councillors, as set out at Appendix 1 to the minutes.

8. **Appointments**

It was proposed by Councillor Mobbs duly seconded and

Resolved that the

- (1) nominations for membership of the Committees, including substitute members, incorporating the amendments circulated at the meeting, as set out in Appendix 1 to the minutes, be approved and adopted;
- (2) the appointments to Working Parties and Forums 2018/2019, as set out at Appendix 2 to the minutes be approved; and
- (3) the appointments to Champions Roles & Outside Bodies, as set out at Appendix 3 to the minutes be approved.

(The meeting ended at 7.22 pm)

CHAIRMAN
20 June 2018



**MEMBERSHIP OF THE EXECUTIVE
AND COMMITTEES 2018/19**

EXECUTIVE (8)

Councillor Coker
 Councillor Butler
 Councillor M-A Grainger
 Councillor Mobbs
 Councillor Phillips
 Councillor Rhead
 Councillor Thompson
 Councillor Whiting

PORTFOLIO HOLDERS and DEPUTY LEADER OF THE EXECUTIVE

Strategic Leadership	Councillor	Mobbs (Leader)
Business	Councillor	Butler
Culture	Councillor	Coker (Deputy Leader)
Development Services	Councillor	Rhead
Finance	Councillor	Whiting
Health & Community Protection	Councillor	Thompson
Housing & Property	Councillor	Phillips
Neighbourhood Services	Councillor	M-A Grainger

**FINANCE AND AUDIT SCRUTINY
COMMITTEE (11)**

Councillor Cain
 Councillor Davies
 Councillor Gifford
 Councillor Howe
 Councillor Illingworth
 Councillor Mrs Knight
 Councillor Margrave
 Councillor Murphy
 Councillor Noone
 Councillor Quinney
 Councillor Wright

**OVERVIEW AND SCRUTINY
COMMITTEE (11)**

Councillor Boad
 Councillor Bromley
 Councillor Mrs Cain
 Councillor D'Arcy
 Councillor Davison
 Councillor Mrs Falp
 Councillor Miss Grainger
 Councillor Naimo
 Councillor Parkins
 Councillor Mrs Redford
 Councillor Shilton

EMPLOYMENT COMMITTEE (11)

Councillor Barrott
 Councillor Mrs Bunker
 Councillor Day
 Councillor Doody
 Councillor Mrs Evetts
 Councillor Mrs Falp
 Councillor Mobbs
 Councillor Mrs Gallagher
 Councillor Noone
 Councillor Parkins
 Councillor Vacancy – Lib Dem

PLANNING COMMITTEE (11)

Councillor Barrott
 Councillor Boad
 Councillor Mrs Bunker
 Councillor Cooke
 Councillor Day
 Councillor Edgington
 Councillor Heath
 Councillor Mrs Hill
 Councillor Morris
 Councillor Mrs Stevens
 Councillor Weed

LICENSING & REGULATORY COMMITTEE (15)

Councillor Ashford
 Councillor Mrs Cain
 Councillor Davies
 Councillor Gallagher
 Councillor Gifford
 Councillor Gill
 Councillor Miss H Grainger
 Councillor Heath
 Councillor Mrs Hill
 Councillor Illingworth
 Councillor Murphy
 Councillor Mrs Knight
 Councillor Quinney
 Councillor Mrs Redford
 Councillor Mrs Stevens

STANDARDS COMMITTEE (11)

Councillor Mrs Bunker
 Councillor Bromley
 Councillor Cooke
 Councillor Davies
 Councillor Mrs Evetts
 Councillor Mrs Gallagher
 Councillor Gill
 Councillor Mrs Hill
 Councillor Howe
 Councillor Margrave
 Councillor Vacancy – Lib-Dem

SUBSTITUTE MEMBERS 2018/19**EMPLOYMENT COMMITTEE****Conservatives**

Councillor G Cain
 Councillor Coker
 Councillor Whiting
 Councillor Murphy

Labour

Councillor Bromley
 Councillor D'Arcy
 Councillor Gill
 Councillor Mrs Knight
 Councillor Naimo
 Councillor Quinney
 Councillor Weed

Liberal Democrats

Councillor Boad
 Councillor Gifford

**Whitnash Residents Association
(Independents)**

Councillor Heath
 Councillor Margrave

FINANCE AND AUDIT SCRUTINY COMMITTEE**Conservatives**

Councillor Ashford
 Councillor Mrs Bunker
 Councillor Mrs Cain
 Councillor Cooke
 Councillor Davies
 Councillor Day
 Councillor Doody
 Councillor Edgington
 Councillor Mrs Evetts
 Councillor Gallagher
 Councillor Miss H Grainger
 Councillor Mrs Hill
 Councillor Howe
 Councillor Morris
 Councillor Mrs Redford
 Councillor Mrs Stevens

