

# LICENSING COMMITTEE

Minutes of the meeting held on Wednesday, 28 March 2007 at the Town Hall, Royal Leamington Spa, at 4.30 pm.

**PRESENT:** Councillor Mrs Goode (Chair), Councillors Ashford, Butler, Crowther, Mrs Falp, Hatfield, Mrs Knight and Smith.

Councillor Crowther substituted for the Labour Group Vacancy on the Committee.

## 1013. **DECLARATIONS OF INTERESTS**

There were no declarations of interest.

## 1014. **MINUTES**

The minutes of the meeting of the Committee held on 14 September 2006 were taken as read and signed by the Chairman as a correct record.

## 1015. **RECORD OF PANEL HEARINGS**

The Committee considered a report from Members' Services about the confirmation of the records of Panel Hearings.

The report outlined that it was best practice for all records of meetings to be signed off as a true record and have an associated minute number from a meeting to demonstrate that this had been agreed.

For this reason copies of the records of all Panels held between 13 October 2005 and 25 January 2007 were attached for consideration by the Committee. The records of panels prior to 13 October 2005 had already been considered by this Committee in 2005.

The Committee welcomed this opportunity to consider the records of panels but asked that in future that these are accompanied by a statistical report from Licensing Services detailing the number of applications received, the number of hearings held, the number of appeals against hearing decisions and the number of reviews of licences. They also felt it would be useful to have details on the number of Temporary Event Notices that had been submitted.

It was also suggested that in future, as these meetings were relatively short, that they could be held at 4.30pm on the same day as Council.

**RESOLVED** that

- (1) the records of all Licensing Panels between 13 October 2005 and 25 January 2007, be noted;

## **LICENSING COMMITTEE MINUTES (Continued)**

- (2) a report be submitted, to the next meeting of this Committee on the number of applications received, the number of hearings held, the number of appeals against hearing decisions, the number of reviews of licences and the number of Temporary Event Notices that have been submitted to date; and
- (3) if possible, future meetings of the Licensing Committee are moved to 4.30pm on the same day as Council.

### **1016. THANKS**

The Chair of the Committee took this opportunity, as it was the last meeting of the municipal year of the Committee, to thank the Committee for all their work during the last year not only as a member of this Committee but also for their work on Licensing Panels.

The Chair also took the opportunity to thank the Officers involved with this Committee and the Licensing Panels for all their help over the last municipal year.

(The meeting ended at 4.38 pm)