

**Overview and Scrutiny Committee  
Work Programme 2015/2016**

**1 December 2015**

<b>Title</b>	<b>Where did item originate from</b>	<b>Format</b>	<b>Lead Officer</b>	<b>Membership of Task &amp; Finish</b>	<b>Next report date if applicable</b>	<b>Completion date</b>
CWLEP – Verbal Update	O & S July 2015	Briefing	Councillor Mobbs		9 February 2016	
LGA District Councils' Network – Verbal Update	O & S November 2015	Briefing	Councillor Mobbs			1 December 2015
Holding Portfolio Holders to account – Housing & Property Services	30 June 2015	Report / Q & A	Councillor Philips		1 December 2016	Annually
Air Quality Action Plan – review the Action Plan listing and determine any areas that require follow-up	November 2015		Grahame Helm			1 December 2015
Current arrangements for Crime and Disorder Scrutiny	Mandatory	Verbal briefing and discussion	Richard Hall / Pete Cutts		TBA – see O&S Minutes 30 June 2015 on report requirement and the officers/councillors to attend meeting	

Health Scrutiny Sub-Committee Update					9 February 2016	
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**Imminent items for scrutiny that require dates:**

Vision for Leamington Town Centre – to scrutinise the best way forward to develop a model; how best to engage – Councillor Boad and BH to liaise to discuss a suitable date to come to Overview and Scrutiny Committee.

Strategy Report for parking across the District - Councillor Boad and BH to liaise to discuss a suitable date to come to Overview and Scrutiny Committee.

	On the agenda as a separate item
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## 12 January 2016

<b>Title</b>	<b>Where did item originate from</b>	<b>Format</b>	<b>Lead Officer</b>	<b>Membership of Task &amp; Finish</b>	<b>Next report date if applicable</b>	<b>Completion date</b>
Housing – Adaptations for people with disabilities – to consider whether to set up a Task & Finish Group to streamline the assessment process	Suggestion made by Councillor Mrs Falp – O & S 8 April 2015	Verbal Briefing	Andy Thompson			
Holding Portfolio Holders to account – Neighbourhood Services	30 June 2015	Report / Q & A	Councillor Shilton		12 January 2017	Annually
Training event on Work Programme setting	November 2015	Round table discussion with slide presentation	Councillor Boad			1 December 2015
Review Pre-application Charging Regime for Development Proposals	Executive 1 July 2015 – Minute 9	Report	Tracy Darke		April 2016	Every three months

**9 February 2016**

<b>Title</b>	<b>Where did item originate from</b>	<b>Format</b>	<b>Lead Officer</b>	<b>Membership of Task &amp; Finish</b>	<b>Next report date if applicable</b>	<b>Completion date</b>
Sales & Lettings Boards – report on action taken to control the proliferation of sales and lettings boards and analysis on reported incidents – see minutes November 2015	November 2015	Report	Rajinder Lalli			
CWLEP – Verbal Update	O & S July 2015	Briefing	Councillor Mobbs		5 April 2016	
Holding Portfolio Holders to account – Health & Community Protection	30 June 2015	Report / Q & A	Councillor Grainger		9 February 2017	Annually
Health Scrutiny Sub-Committee Update					5 April 2016	

**8 March 2016**

<b>Title</b>	<b>Where did item originate from</b>	<b>Format</b>	<b>Lead Officer</b>	<b>Membership of Task &amp; Finish</b>	<b>Next report date if applicable</b>	<b>Completion date</b>
Holding Portfolio Holders to account	30 June 2015	Report / Q & A	Councillor Mobbs		8 March 2017	Annually

## 5 April 2016

<b>Title</b>	<b>Where did item originate from</b>	<b>Format</b>	<b>Lead Officer</b>	<b>Membership of Task &amp; Finish</b>	<b>Next report date if applicable</b>	<b>Completion date</b>
End of Term report	Mandatory	Written report	Committee Services		5 April 2016	
CWLEP – Verbal Update	O & S July 2015	Briefing	Councillor Mobbs		Next O & S Meeting following: 23 May, 25 July, 10 October, 28 November	
Children's Champions – End of Year Report	Council recommendation	Written report	Bill Hunt and Member Children Champions		April/May 2016	
Review Pre-application Charging Regime for Development Proposals	Executive 1 July 2015 – Minute 9	Report	Tracy Darke		April 2016	Every three months
Health Scrutiny Sub-Committee Update					TBA	

## Future Items or Dates to be Agreed 2015/2016

<b>Title</b>	<b>Where did item originate from</b>	<b>Format</b>	<b>Lead Officer</b>	<b>Membership of Task &amp; Finish</b>	<b>Next report date if applicable</b>	<b>Completion date</b>
National Association of Councillors Report – and decide if further action required.	November 2015	Report	Councillor Coker			
Review of Taxi Token Scheme – See Health Scrutiny Minutes October 2014 and November 2014	Health Scrutiny Sub-Committee October and November 2014	TBA	TBA		TBA	Deferred until the arrangements for Health Scrutiny have been agreed.
Local Plan Infrastructure Delivery Plan	30 June 2015	Report	Tony Ward/Dave Barber		TBA	Quarterly update once the Local Plan has been agreed.
Social Value in Procurement & what is happening about this in the Council update report.	29 September 2015	Report	Mike Snow		May 2016	
CWLEP update	30 June 2015	Verbal Report	Councillor Mobbs		BH to provide a copy of the Board Meeting Dates to LD	Quarterly if an update is available
Holding Portfolio Holders to account – Development Services	30 June 2015	Report / Q & A	Councillor Cross		Early September 2016	Annually

Appendix 1 – O&S Work Programme

Holding Portfolio Holders to account – Cultural Services	30 June 2015	Report / Q & A	Councillor Gallagher		Late September 2016	Annually
Holding Portfolio Holders to account - Finance	30 June 2015	Report / Q & A	Councillor Whiting		November 2016	Annually
Outside appointments Report – Annual statement of the work undertaken by the Body	O & S September 2013	Written report	Lesley Dury		November 2016	Annually