Labour

Councillor Barrott
 Councillor Bromley
 Councillor D'Arcy
 Councillor Gill
 Councillor Naimo
 Councillor Parkins
 Councillor Weed

Liberal Democrats

Councillor Boad

**Whitnash Residents Association
(Independents)**

Councillor Mrs Falp
 Councillor Heath

LICENSING & REGULATORY COMMITTEE**Conservatives**

Councillor Mrs Bunker
 Councillor Cain
 Councillor Day
 Councillor Edgington
 Councillor Morris

Labour

Councillor Barrott
 Councillor Bromley
 Councillor D'Arcy
 Councillor Naimo
 Councillor Parkins
 Councillor Weed

Liberal Democrats

Councillor Boad

**Whitnash Residents Association
(Independents)**

Councillor Mrs Falp
 Councillor Margrave

OVERVIEW AND SCRUTINY COMMITTEE

Conservatives

Councillor Ashford
 Councillor Mrs Bunker
 Councillor G Cain
 Councillor Cooke
 Councillor Davies
 Councillor Day
 Councillor Doody
 Councillor Mrs Evetts
 Councillor Gallagher
 Councillor Mrs Hill
 Councillor Howe
 Councillor Illingworth
 Councillor Morris
 Councillor Murphy
 Councillor Noone
 Councillor Mrs Stevens

Labour

Councillor Barrott
 Councillor Gill
 Councillor Mrs Knight
 Councillor Quinney
 Councillor Weed

Liberal Democrats

Councillor Gifford

**Whitnash Residents Association
 (Independents)**

Councillor Heath
 Councillor Margrave

PLANNING COMMITTEE

Conservatives

Councillor M Ashford
 Councillor G Cain
 Councillor Mrs Cain
 Councillor Mrs Evetts
 Councillor Miss H Grainger
 Councillor Howe
 Councillor Noone
 Councillor Wright

Labour

Councillor Bromley
 Councillor D'Arcy
 Councillor Gill
 Councillor Mrs Knight
 Councillor Naimo
 Councillor Parkins
 Councillor Quinney

Liberal Democrats

Councillor Gifford

**Whitnash Residents Association
 (Independents)**

Councillor Mrs Falp
 Councillor Margrave

STANDARDS COMMITTEE

Councillor Ashford (Conservative)
 Councillor D'Arcy & Weed (Labour)
 Councillors Boad & Gifford (Lib Dem)
 Councillors Mrs Falp & Heath (Whitnash Residents Association)

Working Parties & Forums 2018/2019

Working Party / Forum	Lead Officer	Number of places	Councillors 2018/2019
Housing Advisory Group	Lisa Barker	11	Ashford Boad Davison Edgington Mrs Evetts Mrs Hill Margrave Parkins Phillips Quinney Mrs Stevens
Councillor IT Working Party	Graham Leach	7	Boad Coker Cooke Howe Margrave Weed Vacancy (Con)
Kenilworth Development Forum	Andy Jones	1	Coker
Leisure Development Member Working Party	Rose Winship	6	Mrs Cain Coker Gifford Heath Knight Whiting
Members – Trades Union Joint Consultation & Safety Panel	Tracy Dolphin	4	Coker Heath Parkins Vacancy - Lib Dem

Members' Development Group (As part of the Group Leaders Briefings)	Chris Elliott	4	Boad Mrs Falp Mobbs Naimo
People Strategy Steering Group	Tracy Dolphin	5	Mrs Bunker Mrs Falp Phillips Naimo Vacancy – Lib Dem
Planning Forum	Dave Barber	46	All Members of the Council
St Mary's Lands Working Party	Chris Elliott	4	Bromley Butler Cross Margrave
Voluntary and Community Sector (VCS) Commissioning and Grants Panel 7 Members made up of 4 Conservatives, 1 Labour, 1 Whitnash Residents' Association, and 1 Liberal Democrat	Liz Young	7	Heath Mrs Hill Murphy Mrs Redford Thompson (PH) Weed Vacancy – Lib Dem
Warwick District Conservation Advisory Forum	Nick Corbett	2	Mrs Cain Mrs Evetts
HQ Relocation Member reference Group	Bill Hunt	7	Group Leaders plus Finance, Development and Neighbourhood Portfolio Holders

