

Meeting Date: 16 March 2021

Title	Where did item originate from	Format	Lead Officer / Councillor	Next report date if applicable	Completion Date / Notes
<p>Annual update from Shakespeare's England.</p> <p>(At the Committee meeting 29 August 2018, the Committee requested that the next report included Key Performance Indicators (KPI's) for the District Council and what had been done over the previous 12 months. The Committee did not want a presentation at the meeting, it simply wanted the report and it would feedback comments at the meeting.)</p>	<p>Committee meeting 29 August 2018</p> <p>Committee meeting 29 September 2020, it was agreed that this report could be postponed until March 2021 so that it would include performance during the Covid-19 pandemic.</p>	Written report.	Martin O'Neill and Councillor Hales.	March 2022.	This is an annual report.
Task & Finish Group – Race & Equality Update		Verbal or written update	Councillor Mangat	April 2021	

Meeting Date: 20 April 2021

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Overview & Scrutiny End of Term report	Standing Annual Item	Written report	Committee Services Officer	April 2022	This is an annual report.
Update progress report on HEART service subsequent to last report 9 February 2021		Briefing Note	Lisa Barker and Mark Lingard	August 2021 with a report to consider the options for the delivery of Disabled Facilities Grants from April 2022 onwards and to make a recommendation to Executive	
Task & Finish Group – Race & Equality – Report on the Group’s findings and recommendations for internal matters to the Council		Written report	Councillor Mangat		

Appendix 1 – Overview & Scrutiny Committee Work Programme

Title	Where did item originate from	Format	Lead Officer / Councillor	Next report date if applicable	Completion Date / Notes
Children's and Adults' Safeguarding Champions: End of Term Report.	Standing Annual Item.	Briefing note to all Councillors with a paragraph explaining that if they have any concerns that they feel require scrutiny, to raise these for consideration as part of the work programme.	Lisa Barker.	April 2022.	This is an briefing note to all Councillors.
Members' Annual Feedback on Outside Appointments / Annual review of membership/participation of Outside Bodies (Includes a short synopsis on Champions)	Standing Annual Items	Not for O&S agenda	Andrew Jones	April 2022	Briefing note to all Councillors with a paragraph explaining that if they have any concerns that they feel requires scrutiny, to raise these for consideration as part of the work programme and if any are to be considered to be ceased, the Deputy Chief Executive will discuss these with the LCG

Appendix 1 – Overview & Scrutiny Committee Work Programme

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Criteria for call in of Executive Reports to Scrutiny Committees - Review	10 November 2020	Written report that can be adapted for inclusion in the Council agenda if agreed.	Graham Leach and Councillors Milton and Nicholls		If agreed, then the procedure will go to Council for inclusion in the Scrutiny procedure.

Meeting Date: To Be Advised

Title	Where did item originate from	Format	Lead Officer / Councillor	Next report date if applicable	Completion Date / Notes
Decide if an update is required on the Catering and Events Concessions Contract – Royal Pump Rooms and Jephson Gardens Glasshouse.	Committee meeting 26 September 2019.	Informal update.	Dave Guilding / Philip Clarke.	TBA	D Guilding and P Clarke were asked when they can give an informal update considering the impact of Covid-19 on this service. A response from them is awaited.
Annual Review of the Council's Sustainability and Climate Change Approach, including Plastics Policy update.	Committee meeting 9 July 2019 / 10 November 2020.	Written report	Dave Barber.	TBA	
**Update on plans to improve accessibility to,	Committee meeting 26 September 2019	Briefing Note	Zoë Court	To be advised if applicable.	No officer will attend the Committee

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<p>and the condition / cleanliness of, toilets for people living with disabilities subsequent to the presentation of the plans at the September 2019 Overview & Scrutiny Committee meeting.</p> <p>**There is no new information on plans to improve accessibility to, and the condition / cleanliness of, toilets for people living with disabilities – Officers request that this update is postponed until such time as budget figures 2021/22 for improvements are known.</p>	<p>and briefing note 8 December 2020.</p>				<p>meeting in February unless there is a request. If there is a request, Members should send their questions to the report author before the meeting.</p>
<p>A report on the Stratford Street Scene Team and</p>	<p>February 2021</p>	<p>Written report</p>	<p>Zoe Court</p>		<p>The service is estimated to recommence in</p>

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on how its fly tipping enforcement service differs from the one operated currently at Warwick District Council (schedule for six months after the fly tipping service has recommenced – around October 2021?)					April 2021, so see if it has been operating for 6 month for a report October 2021.

Meeting Dates 2021/2022:

2021: 6 July, 21 September, 2 November, 14 December

2022: 8 February, 8 March, 12 April