Executive appointments

(Appointments made by the Executive and therefore not a decision for the Council and not subject to political proportionality rules)

Conservative Appointments	Number of places	Councillor 2018/2019
Warwickshire Police & Crime Panel (Health & Community Protection Portfolio Holder)	1	Cllr Thompson
West Midlands Employers formerly West Midlands Councils and West Midlands Leaders Board	1	Cllr Mobbs
Coventry and Warwickshire LEP (Including City Deals)	1	Cllr Mobbs
LLP Board	3	Cllr Butler Cllr Whiting Cllr Mobbs
Safer Warwickshire Partnership Board (Health & Community Protection Portfolio Holder)	1	Cllr Thompson
South Warwickshire Community Safety Partnership (Health & Community Protection Portfolio Holder)	1	Cllr Thompson
Warwickshire County Council Health & Wellbeing Board (Health & Community Protection Portfolio Holder)	1	Cllr Thompson
Association of Retained Council Housing (ARCH) (H&PS Portfolio Holder)	1	Councillor Phillips
Shakespeare's England (Development Portfolio Holder)	1	Councillor Butler
Total	11	

Warwick District Council appointments

Conservative Appointments	Number of places	Councillor 2018/2019
Coventry Airport Consultative Committee	1	Cllr Wright
Kenilworth Abbey Advisory Committee	1	Cllr Cooke
Kenilworth Town Centre Partnership	1	Cllr Coker
LGA District Councils' Network	1	Cllr Mobbs
South Warwickshire NHS Foundation Trust	1	Cllr Mrs Bunker
Warwickshire County Council – Adult Social Care and Health Overview & Scrutiny Committee	1	Cllr Mrs Redford
Warwickshire Waste Management Forum	1	Cllr Grainger
Birmingham Airport Consultative Committee	1	Cllr Illingworth
Bid Leamington Board	1	Cllr H Grainger
Chase Meadow Community Centre	1	Cllr Butler
Total	10	

Labour Appointments	Number of places	Councillor 2018/2019
National Association of Councillors	1 (but with two votes)	Cllr Naimo
Rural Services Network (Notice to cease financial contributions has been issued. Membership ends in 2019)	1	Cllr Barrott
National Parking Adjudication Service (PATROL)	1	Cllr Barrott
Total	3	

Whitnash Residents Association Appointments	Number of places	Councillor 2018/2019
South Warwickshire Community Safety Partnership (Non Executive rep)	1	Cllr Heath
Total	1	

Champions

Role	Lead Officer	Number of places	Councillors 2017/2018
Children's Champions <ul style="list-style-type: none"> • Assure themselves that the Council has sound arrangements to protect children and promote their welfare are in place within the District Council and that the Council is promoting and engaging in effective interagency cooperation and collaboration in these fields; • Undertake reasonable investigations so as to be able to form a view of the quality of the Council's child safeguarding activities and work with the officer Children's Champion to assist the Council and improve the quality and/or effectiveness of those activities whenever appropriate; • Act as a "critical friend" to constructively challenge officers and elected members on child safeguarding and welfare issues as appropriate; • Promote awareness of child safeguarding and welfare issues and the activities and processes undertaken by this Council amongst elected members. 	Andy Jones	2	Thompson (PH) / Parkins
Heritage Champion (See Caf constitution for definition)	Nick Corbett	1	Chairman of CAF
HS2 Champion <ul style="list-style-type: none"> • (To monitor the impact of HS2 on Warwick District and work on mitigation for this; • To liaise with appropriate officers and organisations on HS2 matters and support the Portfolio Holder in this detailed area of work) 	Debbie Prince	1	Illingworth
Armed Forces Covenant Champion	Bernie Allen	1	Illingworth
Procurement Champions	Mike Snow	4	Barrott Gifford Mrs Knight Rhead

<p>Parish/Town Champion – Role Profile</p> <ul style="list-style-type: none"> • To raise awareness and have regard of issues affecting Local Councils within the District Council; • To respond to invitations from Local Councils to attend meetings of mutual interest; • To be the first point of contact for Local Councils in the event of concerns relating to dealings with the District Council; • To ensure that Local Councils view are taken into account when the District Council undertakes consultation; • To facilitate discussions in relation to the possibility of devolving services to Local Councils; • To encourage joint training events including Councillors from the District Council and Local Councils • To respond to invitations to attend Warwickshire and West Midlands Association of Local Councils (WALC) Area Committees; • To attend other Local Council liaison meetings as appropriate 	<p>Bernie Allen</p>	<p>1</p>	<p>Gallagher</p>
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